

TO BE HANDED OVER ON RELIEF

# NATIONAL CADET CORPS



## STANDING INSTRUCTIONS VOL I & II

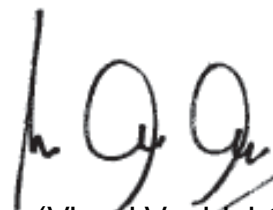
Directorate General of NCC  
Ministry of Defence  
RK Puram New Delhi 110066

By Order  
Director General NCC

# FOREWORD

1. NCC plays a vital role in growth and development of country by grooming its most precious resource, the youth. In order to attain our national goals it is imperative that our training encapsulates and embeds the qualities and attributes in our cadets.
2. For NCC cadets, Camps are the most exciting and meaningful part of training, wherein cadets get exposure to the merits of NCC. Camps are organized at various levels i.e. Unit, Group HQ, Directorate and Republic Day (RD) Camp. These Camps serve to motivate the young students. NCC must conduct the Camps in an ingenious, pragmatic, transparent, flawless and efficient manner at all levels. A large number of dignitaries visit NCC Republic Day Camp an annual event for the NCC Cadets held at HQ DG NCC Camp at Delhi Cantonment. During this Camp Inter Directorate Competitions are conducted which contribute towards the award of prestigious Republic Day Banner. For such a prestigious Camp it is must that modalities for conduct of the competition be well defined. This book has been compiled in two volumes to achieve this aim.
3. Volume I of Standing Instructions lays down the detailed organization of RD Camp, norms of administration and details of training to be carried out during RD Camp. The duties of NCC Directorates, Camp Appointments, Officers & Cadets has been worked out based on the experience and good practices.
4. Volume II of Standing Instructions lays down detailed rules for conduct of all Inter Directorate Competitions in NCC.
5. While the last edition of Volume I was published in 1994, Volume II was issued in 2010. Various changes & modification have been done due to environment realities, feedback received & aspiration of the cadets, which yielded in positive dynamism in the organisation. There was a felt need to compile these modifications and produce an updated Standing Instruction (Red Book).
6. I am confident that this new edition of Red Book will serve to guide all in conduct of competitions and make NCC Republic Day Camp a professionally executed event.

Jai Hind



(Vinod Vashisht)

Lt Gen

Director General NCC

New Delhi

15 April 2017

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0830 hrs daily in camp offices area. Following will attend:-

- (a) DDG Lgs (in chair) and DD Lgs incharge MES works.
- (b) Camp commandant (camp Adjutant will be left free to organize camp fall in).
- (c) Quartermaster messing officer boys, Messing officer girls and interior economy officer.
- (d) Officer Commanding boys and officer commanding girls wings.
- (e) Any other officer required by the DDG (Lgs).

13. ADG (B)'s coordinating conference ADG (B) who is chairman of RD camp standing committee, will hold a coordinating conference in his office on 0900 hrs daily. Following will attend:-

- (a) All DDG, incl DDG Delhi
- (b) Secretary RDC SC, Dir Coord and DD (pub).
- (c) Camp Commandant.
- (d) Camp Adjutant.
- (e) OIC Boys 7 Girls Camp
- (f) RMO.
- (g) Nominated Contingent OIC

14. Other staff officers of Dte Gen NCC and camp staff may be asked to attend when required. Main aim is to coordinate programme and major events for the next day.

15. Camp Commandant's conference. Camp commandant will hold this conference from 1400 hrs to 1430 hrs daily in camp officers mess primarily to pass orders for the next day following will attend:-

- (a) All contingent commanders.
- (b) Deputy camp commandant, Adjutant, Quartermaster, messing officer boys and messing officer girls.
- (c) Officers commanding boys and girls wings.

16. The above conferences will start at scheduled time and officer taking the conference will ensure that conference is terminated by given time so that officers can attend to their duties and cadets are not kept waiting.

### **Blood donation**

17. Secretary RD camp will reflect the blood donation day in the camp programme and arrange a visit by blood bank team to the camp. Blood donation will be organized by the camp commandant with the help of deputy camp commandant and the medical officer in the visitor tent area. Directorate contingents will be informed of number of cadets required to donate blood before the commencement of the camp. Contingent commanders will be responsible to provide the allotted number of cadets of appropriate age group out of those, who are not involved in republic day parade, guard of honor, prime Minister's rally or any other such essential duties. Refreshments for the donors will be organized under the arngs of DDG P&F.

## DETAILMENT OF CAMP STAFF

25. Criteria. Camp commandant and other officers of the camp staff will be specially selected and detailed by name on the basis of following criteria:-

- (a) Suitability for the appointment and professional competence.
- (b) Good personal discipline, exemplary conduct and impressive/ smart bearing.
- (c) Approximately 1/3<sup>rd</sup> of each main group of camp staff will be out of previous RD camp staff so as to ensure continuity.

26. Responsibility for detailing. The responsibility and target date for detailments of personnel will be as under:-

- (a) Officers. MS Dte, DGNCC will obtain the recommendations of concerned directorates/branches and put up names of camp officers to ADG(B) for approval by 01 Aug.
- (b) PI staff. PI Staff will be detailed by MS Dte for RD camp from state directorates OTS/WOTS/DGNCC. Nominal roll of personnel detailed will be forwarded to MS Dte/DGNCC by 01 Oct.
- (c) Civilian staff. P&F Dte, DGNCC will issue detailment orders by 01 Jul.

Note: changes to appts may vary from year to year)

### Duties of Camp Staff

27. Detailed duties of key personnel of camp staff are at **Appendix H**.

### Chain of Command

28. All officers, PI staff and civilian employees on camp staff including those detailed for any special activity will be under the command of DDG (Lgs) through the camp commandant.

### Arrival schedule of Camp Staff

29. The camp staff will arrive at RD camp ground as under:-

- (a) Layout group.
- (b) Advance party.
- (c) Main party.
- (d) Balance camp staff.

30. Camp commandant will ensure that camp is ready in all respects by 1000 hrs on 27 Dec.

cadet strength to make their contingent of viable strength.

## **Procedure for Sub Allotment of Vacancies to Directorates**

35. NCC Directorates and state govts will be informed of final allotment of vacancies by 10 Aug so that states can release their share of necessary funds. In case of directorates covering more than one state/union Territories, the letters addressed to state govts will be routed through the directorate concerned, who will be required to fill in the exact number of part time NCC officers including GCI and cadets selected from each state/union territory to form part of the contingent in the letter and forward the same to state Govts/union Territory Administration concerned.

## **Policy on selection of the contingent**

36. The exact method of selection to be adopted for selection of the cadets depends on the duration for which the probable cadets are available, availability of funds and certain local conditions, which vary from state to state. It is therefore, not possible to lay down a uniform procedure to be followed by all directorates for selection of their contingents. The directorates will, however, follow the following guide lines for selection of their contingents:-

- (a) Selection at the unit and group level will be a continuous process and unit and group commanders will prepare a provisional list of cadets considered suitable for RD camp during various unit/group level camps, visits to sub – units for certificate examinations and special parades/competitions organized at unit/group level.
- (b) Directorates will convene a board of officers composed of minimum of three members to carry out an impartial selection of cadets in various categories and competitions.
- (c) If the cadets are of acceptable standard and fulfill the requirements of various competitions and special activities, efforts will be made to give a fair representation to the states/UTs and regions covered by the directorate, albeit merit alone should count for final selection of a cadet.

## **Eligibility conditions for cadets**

37. Cadets included by directorates in their RD contingents must fulfill the following condition:-

- (a) Cadets of 1<sup>st</sup> year of NCC training in their present division (senior or junior) will not attend.
- (b) Repeaters are not permitted except the following categories:-
  - (i) R&V maximum of two RD camps.
  - (ii) Bands
- (c) Cadets sponsored by the directorates for Youth Exchange Programmes must not be in the final year of the NCC or graduation course.
- (d) Cadet must not be involved in any disciplinary case.
- (e) Cadet must be medically fit. They will be protected against typhoid, tetanus and small pox. Cadets suffering from any communicable disease including skin disease will not attend.
- (f) JD/JW - Attended a minimum of 75% of parades conducted during the 2<sup>nd</sup> year of NCC Trg and one annual training camp during the NCC service. JD cadets upto class X will only attend RD camp

accommodation will also not be marked for line area competition. Cadets of R & V may attend maximum of two RD camps. After the Horse show, Officers, cadets and staff not required for PM's rally (including reserves), will be sent back to their units in 20 Jan.

### **Documents concerning cadets/contingents**

44. By Advance Party – all directorates will send following documents duly signed, through their advance party (one NCO out of RD contingent staff) and hand over the documents as shown below:-

- (a) Bio-data and documents of the Best Cadets and Youth Exchange probable. These will be carried in sealed envelope addressed by name to the OIC competitions DDG (MS) and DDG (Trg) respectively and handed over on 20 Dec at DGNCC.
- (b) Final nominal roll of contingent officers, PI staff, civilian staff and cadets – three copies to secy RDC on 20 Dec.
- (c) Details of mode of travel, railway station, train date and time by which the directorate contingent would be arriving. One copy of this will be handed over at the camp commandant and one to Lgs Dte of DGNCC.

45. By contingent commanders The following documents will be brought personally by the contingent commanders and handed over to the authorities as against each-

- (a) Nominal roll 14 copies to be distributed as under:-
  - (i) Four copies to RD cell (Secy RDC).
  - (ii) Two copies to OIC competitions (DDG MS).
  - (iii) Three copies to the camp commandant including one for use of chief training officer.
  - (iv) One copy to the camp Adjt.
  - (v) Four copies to Dir Coord at DGNCC along with a certificate that antecedents of all ANOs/cadets have since been verified by the police.
- (b) Special nominal roll Nominal rolls for team/individual competitions will be given to OIC competitions before the competitions. Names of cadets for special duties will be indicated in these Rolls.
- (c) Identity cards All cadets attending the RD camp will be in possession of identity card, issued by the respective directorates. On arrival in the RD camp, these identity cards will be authenticated by the Camp Comdt/Adjt by affixing camp stamp.
- (d) Indemnity Bond All civilian staff and cadets will sign an indemnity bond and these will be submitted to camp commandant on 05 Jan.
- (e) Vouchers for weapons, arms and controlled stores on arrival will be handed over to the camp commandant.

### **Contingent stores, clothing and equipment**

46. The contingents will be required to bring the following for the RD camp:-

- (a) Arms. As required for all competitions.

## **Flag Area**

55. Flag Area is one of the star attractions of the camp. It is therefore, the duty of camp commandant and contingent commanders to ensure that this area is properly maintained at all times.

56. Camp commandant will nominate an officer and a NCC cadet to exercise control over flag area. They will ensure that cadet's work on flag area only during permissible timings and equipment is kept uncovered for visitors from 0900 hrs to 1300 hrs and from 1700 hrs to 1900 hrs and for any other visits notified in the camp programme. Flags will be kept flying from reveille to retreat and area will be flood lit in the evenings. Sentry at main gate will control entry of vehicle and personnel.

57. On the days of VIP's visit to the camp, the camp commandant and contingent commanders will take a round of the flag area 45 minutes before the visit time and get it set right. Transparent covers may be used to protect flag area items during night and inclement weather. It will, however, be the duty of contingent commanders to get these removed in time.

58. Flag areas will be kept ready on all cultural show evenings and VIP/press party visits and will have cadets specially nominated and rehearsed for the flag area to explain the theme.

## **Notice Board**

59. Notice boards at the following places will be maintained for display of notices:-

- (a) RD cell - for DGNCC officers.
- (b) Camp officers mess - for camp officers and contingent commanders.
- (c) Camp Adj't's office - for boy cadets.
- (d) Girls area info room - for girls cadets.

60. A special score board will be put up near the first row of tents in the boys area facing auditorium No 1 for notifying scores of directorates in Inter-directorate RD banner competitions. All notice boards and the special score board will be maintained by the camp Adjutant.

## **Dispersal after the camp**

61. All contingents will disperse on 29/30 Jan under the respective contingent commanders. Delhi has a big tourist rush during the month of Jan. all directorates will, therefore, take advance action to obtain reservations for the return journey, taking into account their sightseeing plan after the camp. Bands cadets will also disperse alongwith Dte contingents.

62. Prior to departure from the camp, the contingent commanders and the camp staff will obtain clearance from all concerned.



1730 hrs.

68. Sight seeing outside Delhi will be permitted on 29 Jan. dress for sight seeing/shopping will be mufti only.

69. camp transport may be allotted for organized sight seeing within Delhi, when available. Before hiring buses for sight seeing contingent commanders will ascertain from camp commandant about the strength permitted to go out.

70. Function in the camp Auditorium In order to ensure smooth entry/exit of cadets, reception, ushering and seating of guests, maintenance of discipline during various camp functions, the seating in camp auditorium will be organized for all functions as per instructions contained in succeeding paras.

71. Entry/Exit. For entry and exit, the following entrances when facing the stage will only be used:-

- (a) Boy cadets & PI staff entrance from MI room side (left, when facing the stage).
- (b) Girls cadets and GCIs Entrance from camp offices side (right, when facing the stage).

72. Seating standard seating for all such assemblies in the camp auditorium will be (starting from front row to rear row of sofas/chairs/benches) as follows:-

- (a) Front row of sofas DGNCC staff and Lt Col and above of camp staff and DDG, director and Group commanders of Delhi Dte.
- (b) Second row for remainder officers of camp & Delhi Dte (if required 3 or 4 rows).
- (c) Subsequent rows:
  - (i) Girl cadets and GCIS (JW in front) - Right 1/3 of auditorium.
  - (ii) Boy cadets (JD in front) - Right 2/3 of auditorium.
- (d) Last three rows – PI staff.

73. Conduct during functions. Contingent commander's will nominate a contingent lady officer/GCI/PI staff each to sit in the last row of girls and one male ANO/PI staff to occupy seat on the side of boys enclosure to exercise control and check any talking/movement during the conduct of function.

74. Once everyone is seated, emergency exits (on both sides) will be opened by a PI staff to be detailed by the camp Adjutant.

75. All will keep the headgears on and remain seated but will be cautioned to word of command "Baithe Baithe Savdhan" at the time of reporting to camp commandant/ADG. They will remain seated, when the DG/Chief guest enters, unless specifically told to stand up. Caps/berets will be automatically removed once the talk/function starts and worn again at the end of the function.

76. Everyone will stand up when chief guest departs. Cadets will leave by respective exits after the officers have left the auditorium.

perimeter patrolling of the camp during the night. He will also maintain close liason with HQ Delhi area, station HQ Delhi cantt, Army HQ camp and police authorities.

84. Security passes for civilian personnel. Security passes will be issued to all civilian personnel and labour employed in the camp. These will be checked by the security staff frequently. In case of casual labour, strict watch will be kept on their movement and entry/visit into the camp.

85. Visiting Hours. Relatives of the cadets will be allowed to visit the cadets between 1600 hrs to 1830 hrs daily except when there is a formal function in the camp. The visitors will report at the reception centre. OIC reception centre will arrange to call the cadet concerned through announcement on camp broadcasting system will also set up by camp Signal offr, in visitors tent. Cadets will be allowed to meet such visitors in the visitor's tent/barracks of the camp shopping complex. They will not be allowed to go outside the camp with them.

## **Fire Fighting**

86. Responsibility. Deputy Camp commandant will be Ex-officio fire fighting officer. He will be responsible to formulate and promulgate fire fighting orders. He will also liaise with Army HQ's camp, Delhi area and Air Force station and make arrangements for obtaining help from them in case of fire.

87. He will obtain approval of the Camp Commandant to the number and location of fire points and sub allot the responsibility for setting up and maintenance of these fire points. He will carry out fire fighting practice at least once a week after getting time approved from RD cell.

88. Contingent commanders should educate their cadets on the fire fighting arrangements. They will strictly enforce the following precautionary measures:-

- (a) No naked light will be permitted inside the tent/barrack.
- (b) All lights will be put off at the lights out time.
- (c) No one is permitted to smoke while attending a function/training. Activity, inside a tent or near a vehicle of inflammable material like the aircraft fuel, which should be well marked.

93. For internal communications, Camp signal officer will install an exchange.

94. Lgs Directorate will be responsible for provisioning of equipment and camp signal officer will be responsible for efficient functioning.

### **Public Call Office (PCOs)**

95. One PCO each with STD facility will be installed in Boys and Girls Areas under the arrangements of P&F Dte of HQ DGNCC.

### **Camp broadcasting system**

96. Camp signal officer will install an efficient broadcasting system for urgent announcements or for calling any member of camp staff/cadets to report at various places at which they are required. The announcer's booth will be near the Adjutant office and visitor's tent near reception centre and loudspeakers will be so located that the announcements can be heard in all parts of the camp. Adjutant will be responsible to scrutinize the announcements before broadcasting so that contradictory or unauthorized announcements are not made.

97. Adjutant will also impose PA silence during any formal function in the camp, beating of retreat and Army day parade (also during the rehearsals of Army Commander, and GOC Delhi Area).

98. Lgs Ste will be responsible to consolidate requirement of radio sets and dets and arrange these from HQ Delhi Area/on loan from other agencies.

99. List of equipment required for communications, responsibility for arranging the same and source of procurement will be prepared in time.

### **Public Address system (PA system)**

100. Camp Signal Officer will make PA arrangements for the following:-

- (a) Camp inauguration and RM's visits.
- (b) Cultural shows in main auditorium and camp officer mess.
- (c) Lectures/functions in Camp Auditorium 1 and 2.
- (d) Horse Show.
- (e) NCC RUN.
- (f) Reception at NCC house.
- (g) PM's Rally.
- (h) President's at home.
- (j) PM's Lunch/Tea.
- (k) Any other function requiring PA Eqpt.

- (f) Est of motivation Hall.
- (g) Press and TV coverage of NCC contingents participating in RD Parade. DD Pub will also submit background material to DPR.
- (h) Press and live TV coverage of PM's rally. Draft commentary script will be submitted by Delhi Dte to RD cell for DG's approval.

### **Motivation Hall**

110. Motivation hall built in the RD camp premises consists of the following enclosures:-

- (a) Photo exhibition.
- (b) Army wing.
- (c) Navy wing.
- (d) Air wing.

111. DDG (P&C) will be responsible for overall coordination of functioning of the motivation hall. During the RDC two cadets for each enclosure will be detailed by the camp comdt to brief the visitors. Cadets for Army, Navy and Air Wing enclosures will be of the respective wings. These cadets will be selected from amongst the uncommitted cadets and will not be changed throughout the camp duration.

### **Preparation of briefs and hand outs on RD camp**

112. The following briefs and handouts will be prepared for the RD camp:-

- (a) Brief on NCC Special achievements of the current training year will be highlighted. 1000 copies of the 'NCC achievements and programme' will be kept available for distribution.
- (b) Brief on RD camp this will include historical perspective and special feature of the current RD camp. ADG (A), after obtaining DG's approval, will get adequate number of copies printed.
- (c) Briefs for VIP's invited for formal visit to RD camp. Secretary RDC will prepare these and send the same along with brief on NCC, Brief on RDC and minute to minute programme of visit/function to the VIP through the LO detailed by Dir MS to escort the VIP.
- (d) Briefs on cultural shows. OIC cultural will be responsible to prepare these under instructions of ADG (A).

113. **Background material for RD parade at Rajpath** DD pub will be responsible for updating the background material on NCC contingents and bands participating in RD parade and submit the same after approval of DG to DPR.

114. Commentators for all functions will be arranged by DDG (P&C).

### **Reception, ushering and seating: RDC functions**

115. A large number of VIP's visit the RD camp on official visits and as chief guest at various functions organised during the RD camp. Detailed SOP on reception, ushering and seating for the visits/functions is at **Appendix L** for compliance.

## **SOP – CAMP INAUGURATION**

### **General**

1. This function is organized to make the formal inauguration of the RD camp. The function is, generally, organized five to six days after the commencement of the camp, so that the camp is sufficiently ready and in a presentable condition. The Vice President of India is, generally, the chief Guest. A request to the vice president is initiated by DG NCC (coord) under the signatures of DG by 10 Nov.

### **Venue Date and Time**

2. The function is organized in the Guard of Honour ground at 1100 hrs.

### **Dress**

3. (a) Service officers, PI staff and cadets - Winter Ceremonial, Full Medals (Dress No 1)
- (b) Civilians - National Dress/Lounge suit.

### **Participation**

4. The following will participate in this function:-

- (a) Guard of Honour – 120 cadets, One Military Band & Two NCC Bands.
- (b) Vote of thanks and welcome address – One cadet each for Hindi and English.
- (c) Personnel on duty in the motivation Hall & Flag Area
- (d) Cadets for cultural show in auditorium .

### **Overall Responsibility**

5. ADG (B) will be responsible for organisation and smooth conduct of the function.

### **Division of Responsibilities**

6. (a) Preparation of Ground - Camp Commandant.
- (b) Preparation of Flag Area - Contingent Commander.
- (c) Guard of Honour, Band and Buglers. - DDG (Trg)& CTO.
- (d) Cultural show Auditorium . - OIC cultural under the supervision of ADG (A) DDG (P&C).
- (e) Motivation hall - Respective OIC.
- (f) Tea & Refreshment. - ADG (A) & DDG (P&F).



8. Recommended Sequence of events is as under.

(a) **Investiture Ceremony of Hob'ble RM.**

<b>SNo.</b>	<b>Time</b>	<b>Events</b>
1.	1100Hrs	The Hon'ble Raksha Mantri arrives and is received by DG NCC. Fanfare is played by buglers
2.	1100-1102Hrs	Introduction to ADGs and DDGs. Bouquet presented to RM
3.	1102-1107Hrs	Chief Guest takes salute from Saluting Dais, inspects Guard of Honour and returns to Saluting Dais.
4.	1107-1112Hrs	Presentation of RM's Padak and Commendation Cards.
5.	1112-1125Hrs	Witness Band Display.
6.	1125-1140Hrs	Visit Flag Area and Mov to Auditorium.
7.	1140-1145Hrs	Address by DG.
8.	1145-1200Hrs	Witness Cultural Programme.
9.	1200-1205Hrs	Address by Hon'ble Raksha Mantri.
10.	1205-1215Hrs	Presentation of Memento to Hon'ble Raksha Mantri by DG NCC followed by NCC Song.
11.	1215-1230Hrs	Tea and Photograph with Cadets in Officers Mess complex
12.	1230Hrs	Hon'ble Raksha Mantri Departs.

(b) **Visit by Other Dignitaries incl Service Chiefs.**

<b>S No</b>	<b>Time</b>	<b>Event</b>
1.	1100Hrs	Arr of VIP and is received by DG NCC. Fanfare played by buglers
2.	1100-1102Hrs	Intro to ADGs and DDGs. Bouquet is presented to Civilian dignitaries and First Lady only
3.	1102-1107Hrs	Inspect Guard of Honour.
4.	1107-1122Hrs	Witness Band Display.
5.	1122-1135Hrs	Visit Flag Area
6.	1135 -1145Hrs	Visit Motivation Hall and Mov to Auditorium.
7.	1145-1150Hrs	Address by DG.
8.	1150-1210Hrs	Witness Cultural Pgme.
9.	1210-1215Hrs	Address by the CAS.
10.	1215-1220Hrs	Presentation of Memento to VIP by DG NCC followed by NCC Song.
11.	1220-1230Hrs	Tea and Photograph with Cadets in Officers Mess complex
12.	1230Hrs	Dep of VIP.

**Dress**

9. (a) Service officers, PI staff and cadets - Winter Ceremonial, Full Medals (Dress No 1)

(b) Civilians - National Dress/Lounge suit.

## **Introduction**

1. It is customary for the Rashtrapati to invite all officers and cadets of NCC RD camp for tea at the central lawns of Rashtrapati Bhavan on 27/28 Jan.
2. Secretary RDC initiates request for above function through a DO letter from DG to Military secretary to the Rashtrapati during November.

## **Responsibilities**

3. The responsibilities for the above function will be given in succeeding paras.
4. **Secretary RDC SC**
  - (a) Sending proposal for the function and subsequent liaison with Rashtrapati Bhavan staff.
  - (b) Arranging coord meeting between NCC staff and Rashtrapati Bhawan staff.
  - (c) Submitting particulars of official photographer to Rashtrapati Bhawan staff.
  - (d) Informing DG NCC officers, visiting DDsG, Delhi Directorate and camp offrs, about the date and time for the function.
5. **Camp Commandant**
  - (a) Detailing and briefing of officers, PI staff and cadets.
  - (b) Organise route recce and ascertain time required for move of convoy and ensure timely arrival of cadets.
  - (c) Organising move of camp personnel to Rashtrapati Bhawan and maintenance of discipline after the function. Particularly, preventing cadets from straying in other areas, plucking flowers/fruits and organizing smooth exit and embussing.

## **Attendance**

6. The following attend this function:-
  - (a) All officers of DG NCC and their Spouses.
  - (b) Dy DG, Dir and GP Cdrs of NCC Dte Delhi and their spouses.
  - (c) Visiting DDsG and their spouses.
  - (d) All Officers, PI staff and cadets of RD camp and contingents except those on essential camp security duties.

## **Dress**

7. The following dress will be worn:-
  - (a) Officers and PI staff winter ceremonial with full medals.



be taken against defaulters.

(f) When National Anthem is played, no one will salute but will properly stand up by keeping dressing from the front. There will be no talking or un-necessary movement.

(g) Contingents Cdrs are requested to ensure that Offrs of their contingent are adequately briefed that once cadet's form up for tea, girls cadets of their Dtes are allowed to take the food packets first.

(h) Distribution of food packets for the cadets will be organised, Directorate wise (separately for boys and girls), by the messing offices. They will be assisted by one ANO (Male) and two cadets (SD and SW) forming part to advance party.

(j) Camp Commandant will detail officers, PI staff and GCIs by name who will remain with the cadets including for tea/refreshment and be responsible to ensure that cadets move from south lawn direct to vehicle parking area and forming up into vehicle loads without and talking camp commandant and contingent commanders will also take charge of their cadets immediately after president's departure and ensure that their cadets mount their vehicles.

(k) Empty food packets will be thrown only in the dust bins. No litter will be thrown on the lawns. OIC messing will have the area cleaned before departure.

(l) After refreshment, cadets will move contingent wise in two files to the exit points. Girl cadets to leave first. Convoy will move back to the camp. No cadet/officer will go out anywhere else.

(m) Adjutant assisted by PI staff, nominated by camp commandant to attend the function, will ensure that immediately after consuming the food packets, cadets move directly to the exit gate and fall in at the embussing area. No loitering or straying into other parts of Rashtrapati Bhawan will be permitted.

(n) No cadet to seek autograph or individual/group photo with the President. Photo Officers will take photos as briefed.

(o) Camp Comdt will detail offrs from each contingent to identify cadets. These offrs will assist security staff of the Rashtrapati Bhawan and also carry nominal roll of officers and cadets for identification.

11. The function will be held in following five parts:-

(a) Debussing, entry and forming up of camp personnel and cadets in a hollow square.

(b) Playing of National Anthem followed by introduction to the ADsG, foreign cadets and best Cds.

(c) Cultural show by cadets.

(d) Tea and Refreshment.

(e) Exit, embussing and return to camp.

12. All officers and cadets will have to pass through metal detectors. They will carry their

## RD CAMP : CAMP ROUTINE

Ser No	Time(hrs)	Event
1.	0545	Reveille and morning Tea.
2.	0630-0700	Preparation for days activities/PT/Riding
3.	0700-0830	Breakfast.
4.	0830	Sick Report.
5.	0830	Camp fall in.
6.	0900-1230	Forenoon Training/activities session.
7.	1230-1400	Lunch and rest.
8.	1400	Camp fall in.
9.	1415-1630	Afternoon training/activities session.
10.	1630	Special sick report.
11.	1630-1700	Evening Tea.
12.	1700-1800	Bathing.
13.	1800-2000	Evening Activities session
14.	2000-2130	Dinner.
15.	2200	Lights out.

### Miscellaneous Timings

16.	0930-2200	Shopping complex and CSD canteen timings.
17.	1630-1830	Visiting Hours.
18.	1400-1800	Banking hours.
19.	1000-1700	Post office timings.

### Notes:-

1. Meals will not be served beyond timings laid down above.
2. Cadets will not visit shopping complex between 0830 to 1300 hrs.
3. PI stall dinner will be from 1830 to 2130 hrs.

	<ul style="list-style-type: none"> <li>Provision of stationary from CAO for camp and arrangement of admit cards for RD parade and beating the retreat etc including for foreign cadets.</li> </ul>	
<b>3</b>	<b>Detailing of civilian personnel and arrangements for typewriters and budgetary provision for camp</b>	
	Detailing of civilian staff for RD camp, RD cell and CTO's office	DDG (P&F)
	Typewriters for RD camp invitation cell and CTO's office	DDG (P&F)
	Budgetary provision including receipt of bank draft from NCC Dtes, opening of Camp accounts and Audit of RD camp accounts.	DDG (P&F)
<b>4</b>	<b>Ceremonial</b>	
	Issue of invitation, Inviting VIPs/Chief Guests	Dir Coord
	Security and Traffic control	Dir Coord
	Ushering	Dir Coord
	Identity/security cards.	Dir Coord
	Seating plan for all functions.	Dir Coord
	Programme of visiting state Dy Dirs Gen.	DDG MS
	Investiture ceremony for award of Raksha Mantri's Padak and commendation card	DDG MS
<b>5</b>	<b>Publicity and Motivation Hall</b>	
	Publicity, public relations, visit of CAC members and Press, submission of background material for RD camp, PM's Rally and RD parade.	DDG (P&F), DDG (P&F), JD (Pub)
	Motivation Hall	JD (Pub)
	Establishment of photo cell.	DDG (P&F).
<b>6</b>	<b>RD Cell</b>	
	<p>Overall planning and coord of RD camp. Issue and revision of policy decision and standing instructions. Coord with Min o fDef, Army HQ, HQ Delhi Area and other agencies, (JDS (Trg) Navy and Air will help in coord with Naval and Air HQs). Preparation of camp programme, schedule of events and selection of Chief Guests for various occasions. Sub allotting camp vacancies and requesting State Govt for release of funds to Dtes. Coordination, monitoring and execution of camp schedule/programme. Staff work connected with President's 'At Home', PM's Lunch/Tea and Tea parties at residence of service chiefs. Conduct of RD coord conference and daily conference of Addl DG (B) during RDC. Arrange Bands and Buglers from respective service HQs to further function under DDG (Trg)/CTO.</p>	
<b>7</b>	<b>Training (under supervision of DDG (Trg))</b>	
	Training and rehearsal of RD contingents Guard of Honour, Band and R&V det	CTO/OIC/R&V
	Conduct of programme of foreign cadets.	JD YEP
	Horse show and Band display	JD (R & V) OIC

# CHARTER OF DUTIES OF APPOINTMENTS DURING NCC RDC

## TRG DIRECTORATE

### Dir Trg (B)

1. Issue tentative allotment of cadet vacancies to all Directorates by May every year.
2. Issue sequence of preparatory actions (check list) by Aug.
3. Obtain approval of DG to suggested list of Major Events.
4. Convene pre-RD conferences. MS Dte to call Camp Commandant for conference in mid October.
5. Initiate note for President's At home on 28 Jan by first week of November.
6. Issue final schedule of Major Events by 21 December.
7. Initiate note to AG's Branch for service band and service buglers.
8. Issue detailed camp programme.
9. Initiate action for DO letter from DDG Trg to BGS IMA for making available of drill instructors from IMA. Also DO letter from DDG (Trg) to Commandant OTS and WOTS for good drill instructors.
10. Obtain DG's approval of detailed programme for camp inauguration, visit of VIPs, Horse show and PM's Rally.
11. Initiate action for obtaining officers of 61 Cav, R&V, PBG as judges for R&V competitions.
12. Approach HQ Delhi Area for allotting suitable enclosure for NCC cadets to witness beating of retreat rehearsal at Garrison Parade Ground on 13 Jan, Army Day Parade on 15 Jan and view Defence Eqpt/weapons.
13. Finalise order of march of NCC contingents for RD Parade in consultation with AAG Delhi Area and issue to all concerned.
14. Get RD Camp merit certificates printed for issue to entitled cadets.
15. Prepare brief on RD Camp.
16. Prepare briefs for various Chief Guests and their suggested speeches.
17. Prepare draft Vote of Thanks and Welcome Address.
18. Prepare points for DG's opening address.
19. Inform Directorates/state Govts for release of funds for their cadets attending RD Camp.
20. Finalise minute to minute programme of PM's Rally.
21. Obtain rehearsal schedule for RD Parade from Delhi Area and issue to CTO.
22. Send names to Dir (coord) for security clearance of officers/cadets including the following, coming close to the Prime Minister during PM's Rally:-
  - (a) Prize winners.
  - (b) Guard of Honour.
  - (c) Cadets carrying prizes

46. Issue rules/policy decision for Air wing competitions.
47. Conduct of Air wing competitions.
48. Submit results of Air wing competitions to secretary, RDC SC for informing Dtes.
49. Ensure adequate and timely arrangements by conducting Dte for conduct of Air wing competitions at Vayu Sainik camp and display of Air wing activities at the PM's Rally.
50. Lay down policy and provide guidance and assistance for sorting out any problems regarding Air Wing activities at the RD camp and PM's Rally.
51. Submit to Trg (A) by 31 Jul the list of prizes required for Air Wing activities.
52. Submit to MS the names of Air wing officers and PI staff required for the RD camp.
53. Initiate note to Air HQ for six buglers for camp inauguration, CAS visit and PM's Rally.
54. Coord tea reception at Air house in conjunction with secy RDC, also select and train an Air cadet to read vote of Thanks.
55. After the RD camp particulars of all India best cadets (Air wing) are sent to service HQ for obtaining scholarship.
56. After the RD Camp, submit draft Dos to agencies that helped in organizing Air activities to RD cell and on approval issue the same.
57. Obtain approval from the DG regarding cadets doing gliding powered flying at PM's Rally and inform NCC Dte Delhi/camp.
58. Prepare written question papers on service subjects for best cadet competition under the directions of Dy DG (MS).

### **Chief Trg Offr (CTO)**

59. Training and preparation of NCC contingent for the RD Parade, Guard of Honour and PM's Rally march past.
60. Supervise training activities for uncommitted cadets.

### **JD Trg (R &V)/ OIC R&V**

61. Organise NCC horse show and band display and conduct of equestrian competitions including detailing of judges.

### **LGS DIRECTORATE**

62. Arrange for PA Eqpt from Delhi area Signal Company.
  - (a) Obtain Govt sanction for transport, amenity transport, free accommodation, electricity and water for the use of NCC cadets in the RD camp.
63. Liaise with HQ Delhi area and settle all matters pertaining to NCC RD camp site/area.
64. Establishment of camp and preparation of Guard of Honour Area.
65. Camp Adm including messing of all personnel including visiting state DDsG NCC, PI staff and civilian.

(d) Laying of water pipes.

(e) Barricading.

(f) Provision of tiered stands.

88. Arrange for the saluting dias, red matting and flag pole for Camp Inauguration, Visits of VVIPs/Service chiefs, PM's Rally and other functions when required and also arrange its decoration.

89. After the RD Camp submit draft DOs to agencies that helped in organising RD Camp to RD Cell and on approval issue the same.

90. Liaise with HQ Delhi Area, Army Hospital and Base Hospital for provision of Medical Officer, Nursing Asst, Nursing Sister, equipment, medicines and ambulance vehicles for the Camp MI rooms (one each for boys and girls areas).

91. Make necessary arrangements for accommodation, furniture, rations and other adm requirements for RVC personnel and the horses and issue necessary instructions to Camp Staff. Also arrange manufacturing provisioning of jumps required for Horse Show.

### **MS DIRECTORATE**

92. Detail Officers and PI Staff for RD Camp duties, Judges for RD Banner Competitions and Conduct of RD Banner Competitions including Best Cadet Competition.

93. Compilation of results of Competitions/Selections and submit to RD Cell for informing Directorates.

94. Prepare written question paper for best Cadet and National Integra-n competitions.

95. Issue of detention certificates to officers detailed for the RD Camp and PM's Rally duties.

96. After the RD Camp submit draft DOs to agencies that helped in organising RD Camp to RD Cell and on approval issue the same.

### **P&F DIRECTORATE**

97. Detail civilian staff for RD Camp and RD Cell duties.

98. Arrange issue of typewriters for RD Camp and RD Cell.

99. Provision of passes for officers and cadets including foreign cadets for RD Parade and Beating of Retreat. A .

100. Arrange for funds for RD Camp and Operate Camp accounts.

101. Arrange audit of Camp accounts.

102. Submit points on General Achievements and Future plans for DG's opening Address to RD Cell.

103. initiate action for installation of Hot Line telephone and one telephone at Rally ground in consultation with JD Trg (Air). '

104. A Submit indent to CAO for stationery required for the Camp and RD Cell

105. Provision of flower pots from Horticulture Deptt, CPWD.

106. Provision of telephones, TV, PCOs, Cinema section, Post Office and Bank. Extension

133. After the RD Camp, submit draft DOs to agencies that helped in organising cultural activities/competitions to RD Cell and on approval Issue the same.

## **DELHI DTE**

134. Prepare and conduct PM's Rally including Naval and Air Activities. Cadets for the following activities will, however, be provided by the agencies as mentioned against each :-

- (a) Guard of Honour - RD Camp
- (b) Para sail display - -do-
- (c) Cadets doing Gliding - To be detailed by JD Air, Dte Gen NCC from RD Camp.
- (d) Cadets displaying Aeromodelling. - -do-
- (e) March Past - RD Camp

135. To provide and be responsible for all the administrative arrangements South of Tarmac Saluting Dais, Garrison Parade Ground during the conduct of PM's Rally.

136. Correspond with IAF/Civil Aviation authorities for arrangements and clearance of items of flying and gliding and other aspects of the gliding and aeromodeling display during the PM's Rally at Garrison Parade Ground.

137. Submit draft minute to minute programme and draft commentary for the PM's Rally to Secretary RDC SC for approval of the DG.

138. Submit requirement of funds for the Prime Minister's Rally.

139. Setting up and upkeep of the Army Navy and Air enclosures of the Motivation Hall

140. Project requirement of seats for local school children/cadets for various camp functions.

141. Arrange for Fire Tender in Camp location w.e.f O5 Dec .

142. Demand tentage and other Ordnance stores required for the RD Camp from COD, Shakurbasti on behalf of the Camp Commandant as advised by Lgs Dte, Dte Gen NCC.

143. Arrange with Police authorities for provision of guards for Kotes, security of girls area and patrolling during night w.e.f. O2 Jan.

144. Provide items of clothing and necessaries for NCC officers, cadets and PI staff in case of urgent necessity as intimated by Dte Gen NCC (Lgs Dte).

145. Provide additional cadets for ushering duties for RD Parade and any other purpose as requested by the Ministry of Defence through Dte Gen.

## **DUTIES OF OTHER KEY PERSONNEL**

### **Camp Commandant**

1. The Camp Commandant will work directly under DDG (Lgs) and will be responsible for overall command, smooth running and adm arrangements of the Camp including adm arrangements for competitions. He will ensure the following :-

- (a) Efficient execution/conduct of camp programme and instructions.

been upgraded by them and whether these are being made available, especially with regard to tent poles, ridge poles and pages.

4. Liaise with HO Delhi Area, Station HQ and concerned GT Coy.
5. Make sure that the vehicles are made available as per demand.
6. Liaise with all concerned and ensure that all formalities are completed, namely publication of Station Orders, attachment of NCC vehicles for supply of FOL and drawing of rations from Supply Depot and so on.
7. If civil labour is to be employed for setting up of the Camp, check the sources from which such labour can be obtained and employed with permission of the Camp commandant.
8. Liaise with NCC Dte Delhi, to tie up arrangements for drawing tentage from Ordnance Depot, Shakurbasti. Also arrange to draw RD Camp stores from Delhi Dte and DGNCC RD Camp.
9. Engage dhobies, barbers, cooks and others, as per approved rates/contracts.
10. Consult Camp Comdt and ensure that essential personnel are employed on arrival of the advance party.
11. Assemble the Board for fixing up hiring rates in consultation with Station HQ.
12. Liaise with Cantonment Board and make arrangements for conservancy staff.
13. Arrange employment of sweepers for Camp.
14. Make sure that the cart removing the refuse does not pass in front of the Air Force Officers quarters adjacent to the Camp.
15. Liaise with the staff of HQ Delhi Area and Supply Points and arrange purchase of dry and fresh ration from Supply Depot.
16. Take over ancillaries and buildings from Lgs Dte before 07 Dec. Arrange repairs to buildings, ancillaries and drainage of the area by the MES. On termination of the Camp, hand over the buildings and ancillaries back to Lgs Dte through MES and arrange to make good damages to the buildings and ancillaries before 10 Feb.
17. Contact Lgs Dte to ensure that orders are placed on the approved contractors for supply of furniture to the following :-
  - (a) Advance and Rear parties.
  - (b) RD Camp including that mentioned at sub-para (a) above and for Officers Mess and Officers including Contingent Commanders.
  - (c) Auditorium .
  - (d) Aeromodelling
  - (e) Ship Modelling
  - (f) PM's Rally
  - (g) CSD and Wet Canteens
  - (h) Foreign cadets .
18. Contact Civil Supply Deptt of Delhi Administration and examine if atta, sugar and rice can be obtained at cheaper rates than those of Supply Depot. Also check samples of rations at Supply Depot, rates in the market and decide the source from which the fresh and dry ration should be purchased, keeping the quantity in view.



NCC ensure that all the formalities are completed regarding publication of Station Order for attachment of NCC -Vehicles for drawing of FOL and PM.

(c) In addition to the drivers, he will be assisted by the following staff :-

- (i) Asstt MTO
- (ii) MTO JCO
- (iii) Electrician
- (iv) Vehicle Machine
- (v) FOL NCO
- (vi) Clerk MT
- (vii) Lascars - 2 (To be provided by Camp Comdt)

(d) He will be responsible for drawal and accounting of FOL and Maintenance of VDRAs/ Mileage cards.

(e) The vehicles of DG NCC MT will be handed over to MTO RD Camp along with necessary documents on 31 Dec. The Vehs of DG NCC will be handed back on 01 Feb. A copy of Handing Taking Certificate duly countersigned by Col Logistics will be fon/warded to Logs (B-2).

(f) Ensure first line repairs are carried out in the Camp, with the help of EME personnel detailed for the Camp and det from Static Workshop.

(g) Liaise with Static Workshops to ensure R-2 repairs in respect of service pattern vehicles are carried out expeditiously.

(h) Liaise with authorised civil workshops for speedy repair of civil pattern vehicles. Prior approval of Competent Authority is to be obtained before sending the vehicles to the civil workshops. Maruti vehicles will be got repaired at Maruti Company workshop at Naraina, New Delhi only. Other Civil pattern vehicles will be repaired at authorised workshops located nearest to RD Camp.

(j) Ensure that requisition for vehicles are put up to Col Logistics by 1300 hrs the previous day duly vetted.

(k) MTO will place indent for the vehicles on ST Branch, HQ Delhi Area one week in advance. He will liaise with HQ Delhi Area/GT Coy/Civil Contractors to ensure that vehicles ex HQ Delhi Area report in time.

(l) Maintain proper IN and OUT register at MT Gate.

(m) Ensure that the vehicles are utilised with utmost economy and all entries in the car diaries are completed by the users daily and signed by authorised persons. Duties so filled will be re-checked by MTO

(n) Ensure that vehicles are used only for duties connected with Republic Day Camp unless in cases where it has been specially authorised.

(o) Ensure that vehicles are not used between residence and place of work except in cases where it has been specially authorised. ‘

(p) In case of accident the following will be notified by the fastest means and action taken by the MTO in accordance with AO on the subject :

- (i) Camp Comdt

11. They will be responsible for the following:-
- (a) Preparation of the menu in consultation with the Messing Committee.
  - (b) Cleanliness and tidiness of cook houses and dining halls at all times.
  - (c) Ensuring that all cooks are medically examined before they are employed in the cook house.
  - (d) Ensuring that the meals are served hot.
  - (e) Ensuring that no food is wasted.
  - (f) They will report to the Camp Quartermaster daily for any instructions regarding cooks and cook houses.
  - (g) On the days when the cadets go out for the RD Parade and the rehearsals at Vijay Chowk, ensure that meals are ready for issue to the cadets at the time and place decided upon by the Chief Training Officer. They will ensure that no litter is thrown out by the cadets and the place is left clean and tidy.
  - (h) Ensuring that adequate arrangements are made for :-
    - (i) Storage of drinking water.
    - (ii) Cadets to clean up their plates and utensils after food.
  - (j) Ensuring implementation of orders on hygiene and sanitation of cook houses etc.

### **Accounts Officer**

12. (a) He will be responsible for the maintenance of cash & bank accounts in the camp under the directions of the Camp Commandant and DDG (P&F).
- (b) Check and maintain all documents concerned with expenditure, hiring and purchase of stores out of the incidental Grant.
- (c) Be responsible for checking and maintenance of all documents pertaining to the messing accounts.
- (d) At the end of the Camp, submit complete accounts with all relevant documents to the DDG (P&F) for audit by the Director of Auditor General Central Revenues, New Delhi, and shall be responsible for settlement of any audit objections.

### **Cultural Activities Officers**

13. (a) Be responsible for all arrangements for the cultural and entertainment activities and their rehearsals in consultation with DDG (P&C) Dte Gen NCC
- (b) Liaise with DD (Pub) Dte Gen NCC for coverage of cultural and entertainment activities by AIFI/TV and other Organisations.
- (c) Arrange for the setting up of the auditorium and stage in the Camp and its proper lighting, laying out of furniture, stores, equipment required for the stage and conduct of cultural activities.
- (d) Prepare items for presentation at the time of the reception at the Rashtrapati Bhawan in consultation with DDG (P&C) Dte Gen NCC.

- (d) Furniture and electrical fittings for (a) and (b) above and their layout.
- (e) Cleanliness and preventability of (a) and (b) above all itimes.
- (f) Procurements, display and safe custody of all built up ship/boat models brought by the Naval Wing contingents for display/competition and their return on completion.
- (g) Procurement, safe custody and re-issue under personal signature the modelling kits brought by the Naval Wing contingent for competition.
- (h) Overall supervision of the ship modelling workshop so as to ensure that the competitors participate effectively and without any unauthorised external assistance.
- (j) Muster all models and competitors as required for the ship modelling competition.
- (k) Preparation of score sheets as required for the competitions.
- (l) Close liaison with the Dte Gen NCC (Naval Wing) for the efficient conduct of the ship/boat modelling competition and display.

### **Officer IC Shopping Complex**

16. He will be responsible for the following :-

- (a) To ensure that the shopping complex is run efficiently and smoothly.
- (b) To constitute a committee or fixing the prices and for advice on the day-to day running of the canteen.
- (c) To maintain close liaison with camp medical authorities for the purpose a maintaining a high standard of hygiene in the Shopping complex.
- (d) Issue any other orders/instructions necessary for smooth functioning of the Shopping Complex.

(vi) Black shoes.

### **Girls**

(i) Maroon blazer

(ii) Saree/suit (colour at the discretion of the DDG concerned)

(iii) Foot wear .

(c) Bedding. -

(d) Toilet requirements as necessary

(e) Steel Boxes (Size 26"X 18"X13") duly marked.

### **PT Kit/Dress**

3. All the cadets attending the camp will bring the authorised PT Kit and dress for NCC Hun issued by the Directorate.

### **NCC Dress Items to be brought by NCC Cadets**

<b>S. No</b>	<b>Items</b>	<b>Cadets SD/SW/JD JW</b>	<b>Remarks</b>
1.	Head Dress	1	Beret dark green (single piece/Pagri dark green with NCC Cap Badge and Red Hackle.
2.	Arms Title	2	One-NCC with Dte embroidered in golden yellow silk thread on respective service colour woollen cloth background.  One-NCC in expanded form, embroidered in golden zari thread on respective service colour woollen cloth background.
3.	Badges of Rank  Chevrons/Epaulettes	1	To be worn by eligible Cadets. These will be of zari strips.
4.	Proficiency Badges	1 Set	To be worn by eligible Cadets only. Authorised badges will only be worn and in the correct precedence as laid down in Enclosure 1 to this Annexure.
5.	Lanyard NCC colour	1	To be worn by all Cadets attending RDC.
6.	Leather Belt Black with NCC Buckle Crest	1	Leather belt White for Naval Cadets.
7.	Belt Web Waist Polished Black	1	Web Belt Polished White for Naval Cadets.
8.	Socks Black	2	
9.	Boots Ankle/Shoes Black	1	Shoes Leather Black for JD/SW/JW Cadets
10.	Jersey Woollen-Pullover	1	
11.	Rifle Sling	1	For SD Cadets only

- |     |                       |    |
|-----|-----------------------|----|
| 9.  | Trousers LBG Terricot | 2@ |
| 10. | Shirt LBG Terricot    | 2@ |

### **Girls Wing**

- |     |                       |    |   |
|-----|-----------------------|----|---|
| 11. | Shirt Khaki Terricot  | 2@ | SW Girls of Naval and Air Wing also be in possession of Shirts and Slacks Khaki Terricot. |
| 12. | Slacks Khaki Terricot | 2@ |   |
| 13. | Salwar White Cotton   | 2  |   |
| 14. | Kameez White Cotton   | 2  |   |
| 15. | Socks White           | 2  |   |
| 16. | Dupattta White Cotton | 2  |   |

### **Notes:**

1. Officers and GCIs will bring all items of dress as authorised.
2. Full Medals will be brought by Officers /GCI for ceremonial Occasions.

### **WEARING OF LAPEL BADGES BY CADETS OF ALL WINGS**

#### **1. Lapel Badges**

Lapel badges will be worn by authorised Cadets, on the top of the left shirt pocket. The following will be ensured:-

- (a) Badges will be stitched on scarlet coloured silk cloth mounted on a cardboard backing of a size 15 cm length and 6 cm width. This will be secured to the shirt by means of pins.
- (b) The Badges will be worn in two rows with a maximum of 5 badges in each row. Total number of badges will NOT exceed 10; if it does, badges lower in precedence will not be worn.
- (c) Cadets having five or less badges, will only wear them in the upper row.
- (d) Senior most badge will be worn on the right edge (nearer to the shirt centre buttons).

#### **2. Special Awards/Badges**

- (a) Def Secretary/DG Commendation Badge: Gold/Silver Badges for Commendation cards will be worn on left hand pocket below the Lapel badge and above the pocket button. Cadets authorised to wear both the Commendation Badges will wear the Def Secretary's Commendation Badge nearer to the shirt centre buttons.
- (b) Power Flying/Gliding Badges: These will be worn 1.5 cm above the top of Lapel Badges. Cadets having both the Badges will wear only Power Flying Badge. Only Aluminum/ Brass white coloured Badges will be worn. This Badge can only be worn by those Cadets who have successfully completed Solo.
- (c) Para Training Badge; This will be worn 2.5 cm above the name tab. This Badge can only be worn by those Cadets who have successfully carried out 3 Para jumps.

## **SEQUENCE OF ACTIONS ON ARRIVAL AT RD CAMP & DUTIES OF CONTINGENT COMMANDERS**

1. Submit arrival report and contingent strength to Camp Adjutant and LO, RD Cell.
2. Depute arms escort to deposit weapons and ammunition in Camp Kote and ammunition stores and dispatch them.
3. Handover four copies of Nominal Rolls to RD Cell, two copies to Camp Adjutant including one for use by CTO Staff and eight copies for Dir Coord.
4. Collect copies of latest Camp Programme issued by the Secretary RDC from the Camp Adjutant.
5. Ascertain from the Camp Commandant/Adjutant the allotment of living tents for various categories of the contingent and depute part time officers to take over respective tents and furniture.
6. Allocate cadets for each tent.
7. Send telegrams to Directorate reporting arrival.
8. Organise safe custody for cash, valuables, weapons and ammunition and controlled stores.
9. Get cadets Identity Cards authenticated from Camp Adjutant.
10. Familiarise himself and his contingent with the Camp Layout.

### **DUTIES OF CONTINGENT COMMANDERS**

1. Performance of Directorate Contingent depends to a very large extent on the Contingent Commander and his staff. It is, therefore, essential that contingent officers, PI Staff and GCIs are nominated at least five months in advance and their duties are clearly defined by the Directorate.

2. Some of the main functions of the Contingent Commanders are listed in succeeding paragraphs.

#### **3. Preparatory Action**

(a) Study in detail and make members of the Directorate Contingent aware of Standing instructions on RD Camp and competitions rules prior to departure of the contingent for Delhi.

(b) Satisfy himself that composition of the contingent is as per the Directorate General instructions.

(c) Satisfy himself that there is no deficiency in Contingent stores, clothing and equipment that the contingent is required to carry.

(d) Ensure that the Bank Drafts for Directorate's share of RD Camp Expenditure, including messing charges of NCC Part Time Officers, are sent so as to reach Accounts Officer (Pers/B&F) of DGNCC in his office at R K Puram, New Delhi by 10 Dec.

ready by due date.

## 5. Major Actions During the Camp

- (a) Maintain constant liaison with the RD Cell and camp staff.
- (b) Ensure that cadets detailed/nominated from his Directorate reach appointed place and time for various events properly dressed/equipped and punctuality is maintained at all times. Full use will be made of contingent officers, PI Staff and Cadet Appointments to ensure presence of cadets at various functions and their good conduct and behavior all through a function/event.
- (c) Ensure adequate security of tents/belongings of all Directorate personnel and stores at all times. Additional security arrangements will be made during last four days of the camp.
- (d) Keep control over cadets of special activities category of the contingent and Air, Naval and RVC cadets going out of camp for competitions/rehearsals.
- (e) Maintain duty roster and a roster for cadets to ensure that all cadets get equal opportunity to attend functions with VIPs and sight seeing around Delhi on days indicated in camp programme.
- (f) Make 'all adm arrangements including for photographer and refreshment, if required, for visit of his DDG and any Minister/Official of his State to RD Camp and keep Secretary RD Cell and Camp Commandant informed.
- (g) Read notices on the Notice Boards near Adjutant's office at regular intervals (at least twice a day).
- (h) Check uniforms of cadet selected for RD Parade and Guard of Honour and make up any deficiency especially of accoutrements.
- (j) Arrange safe custody of all cups, prizes and certificates received by contingent and cadets. Record will be maintained and damage in transit prevented.
- (k) Ensure that SMI/UOIs sit with girl cadets and Part 'I' me Officers PI Staff with boy cadets at all functions in the Camp Auditorium, so as to maintain discipline and decorum. Similar arrangements will be ensured whenever cadets are sent to witness Horse Show, Beating of Retreat, RD Parade etc including rehearsals.
- (l) Ensure regular daily evening Roll Call and physical check of all cadets.
- (m) Detail cadets with good handwriting to fill up RD Camp Certificates in Hindi for all cadets of the contingent.
- (n) Ensure that cadets of their contingent, from small squad and march smartly whenever they are required to move from one place to another within camp.
- (o) Ensure that cadets are adequately protected against cold but do not wear unauthorised/ill fitting items of clothing. Woolen under-garments and leggings should be used. Jersey woolen must be worn in the evenings and morning especially before and after NCC Run.

**SOP FOR RECEPTION, USHERING AND SEATING  
ARRANGEMENTS FOR FUNCTIONS CONNECTED WITH  
NCC RD CAMP, PM'S RALLY, CULTURAL SHOWS  
AND HORSE SHOW**

**Aim**

1. To lay down the SOPs for reception, ushering in and seating of the invitees during the various functions of RDC.

**NCC RD CAMP INAUGURATION**

**Seating Plan**

2. Seating capacity for about 240 guests exists in the Flag Area for the Inaugural function. The seating plan is given at Sketch 'P'. Dir (Coord) is responsible for detailed seating plan and other seating arrangements.

**Reception and Ushering**

3. Organisation and Control: Dir (Coord) will be overall Officer Incharge for all seating, reception and ushering arrangements. He will be assisted by the following officers and staff detailed by the DDG (MS) and the Camp Comdt for the duties as shown against each :-

- (a) LO to Chief Guest One Lt Col.
  
- (b) Ushering Team No 1 for MA's of Foreign Missions
  - (i) Camp Comdt
  - (ii) Adjutant A
  - (iii) One NCC Associate Officer (AP) A
  - (iv) One NCC Lady Associate Officer (Bihar)
  - (v) Two boy Cadets - (AP & Bihar)
  - (vi) Two girl Cadets - (AP & Bihar)
  
- (c) Ushering Team No 2 for VCOAS & Army Officer
  - (i) Camp Comdt (Under Study)
  - (ii) Asst Adjutant
  - (iii) One NCC Associate Officer (Gujarat)
  - (iv) One NCC Lady Associate Officer (Gujarat)
  - (v) Two boy Cadets (Orissa & Gujarat)
  - (vi) Two girl Cadets (Orissa & Gujarat)
  
- (d) Ushering Team No 3 for Joint Secretaries and Civilian Guests
  - (i) DD Trg (A)
  - (ii) One NCC Associate Officer (I&K)



For this, separate ushers will be detailed for alighting point area and for actual seating enclosures.

- (d) Ushers will also escort guests after the function to their cars or for refreshment as the case may be. .
- (e) Ushering of Chief Guests, his/her escort and VVIPs will be carried out as given in SNCCO 1/S/94 Vol I.
- (f) NCC Cadets, UOIs/SMIs and “Lady Officers detailed for ushering duties will assist in reception and ushering work, as so detailed by the JD (Coord).

## **Dress**

5. All Officers will wear Winter Ceremonial No 1 dress. Cadets UOIs/SMIs and NCC Whole Time/Part Time Officers and PI Staff will wear their authorised ceremonial dress.

## **CULTURAL SHOW**

### **General**

6. Cultural shows are organised in the Camp Auditorium No 1. Seating arrangements are made for a strength of about 1700 spectators including Cadets. Seating Plan.

7. The seating plan is as per Sketch ‘Q’ attached, Seating arrangements will be done under the supervision of Dir (Coord). Seats earmarked for all VVIPs of the rank of Lt Gen/equivalent and above will be marked by name. Dir (Coord) is responsible for making detailed seating plan and all seating arrangements.

### **Reception and Ushering**

8. Organisation and Control: Dir (Coord) will be overall Officer Incharge for seating, reception and Ushering, He will be assisted by DD (Coord) in this function. DD (Coord) will be exclusively Incharge for sign posting and co-coordinating traffic control. The following Officers and Staff will be detailed by the DDG(MS) and Camp Comdt for the reception, seating and ushering duties:-

- (a) Team No 1 (For Row V-1), for Lt Gen/Equivalents/VVIPs
  - (i) Officer - 2
  - (ii) Associate NCC Officers - 2
  - (iii) Lady Associate NCC Officers - 2
  - (iv) UOI/SMI - 1
  - (v) Boy Cadets - 2
  - (vi) Girl Cadets - 2
  
- (b) Team No 2 (For Row V2/V3) for Maj Gens/Equivalents
  - (i) Officers - 2
  - (ii) Associate NCC Officers - 2
  - (iii) Lady Associate NCC Officers - 2
  - (iv) UOI/SMI - 2

and 2000 hrs on each day of function.

(g) Cleaning and watering of the Cultural Show Area, Car Park areas and the approach routes.

## **Dress**

12. Officers will wear lounge suit for the function. Cadets will wear authorised Mufti dress and Lad; Officers will wear appropriate dresses for the occasion. JCOs and NCOs will be in uniform. Ushers will wear badges which will be issued by DD (Coord).

## **HORSE SHOW**

### **General**

13. NCC Horse Show and Band display are held at the Harbaksh Stadium every year. About 6000 guests, invitees and spectators attend the show.

### **Seating Arrangements**

14. Seating arrangements are made as per Sketch 'R' attached. Reception, seating and ushering arrangements etc will be made under DDG(Trg), assisted by Dir (Coord). Reception and Ushering

15. Organisation and Control: Dir (Coord) will be assisted by DD (Coord) in these functions. The following Officers and Staff will be detailed by the DDG(MS) and Camp Comdt for reception and ushering duties :-

- |     |  |                                     |
|-----|--|-------------------------------------|
| (a) | For V Enclosures                                     | - 8 Officers (Incl two lady Offrs). |
| (b) | For A/B Enclosures                                   | - -do-                              |
| (c) | For Foreign Attaché                                  | - 5 Officers (incl one lady Offr).  |
| (d) | Girl Cadet Encl - Two lady officers, four UOIs/SMIs. |                                     |
| (e) | Army RD Contingent Encl - Three Officers, Four JCOs. |                                     |
| (f) | Boys Cadet Encl - Three Officers, Four JCOs/NCOs.    |                                     |
| (g) | DGNCC Staff/Camp Staff Encl                          | - Two Officers, Four JCOs.          |

16. Dir (Coord) will assign duties to the officers by name and brief them in the Stadium at 1300 hrs one day prior to the show. Ushers will carry out their duties as given in Para 4 above.

## **Dress**

17. The dress to be worn will be as follows:-

- (a) Officers - Lounge suit/Blazers with tie and flannels.
- (b) Cadets - Mufti
- (c) Lady Officers - Appropriate to the occasion.
- (d) JCOs/NCOs and equivalents - Uniform

issued with recognition badges to be worn on the right pocket over the pocket button. These will be collected from DD (Coord).

## **General Instructions**

28. The Lgs Dte will ensure that furniture is laid out by 1500 hrs on 25 Jan as per the detailed seating plan. VIP dais will also be got ready by 1300 hrs on 26 Jan.
29. The Camp Comdt wil ensure the following:-
- (a) All gates except the NCC gate will be locked at night of 26/27 Jan and NCC gate will be manned on that night.
  - (b) Bath-rooms are opened and cleaned by 0730 hrs on 27 Jan.
  - (c) Water is sprinkled in car park areas during the evening of 26 Jan.
  - (d) Two teams of 10 lascars under a JCO- incharge are detailed with the dusters to clean the sofa and chairs. They will report to the Senior Ushers of each half at 0730 hrs on 27 Jan.
  - (e) Enclosures will be properly security guarded on the night of 26/27 Jan to prevent any unauthorised occupation of the seats.
  - (f) Contingent team wil consist of the Contingent Commander, One Lady Offr, One SMI/UOI and 20 cadets (10 boys & 10 girls) except where stated. All will be in position by 0730 hrs on 27 Jan.
30. DD (Coord) will be the OIC Traffic Control. He will ensure that sign posting for car parks, enclosures and areas outside the Parade Ground is completed latest by 0600' hrs on 27 Jan. Camp Comdt will detail 10 civilian labourers to assist him in making the car park areas and putting up Sign Boards on 24 Jan.

7. Ancillaries like bath rooms, cook houses, and latrines are already provided/existing on the camp site. Lgs Dte will check all ancillaries before commencement of Camp and ensure they are functional in all respects by 15 December. Thereafter, high standard of maintenance will be ensured. All ancillaries and buildings shall be taken over by the Camp Quarter Master from Dte before 07 Dec. These assets shall be handed over back to Lgs Dte on termination of the Camp. All damages shall be made good before 10 Feb in consultation with MES Rep. Clearance from MES to this effect shall be obtained by Camp QM and submitted to Lgs Dte by 15 Feb.

#### Minor/Major Works

8. DDG (Lgs) is responsible for projecting and ensuring timely execution of Major Works concerning NCO RD Camp/site/area.

9. For the above purpose, he will approach HQ Delhi Area/MES for completion of works in hand. The proposed work at RD Camp will be projected by last week of July and DDG (Lgs) will lay down firm PDC's in consultation with HQ Delhi Area/MES with the aim of completing the work by end of November.

#### Furniture

10. Requirement of furniture will be ascertained from the users and consolidated by Lgs Dte. MES is responsible to provide all authorised furniture. A demand for supply of all items of furniture will be placed on MES during July. NA Certificate will be obtained from MES. On the authority of the NA Certificates, a Board of Officers from the Dte Gen will be convened in the month of August by Lge Ute to review the requirement of furniture for the Camp. Representative of Lgs/Trg/Navy/Air/ and NCC Dte Delhi, for PM's Rally will be members of the board. Board proceedings after the approval by Addl DG(B) will be processed by Lgs Ute and action to hire items of furniture from the approved contractors will be taken for hiring of the recommended furniture. Wide publicity through the medium of news papers will be given to invite quotations during the month of September.

11. Tenders will be opened by a Board of Officers so detailed by Dir Coord. On acceptance of the tenders the intimation with full details will be sent to the contractor (s) to enable him/them to make preparation for supply of required furniture for various events. Specific dates will be mentioned in the supply order or strict compliance.

12. A complete list (schedules) of furniture (with accepted rates) with a copy of acceptance letter and other instructions will be sent to Camp Quartermaster. All the hired furniture, including that required for PM's Rally, will be taken over by the Call/I (Furniture) in serviceable condition & returned in same condition to the contractor on specified date, The Camp Commandant will certify for the correct receipt of all furniture schedule wise and submit all the bills on account the furniture to Lgs Dte. Having processed these bills Lgs Dte will forward these to P&F Dte for payment out of RD Camp grant.

13. List of furniture required for various occasions and purposes will be reviewed by DDG (Lgs) each year.

21. An additional 10 percent of clothing items such as, accessories, hackles, pompoms, badges, shoulder titles, boots/shoes, socks and stockings for use by cadres of all Wings will be brought by each state contingent to meet unforeseen requirements during the Camp. .

22. Ordnance Stores will be demanded on time, collected and properly accounted for.

### **Messing Arrangements.**

24. Messes The following Messes will be set up by the Camp Commandant:-

- (a) Officers' Mess (For Service Officers and Whole Time Lady Officers).
- (b) JCOs Mess
- (c) PI Staff Mess
- (d) Messes for cadets (Separate for boys & girls)
- (e) Foreign Cadets Mess
- (f) ANO Mess

25. Respective Messing Officers will exercise control over the cooked food and its correct distribution to the authorised personnel. Plastic discs already procured will be used. Distribution of food will be supervised by a JCO/NCO detailed by the respective contingents. It shall, however, continue to be the responsibility of Messing Officers to ensure efficient arrangements in this respect.

26. It will be ensured that Officers, JCOs, GIs, NCOs and civilian staff detailed for the Camp bring requisite sum of money to pay for the messing charges during the Camp. All bills will be cleared before conclusion of the Camp. No civilian Dhaba will be established. Civilian may dine in the Camp Staff Mess and pay the same messing as in the case of Cadets/Camp Staff.

27. Daily expenditure on messing will be displayed prominently in the Camp as per format given in DG NC letter No 2987/NCC Pers (B&F) dated 11 Feb 74 at **Appendix B**.

28. Rations for the Camp will be drawn from the Sup Depot on the authority of Army HQ, QMG's Branch letter No 41739/ST6B/ dated 3 Jan 1958 as amended by letter dated 13 Aug 60 and in accordance with Para 4 (Part III) of the "Instructions on the Maintenance of Camp Accounts". Indents will be placed through the DDST, HQ Delhi Area.

### **Drawl of Rations**

29. Dte Gen NCC (Lgs Dte) will submit draft station order by second week of November for drawl of rations and also submit demand for the same.

### **Cook Houses**

30. Utmost attention will be paid to cleanliness and hygiene. Standing Orders for cook houses are given at **Appendix C**. Standard Cooking Hangs already existing (on temporary basis) are preferable than conventional chullahs for the following reasons:-

- (a) A Cooking conditions for the cooks are more comfortable.

Balance vehicles will be kept in pool and will be allotted on requisition. Sub-allotment of transport within the respective Dtes will be the responsibility of respective DDsG. Vehicles required for Pub will be issued by 01 Dec based on RDC Major Events schedule.

(b) Requisition of additional transport will be forwarded to MTO at least 48 hours in advance. The requisition will be put up in duplicate as per **Appendix D**

38. Vehicles ordered for attachment to RD Camp are detailed from Dtes. DDsG NCC of States will make sure that the the vehicles nominated for attachment are in roadworthy condition and drivers are briefed on the discipline aspect as also their loyalties to the performance of duties. DDsG NCC Dtes will as sign the Road worthy Certificates in respect of all the vehicles detailed from their Dtes.

39. Instructions for provisioning of transport for use during RD Camp from Delhi Area, Army HQ Pool and from internal NCC sources as per requirement as laid down in preceding paras will be issued by sec ond week of September, by Dte Gen NCC (Lgs Dte) after approval of Addl DG (B).

40. The repair facilities for vehicles in the RDC will be provided by Stn Wksp/Army HQ Static Workshop under arrangement of DDG (Lgs). In addition, EME personnel posted in NCC Units and detailed on the Camp will carry out first line repairs.

41. FOL will be drawn from ASC on the authority of Govt of India letter No 5629/NCC/Coord (B)/2366/US/D (DG-III) dated 25 Sep 62. Sufficient quantity of petrol should be kept in store to cater for the Camp requirement on non-petrol issue days and during last days of month. Account for expenditure incurred on FOL during the camp, though not debatable to camp account, will be maintained in separate register. This register will briefly indicate the daily mileage done by each vehicle, nature of dally duties performed, quantity of FOL and cost thereof'.

42. Lgs Dte, will submit draft station order for drawing FOL and submit demands for the same by 15 Nov.

43. Indent. for rations/FOL to Supply Depot will be submitted by Lgs Dte by 05 Dec.

## **Drivers**

44. Drivers that accompany the vehicles coming from NCC sources will be attached to the Camp. They will make their own messing arrangement till the start of the Camp and thereafter "may dine in the Camp Staff Mess and pay the same messing as in the case of Cadets/Camp Staff" NCC Directorates providing these drivers will pay them advance of daily allowance. Drivers detailed by the NCC Directorates should preferably be those who are acquainted with the main landmarks of Delhi.

## **Documentation**

45. All documentation with regard to the use of vehicles and FOL accounting will be done according to the orders prevalent in the Army. Copies of duty slips/car diaries covering all duties in

Complex with the approval of DDG. (P&F).

57. The selling rates for items to be sold by the contractors at Regimental Shops will be fixed by a Board of Officers taking into consideration the prevailing rates of items in the market, and keeping in view the quality of the items. .

58. Afer the contracts have been concluded, the successful contractor will be informed to establish/open his shops before the Camp starts. Camp Comdt will suitably be advised to hand over the site/accommodation, tentage/furniture etc. SOP for shopping Complex is at **Appendix F**.

### **Office Equipment and Stationery**

59. A servicable duplicator will be provided to the Camp Commandant by NCC Directorate Delhi w.e.f 15 Dec. The operator will be provided by the Pers Dte/DG NCC.

60. Requirements of stationery will be arranged by the P&F Dte (Estt Branch) from the Chief Administrative Officer, Min of Defence. Sufficient number of clerks will be detailed by the Pers Dte for Camp offices. The clerks so detailed will bring English language typewriters from their Directorates.

61. Service labels will be arranged by the Pers Dte and handed over to the Camp Adjt by 15 Dec.

62. Bins for litter will be obtained by Camp Commandant from the Cantonment Board. It will be brought home to all cadets that throwing of litter is not a good form of training of an exemplary citizen. The cadets should feel responsible as good citizens.

### **Move to the Camp**

63. Responsibility All arrangements for the move of the cadets to camp by rail/road will be made by the NCC Directorate concerned. Directorates will ensured that rail/road accommodation is arranged well in time. It is pointed out that due to paucity of rail accommodation, rail reservation may not be available unless it is made suficiently well in advance.

### **Discipline Whilst on Move**

64. Cadets will travel as an organised party during their journey to and from the Camp. A Contingent Commander will be appointed and will be made responsible for the contingent. Special attention will be paid to the following:-

- (a) Correct entraining and detraining drill when travelling by train and correct embussing and debussing drill if travelling by road. Individual cadets will not be permitted to detrain or debus without orders.
- (b) Discipline and courteous behavior throughout the journey.
- (c) Smart and correct turnout at all times.
- (d) Cadets will not be permitted to leave the railway platform except as an organised body

arrival of the contingent, arrangements for serving hot tea will be made by the Camp Commandant. Contingent Commanders will report to the Reception Centre in the Camp immediate on arrival.

### **Reception Arrangements at Destination (on return)**

69. The Camp Commandant will send telegraphic information about the time and date of arrival of each contingent at their destination Railway stations to their respective Directorates. NCC Dtes concerned are responsible for making all arrangements for the reception of their contingents.

70. Arrival Report On arrival at their destination the Dtes will telegraphically send arrival report to the DG NCC (Lgs Dte).

71. Discipline in the Camp Strict discipline will be enforced through out the Camp. Particular attention will be paid to the turnout of the cadets both on and off parades. Camp orders issued separately, will be adhered to by all members including cadets, without any compromise whatsoever. Daily routine orders will be issued by Camp Comdt to ensure highest standard in all facets of the Camp.

72. Embussing Debussing While embussing, debussing and during move by MT, proper discipline will be maintained. One NCO from PI Staff will be incharge of each vehicle. He will ensure that the vehicle is not overloaded and that the drivers observe the prescribed speed limits. A standard drill for embussing and debussing will be evolved and will put across to the cadets through a demonstration arranged by the Camp Commandant. Camp Comdt/Contingent Cdrs will ensure that NOT more than 22 cadets are accommodated in the body of one 3 ton vehicle.

### **MT Vehicles and Drivers**

73. MTO will ensure that the vehicles attached to the Camp are used economically and efficiently. The drivers will be given particular instructions with regard to the following:-

- (a) MT discipline.
- (b) Road étiquette
- (c) Speed limits as authorised.
- (d) Overloading.
- (e) Care, maintenance and cleanliness of vehicles.

### **Out of Bounds Places**

74. (a) Girls Camp area will be out of bounds to all ranks other than those with specific duties in that area.

(b) The Camp Commandant will notify in the camp orders other out-of-bounds areas is consultation with Station HQ Delhi Cantt. Untoward Incidents.



82. Dy Camp Commandant will act as the fire fighting officer for the Camp. NCC Dte Delhi will obtain adequate firefighting equipment or loan from Ordnance Depot Shakurbasti and make them available to the Camp Commandant by 15 Dec". Delhi Dte will also provide three tanks water vanvas ('S' type) capacity 1350 gallons places. He will also detail a fire party from amongst advance party initially and later from contingents to deal with any unforeseen outbreak of fire. These parties will be trained and rehearsed by the Dy Camp Commandant and Contingent Commanders in the use of fire fighting equipment and to fight an actual outbreak of fire. The Camp Commandant will coordinate and seek assistance from the fire station located in the army RD Contingent Camp Area. The most common causes of outbreak of fire are as follows:-

- (a) Careless throwing of cigarette butts and 'bidi' ends.
- (b) Flying cinders from open fire used in the cookhouses or elsewhere.
- (c) Leakage from temporary or unauthorised electric connections and due to short circuiting.
- (d) Electric heaters and other unauthorised electrical gadgets.

83. While deciding the fire points and temporary lighting arrangements that may be made during the Camp, the above should be borne in mind.

84. A SOP on firefighting order is at **Appendix J**. This will be used as a guide by the firefighting officer (Dy Camp Comdt) while framing orders for the Camp.

### **Civilian Camp Followers**

85. Arrangements will be made to provide the required number of washermen, sweepers, cooks and water carriers as per scales given in Para 129 and 150 of the pamphlet 'Accounting instructions for NCC Camps'. Dte Gen (Lgs Dte) will arrange one JCO to advise on catering matters. The scales laid down in the Pamphlet are given below:-

(a) Mess Servants : Scale

(i) Cooks and water carriers etc. should be employed with due economy. The number of such personnel should be based on the following scale:-

Cooks	-	One per 45 Cadets.
Water carrier	-	One per 45 Cadets
Service boy	-	one per 45 Cadts.

(ii) The daily rates payable to them should be determined with due regard to the rates prevailing in the area. The civil authorities should be contacted for obtaining the requisite information. If the camps are held at military stations, the nerrick rates should be obtained from the Station authorities.

(b) Scale of Civilian Followers Dhobies, barbers and sweepers for Camp should be employed with due economy. The number of such personnel should be based on the following scale:-

temporary at night. The seating arrangements enroute will also have to be taken into consideration before deciding on the route to be taken particularly by lady officers and girl cadets.

90. Once the return journey tickets have been purchased and demand for return journey have been projected on the Railways at the starting stations, the Dtes will obtain copies of the communication (letter/telegram) sent by Railway authorities of the starting stations to the authorities of the railway stations from where the return journey is to be commenced.

91. They will keep Photostat copies of the aforesaid communication (letter/telegram from Railway authorities) and return tickets and send a responsible JCO from their Dte together with return journey tickets, above said letter/telegram (in original) and nominal roll of cadets (in quadruplicate) and requisite funds (if necessary) to Delhi for getting confirmation for the reservations as sought for. The JCOs thus deputed will report to Dte Gen (Lgs) latest by 20 Dec each year. All possible guidance/help will be given by Lgs Dte, in getting confirmation for the resonations.

92. All the Contingent Commanders should be advised by the respective Dtes that on reaching RD Camp they should send a confirmation report to Dte Gen (Lgs) by 10 Jan on the preformed as given in Para 89 above about return reservation secured from railways.

93. Once arrangements and rail reservation have been finalised, no charge will be accepted by the Dte Gen (Lgs). The final programme of dispersal will be issued to the Camp Commandant by this Dte Gen (Lgs) sufficiently in advance. The Camp Commandant will ensure that necessary intimation is passed on to the Contingent Commanders and the Directorate concerned. The Camp Comdt will be responsible for ensuring that the contingents arrive at Delhi/New Delhi Railway Stations sufficiently in advance keeping in view the time which may be required for booking and loading of the luggage before the time of departure of the train and that one officer from his staff accompanies each contingent to the railway station to supervise their entraining an orderly dispersal. He may set up staff consisting of one officer and few JCOs & NCOs to ensure the orderly dispersal of cadets. The Staff should function in the vicinity of MCO's office and ensure the proper marking of the compartments reserved for NCC Cadets. One officer from the Dte Gen (Lgs) will also be provided for liaison with the railway authorities and MCO.

94. The Contingent Commanders will intimate telegraphically the arrival of the contingents at the destination to the Dte Gen (Lgs Dte).

### **Issue of Medals and Certificates**

95. All Cadets attending the Camp will be awarded a certificate. Arrangements for issue of this will be made by Dte Gen NCC (Trg). The Nominal Roll of cadets selected forward of RD March Past will be sent by OI/C Competition to the secy RDCSC for making and endorsement to this effect on the certificate. Changes there after will be approved by the DDG (Trg).

96. (a) The responsibility for obtaining DG's approval on quantity required and sample of medals, prizes, trophies including individual prizes and DG's Cane of Honour is that of Trg Dte. Trg (A) will obtain the DG's approval, through Secretary RDC SC in the second week of August every year.

106. Lgs Dte/Camp Signal Officer should ensure that the PA equipment is in good serviceable condition in all respects.

### **Generator Sets**

107. Two Generator Sets with sufficient output for the Stage and Auditorium lights and other requirements of the Camp will be arranged from the local military units/Formation by Dte Gen (Lgs Dte) by 01 Jan and kept ready for main shows/use in case of electricity failure.

108. In order to procure the generator sets Dte Gen (Lgs Dte) will request Army HQ (MO Dte) for two generating sets of 63 KVA and 31 KVA for RDC by 05 Aug every year and pursue the same to procure the generators by 15 December.

### **Screening of Entertainment Films**

109. Dte Gen (P&F Dte) will arrange screening of entertainment film in the RD Camp.

### **Ammunition**

110. Lgs Dte is responsible for arrangement of ammunition and pyrotechnique for PM's Rally. Delhi Dte will forward the requirement of ammunition and pyrotechnique for PM's Rally to Lgs Dte by 15 July each year. Lgs Dte will forward the Demand by 10 Aug, for provisioning. Services of OC MARS, Delhi Area will be requested through HQ Delhi Area. Delhi Dte will maintain close liaison with Army HQ (OS-6) for collection of ammunition. Delhi Dte will also be responsible for storage of ammunition. Flags, Decorative Coloured Flags, Buntings and Saluting Dias for Ceremonial Functions.

111. Arrangements for the above will be made by Dte Gen (Lgs Dte) in consultation with Trg Dte.

112. Lgs Dte will approach E-in-C's Branch Army HQ by 15 Nov for issue of flag poles for the Rally, Poles with pullies for each Dte for Flag Area and pursue the matter for timely procurement.

113. Lgs Dte will arrange, by 30 Dec, car flags and stat plates for all Chief Guests and VIPs visits, as per their entitlement, for ceremonial parade. Service/National flag will also be arranged for additional flag pole on ceremonial review jeep. Decorating Saluting Basel Dias for PM's Rally.

114. The above responsibility for coordinating, control and supervision for the above work rests with DDG Lgs. Lgs Dte is also responsible for provision of required items, like furniture, matting, flag poles etc. The decoration of Dias including provision of flower pots shall be done by Lgs Dte by 18 Jan.

### **Preparation of Camp Inauguration Ground**

115. The responsibility for preparation of ground for Inauguration will be that of Camp Commandant RD Camp. In case of any difficulty he will refer the matter to Dy DG (Lgs) for guidance. Contracts of Cooks, Sweepers, Barmrs, Dhobi and Mochi.

- (i) Arrange adequate transport for the origin cadets and Officer-in-Charge Foreign cadets.
  - (ii) Arrange procurement of souvenirs as projected by Trg Dte.
- (b) **Action to be taken by Dy DG (Lgs)/Camp Commandant**
- (i) Arrange living accommodation and furniture required for housing the foreign cadets.
  - (ii) Detail lascars and service personnel to look after the messing.
  - (iii) Assist the conducting officer in arranging messing.
  - (iv) Provide transport to the conducting officer and cadets.
  - (v) Provide sentry at the living accommodation for security.
  - (vi) Oversee the reception and dispersal arrangements.

121. Trg Dte will finalise the programme for foreign cadets by 03 Oct every year and keep Lgs Dte informed of adm requirement from time to time.

122. LO Foreign Cadets/Lgs Dte will start work for preparation of living accommodation for foreign cadets from 01 Jan and ensure that the living accommodation and other adm arrangements concerning foreign cadets are ready before the cadets start arriving.

### **Adm of Animals & R&V Dets**

123. (a) Lgs Dte will ascertain requirement of furniture and other items for the R & V De/ Animals from the Trg dte and make arrangements for provisioning the same.
- (b) Camp Commandant will accommodate the PI Staff of R & V Dets with other PI Staff and attach them with PI Staff Mess.
- (c) Arrangements for keeping the horses/animal in a separate area in the Camp, earmarked for the animal, will be made by the Camp Comdt.
- (d) Dy DG (Lgs) will oversee the above arrangements.

### **Cleaning and Preparation for NCC Horse Show**

124. Dte Gen (Lgs Dte) will take up a case with HQ Delhi Area in Oct allotment of suitable venue from 05 Jan to 20 Jan for Horse Riding Competition and NCC Horse Show.

125. On confirmation regarding availability of venue, Lgs Dte will liaise with MES authorities for repairs of bathrooms/latrines and other defects like electric fitting, water supply etc, by the last week of December.

126. Camp Commandant will ensure cleaning of the venue and getting it ready for riding competitions by 05 Jan. Dy DG (Lgs) will oversee these arrangements.

127. Dte Gen (Coord) is responsible for seating arrangements for Horse Show. Camp Comdt is responsible for making arrangements issuing instructions to the contractor for supply of furniture at venue.

129. Lgs Dte will make arrangements and write a letter, by 07 Dec to HQ Delhi Area with a copy to Engr Regt requesting them for sprinkling of water on the day of PM's Rally. NCC Dte Delhi will arrange for hiring of water bowsers for sprinkling of water. Demand of funds for the purpose will be projected to DDG (P&F) by 20 Sep.

### **Drinking Water**

130. SHO Delhi Cantt will be approached by lgs Dte/Camp Comdt to test the water samples of the sources available & certify fit or otherwise for consumption by staff & cadets of the Camp. Such periodic checks will be arranged and super chlorination resorted to if advised by the medical auth/SHO with a view to prevent any occurrence of water borne diseases.

### **Duty Officer**

131. An Officer/JCO will be detailed as 'Duty Officer of the Day' during the period of RD Camp. Duty Officer's Duty Report Form is at **Appendix K**. Action on all points given out by the Duty Officer will be completed expeditiously. The form will be submitted for scrutiny to ADG (B) through Camp Comdt, DDG (Lgs) and Secy RDC.

### **Photo Shop**

132. A photo shop will be set up in the RD Camp. SOP on the Photo Shop is at **Appendix L**.

## **PART - II: FUNDS AND ACCOUNT**

### **Expenditure on Mechanical Transport, Accommodation, Electricity and Water**

133. MT Funds for the requirements of the camp will be obtained from Station Transport Officer Delhi Cantt and NCC Dtes .

134. Tents for Camp accommodation will be drawn from the Ordnance on loan. Electricity and water supply will be obtained from Garrison Engineer Delhi Cantt.

135. The expenditure on all these items is borne entirely by the Defence Services Estimates vide Government of India letter NO 4629/NCC/Coord (B)/2366-US/D(GS-III) dated 25 Sep. 62 .

136. Duty slips, car diaries, vehicle daily running account, log book for each vehicle and FOL ledger will be maintained for the duration of the Camp. Camp Commandant will get these documents audited by the LAO of Defence Accounts Department Delhi Cantt soon after the termination of the Camp.

137. **Funds.** SOP is att as **Appendix M**.

(a) The Camp expenditure is shared by the Central Government and the State Governments on 50:50 basis. The expenditure in the first instance is met by the State Governments and debit in respect of 50% expenditure is raised by the States Accountant General against the Central Government.

139. Dy DG (P&F) is ultimately responsible for the proper custody of cash, cheques and for proper maintenance of the Camp Accounts in accordance with the Pamphlet "Accounting instructions for NCC Camps and any specific subsidiary instructions issued by the DG. He will be assisted by the Accounts Officer (HDC). All documents required for efficient functioning of the Camp and for audit vide Para 231 of Accounting Instructions for NCC Camps" will be maintained under the supervision of the Dy DG (P&F).

140. On termination of the Camp, all pending bills will be promptly settled and the accounts closed. The proportionate unspent balance will be refunded through Bank Draft to the respective NCC Directorate concerned. citing reference to the covering letter under which the bank draft was sent to Accounts Officer (B&F), Dte Gen NCC, New Delhi, to enable them to link the correspondence and credit the amount to the State Govts/UT Adms/ CDA from whom the advance was drawn and the cash book for the Camp closed to NIL balance.

141. As per Controller and Auditor General letter No. 1684/Adm 1/ 665-1 dated 12 Jul 67, audit of the NCC Camp account is the responsibility of the Director of Audit, Central Revenues, New Delhi. The Directorate General NCC (Pers (B&F) will arrange with Director of Audit, Central Revenues, New Delhi to depute his Audit party to the Camp to audit the camp accounts immediately after the closing of the Camp. The Audit party will be asked to render certificate of audit indicating the share of each participating NCC Unit.

142. Dy DG (P&F) will render a balance adjustment account to each NCC Dte to enable them to submit the accounts to the AG of State/UT or the CDA as the case may be.

143. (a) Regimental Accounts Separate Regimental Accounts for the Camp Officers Mess, Canteen etc will be maintained by the Camp Comdt for the duration of the Camp according to the normal rules. These accounts will be closed on the termination of the Camp and audited by a Regimental Audit Board.

(b) Other Public Funds, if any; Sanctioned by the Central Government for the NCC RD Camp on Adhoc basis. Separate accounts will be maintained by the AO (RDC) for such funds and the same will not be mixed with other Camp funds received from the participating NCC Dtes on account of States share of Camp expenses. Such amounts from Central Govt will be drawn from the CDA (HO) G Block, New Delhi and the final accounts will be submitted to that office for audit and adjustment viz -a-vis Govt sanction.

## **Residual Work**

144. All accounts and documents of the Camp will, on its termination, be handed over to AO (RDC) by the Camp comdt for safe custody and production of the same to audit party.

145. One AO with at least three clerks will be posted to QM side. The AO will be provided daily parade statement by the camp office. Camp office will clearly indicate the strength of AE/RE & Meat Eater/Non ME each day on the parade statement to enable the AO posted in QM office to check the correctness of issues of dry/fresh rations to the feeding strength of the camp.

water at least twice a week.

14. Suitable containers for bones and inedibles will be provided on the tables.

15. If the floor is not pucca, it should be 'lipoid' regularly.

16. Refuse would be disposed of in the receptacles to be kept near the kitchen where arrangements for washing hands and plates would also be made.

### **Officers Mess**

17. The rules applicable to cook houses and dining halls apply equally to the Officers Mess. Rules for hygiene for the cook house, nominal rolls of men working in the Officers Mess showing dates of TAB inoculation, vaccination and medical examination will be hung at a suitable place in each Mess.

### **Rations**

18. Fresh rations will be regularly inspected for quality and quantity. A responsible person who is conversant with the ration scales and specifications will be detailed to draw the rations.

19. Suitable containers for protecting the rations from dust, flies and rats will be provided. Flyproof container lined with galvanised iron, sheet will be used for collection of meat.

20. Rations will be stored in clean, well ventilated, flyproof room/tent. Rat traps will be used to exterminate any intruders.

21. Rations will be turned over regularly. It will be ensured that canned food stuff which has overshoot the warranty period is not issued for consumption. Similarly, stale or fungus infected articles of food will not be issued.

22. Fruits and leaves of vegetables which are eaten raw and unpeeled will be soaked in solution of bleaching powder (one tea spoon to a gallon of water) for 1/2 an hour and then washed with clean water before they are consumed. .

### **Shopping Complex**

23. All employees of Canteen & other shops selling eatables will ensure that they are not suffering from any contagious disease. Nominal roll of the employees showing date of TAB inoculation, vaccination and medical examination will be displayed in the shops. The shops will be inspected daily by the Camp Comdt/Dy Camp Comdt Officer I/C Shopping Complex.

24. Canteen will be kept scrupulously clean at all times. The orders for cookhouses and dining halls apply equally to the Canteen cookhouses and the Canteen hall. Potable drinking water will be made available. Cups/tumblers will be sterilized with steam. Ample supply of clean dusters will be provided.

25. Food/eats will be kept in flyproof cupboard and will be served using forks/tongs, untouched by hand.

26. Aerated water will be obtained from authorised sources only. Milk will always be boiled before use. Vessels for storage of milk and curd will have flyproof covers.

adopted for finger nails.

(d) Clothing : Clothing must not be tight fitting and must be laundered at least twice a week. Under clothing should be washed daily and 'bhattied' at periodical intervals. Communal use of clothing will be avoided.

## Food and Drinks

39. During meals, food must be well masticated, eaten slowly and serious thinking avoided. Food and drinks from dirty, unauthorised sources are to be avoided.

## Sleep and Rest

40. Adequate and regular sleep is indispensable for health. About eight hours sleep daily is necessary. Apart from sleep, rest and relaxation during regularly laid down periods must be observed.

## Mental Health

41. Mental health is as important as physical health. Remember the dictum "A sound mind in a sound body".

42. Mental reactions to external stimuli are dependent to a great extent on the state of physical health and social environments. Maintenance of good general health by proper food, exercise, rest sleep and agreeable social environments is essential for good mental health.

43. Stress and strain during work and training should be within the limits of the endurance and capacity. Each Cadet/soldier should learn for himself the best means to avoid emotional stress, and anxiety.

44. Excessive fatigue especially mental fatigue should be avoided. Physical activity should be balanced with mental activity. Variety is the keynote of interest and interest recreates energy. Proper man management, inculcation of good inter-personal relationship, creation of mutual trust and confidence and other morale building activities should be emphasised.

45. Following protective habits of mind should be kept in mind for promotion of mental health

(a) Combs

(a) To get enjoyment after one's routine work.

(b) To have satisfaction out of moderation rather than extreme.

(c) Enjoyment out of music, art and literature.

(d) Not craving for sympathy, not demanding appreciation, not magnifying own difficulties.

(e) Quick to admit one's own mistakes and not put blame on others.

(f) Faith in God as the supreme Power, irrespective of one's own caste or creed.

(g) Sense of achievement, irrespective of the results achieved, **DO YOUR BEST: DO NOT WORRY ABOUT THE RESULT.** This will enable one to gain great mental strength against adversities.



## SOP: RUNNING OF COOK HOUSES

### 1. Cook House

- (a) Cook Houses must be fly proof, if necessary, by improvisation. Camouflage nets if available can be used otherwise three mosquito nets will suffice to cover the cooked food and cut vegetables. Mosquito nets can be obtained by units from Salvage Depot.
- (b) DDT 5% solution suspension will be sprayed as a residual insecticide one a week during fly season. Pyrethrm 0.1% in kerosene oil will sprayed for direct killing of flies as and when required. Fly flaps and serviceable hand sprayer will always be available in the cook Houses.
- (c) 'Choolas' will be built one foot above the ground level to avoid dust getting into the food. Chimneys will be improvised to avoid smoke nuisance in the Cook Houses.
- (d) Proper platforms will be built for washing utensils and keeping water containers.
- (e) Sullage water should pass through grease traps if disposal is done through soakage pits.
- (f) Floor of the cook houses will be 'Lipaied' regularly and kept scrupulously clean.

### Cooks

- (a) Cooks should be contracted well in advance by QM and he must tell them that they will be employed only if they produce medical certificate with dates of vaccination and TAB inoculation. Their nominal roll showing dates of vaccination and inoculation will be exhibited in the Cook House.
- (b) All cooks and other food handlers will be medically examined prior to employment i.e. before the commencement of the camp. Cook and servers normally contact the QM about a fortnight before the commencement of the camp and they are also employed as labourers for setting up the Camp.
- (c) Persons who have suffered from typhoid group of fever or infective hepatitis in the last one year or are suffering from dysentery, diarrhea, sore throat, common cold, boils and wounds on fingers should not be employed in the Cook House or food handling duties.
- (d) Cooks and other food handles will invariably wash their hands with soap and water prior to commencement of work and after every visit to the latrine/urinal. Adequate hand washing facility, e.g. water, soap, nail brush and clean towels will be made available. A water drum with tap will be provided for this purpose.
- (e) Cooks will always maintain a good standard of personal hygiene. They will be cleanly dressed and provided two sets of special cooks clothing each. They will wear white caps/turban while working.
- (f) Cooks will not be permitted to sleep or keep their private belonging in the Cook Houses. Smoking in the Cook House will be forbidden.

### Utensils

- (a) All cooking utensils will be scrupulously cleaned after each meal with ash and water. These will 'muttied' outside to avoid accumulation of soot. Brass utensils will be tinned.
- (b) Preparation table to cut vegetable will be provided in the Cook House. This table will have marble/metal sheet top.
- (c) Massala containers will be regularly cleaned and neatly arranged.
- (d) Tables and cutting boards in the Cook Houses will be cleaned by scrubbing with hot water containing soda every day.

purposes.

- (d) Two drums of water with taps will be placed on the washing platforms for cleaning utensils.

### **Scales of Cooks, Servers and Water Carriers.**

- (a) One cook per 60 feeding strength may be employed. That will give five cooks per Cook House of 300 feeding strength. One cook is employed for preparing vegetables, one for dal, one for rice and one to make chapatis. The fifth is the head Cook who supervises and helps others whenever necessary. .
- (b) Three helpers are required for making chapatis, two to roll and one to bake on charcoal. At least two more are required for cutting and filling of vegetables and helping other cooks. Scales of servers should also be five per cook house i.e. one per 60 feeding strength.
- (c) When the tap water is available in the Cook House and water can be filled directly into the containers through flexible pipe, the number of water carriers can be reduced to one per 100 i.e. three in a cook house. One person is required permanently in the QM Stores for sorting out rations and carrying them to cook houses. The other two are used for cleaning the utensils and helping in food preparation.

### **8. Preparation of Food**

- (a) Casual labour will be employed by QM to clean Dal and Rice.
- (b) Rice, if it has lot of husk on it, will be sent to the mill for polishing. .
- (c) Vegetables once cut will not be washed with bleaching powder as the bleaching powder will destroy all the food value in the vegetables.
- (d) Peelings and discarded leaves will be boiled, and their soup used for cooking the vegetable to increase its food value.
- (e) Brinjals and potatoes will be cut immediately before cooking. Otherwise their colour changes.
- (f) Rice will be cooked in minimum of water. Rice water, if any left during cooking will be used in vegetable curries. This increases its food value.

# STANDING OPERATING PROCEDURE FOR CSD CANTEEN FOR RD CAMP

## General

1. CSD Canteen extension counter will be opened in RD Camp area to facilitate officers, PI Staff and Cadets attending RD Camp to obtain their day-to-day requirements of Canteen items.  
Aim.
2. The Aim of this SOP is to lay down the standard operating procedure for the smooth functioning of CSD at RD Camp. Getting up a CSD Canteen
3. The Camp Comdt RDC will be responsible to provide suitable accommodation in the RDC Shopping Complex in one Store Tent to house CSD Extension Counter and Non-CSD Counter. Adequate lighting arrangements will also be made by the Camp Comdt for sale of items.
4. DGNCC canteen officer will function as Canteen officer of CSD RD Camp in addition to his own duties, under the direction of Chairman, CSD, DGNCC. Canteen Officer will be responsible for overall running of the canteen. He will ensure that the canteen is opened at the time specified. instructions laid down in the succeeding paras are strictly followed :-
  - (a) He will oversee the functioning of the staff detailed to run it.
  - (b) He will assess the bulk requirements of the canteen and obtain stores from the Dte Gen Canteen.
  - (c) He will carry out check of daily sales summary every day to see that the sales are being properly regulated and accounted for.
  - (d) He will ensure that proper accounting procedure is followed.
  - (e) He will be personally responsible to the Chairman, CSD, DGNCC and will apprise him of any difficulty being experienced in efficient functioning of the canteen and implementing any order given to him from time to time.

## Staff

5. The Extension Counter of C9D RD Camp will be managed by the Canteen Manager of DGNCC under the directions of Canteen Officer CSD, DGNCC. The CSD Extension Counter and non-CSD counter will have the following staff:-

### CSD Canteen

- |     |                        |   |
|-----|------------------------|---|
| (a) | Store Keeper           | - one NCO (DGNCC CSD)                                 |
| (b) | Delivery Counter       | - 4 NCOs To be attached under                         |
| (c) | Sales men (Bill issue) | - 4 NCOs orders of DDG Adm from Camp.                 |
| (d) | Cashier                | - Civilian staff member of<br>CSD DG NCC (Sale Asst). |
| (e) | Account Assistant      | - Civilian staff member of                            |

put to Canteen Officer for counter signatures. The CSD will only cater to Grocer,' and General Stores. Liquor will not be catered for and will not be sold from extension counter CSD RD Camp. A suggestion book will be kept by Canteen Manager for further improvement of CSD and this will be shown daily to OIC Canteen, Chairman CSD DGNCC.

### **Advance Preparations**

14. Daily utility item will be the main requirement of the cadets. Generally stores as indicated in the attached Annexure will be demanded from CSD Stores beginning from Sept onwards.

15. Adm Directorate DG NCC will cater to the requirement of following furniture:-

- |     |  |     |
|-----|--|-----|
| (a) | Almirah large steel with lock and key    | - 1 |
| (b) | Chairs steel                             | - 4 |
| (c) | Sales Counter size 10' X 3-1/2' X 2-1/2' | - 2 |
| (d) | Steel Rack 7' X 3' X 13"                 | - 8 |
| (e) | Steel Chairs high                        | - 2 |
| (f) | Office table                             | - 2 |

### **Non-CSD Stores**

16. CSD caters for all type of stores for the consumers. However, there may be occasions when some items may not be available immediately with the Depot. To overcome the problem, Canteen Extension counter will have a separate counter for non-CSD store which will be demanded, stored, sold and accounted separately. For this purpose, a JCO and two NCOs who will be attached with Canteen will function under Canteen Officer and will be responsible for smooth sale of Non-CSD stores and its accounting.

17. For the above purpose, a separate account will be opened in the bank and will be maintained by Canteen accounts assistant. A sum of rupees ten thousand will be drawn as loan from DG NCC Ftglt fund and profits on account of Non-CSD Canteen will also go to Regtl fund.

18. Separate bills will be issued for non CSD items. The NCOs' attached will function as Cashier/billing/sales incharge and will deposit the daily sales with JCO IC non CSD who in turn will deposit the same in the bank under orders of Canteen Officer.

19. Daily accounts will be prepared as is done in case of Regtl accounts and orders on Accounts and Prevention of fraud will be completed with.

20. The Store Keeper will return unsold stores to the CSD Dte Gen NCC at the end of the Camp. Clearance will be obtained from the Chairman, CSD Canteen before the individuals responsible to run the camp canteen returns to parent unit. Camp Comdt will issue movement order after the clearance has been obtained.

and at the rates laid down.

- (v) Ensure that price lists are properly displayed. ~
- (vi) Ensure proper hygiene in the cooking area.
- (vii) Ensure that the area is and around the Shopping Complex is kept clean.
- (viii) Carry out a random check of weight of selected items and bring any discrepancies to the notice of OIC Shopping Complex.
- (ix) Inform the OIC Shopping Complex daily of any problems encountered during the period of duty.

(d) NCO in charge Shopping Complex

- (i) He will supervise cleaning of Shopping Complex Area prior to its opening and after closing down everyday.
- (ii) He will ensure that discipline is maintained in the living area complex for the contractor's staff.
- (iii) He will ensure that cadets maintain discipline in the Shopping Complex.
- (iv) He will bring any problems encountered to the notice of the JCO in charge Shopping Complex.

(e) Officer in charge Bills

- (i) Expeditiously process all bills received from the contractors on account of items provided towards VIP refreshments.
- (ii) Obtain decision on file on matter related to inclusion exclusion of certain items and fixing of their rates.
- (iii) Ensure that the price list of various items is displayed by the contractors and is as per the rates and weight fixed in the contract.

### **Contract for Shopping complex**

5. The action for giving contract for the Shopping Complex will be initiated in the month of August. Two tender notices will be published in two English and Hindi newspapers, one for the furniture item, Shamiana, Chairs, Tables etc and the other for the various stalls required. In case of the latter the interested parties are provided a tender form listing out the various items required for the stalls and the terms and conditions of the contract. A Board of Officers is to assemble thereafter to select the contractors based on the quotations provided and capabilities to perform the task. The contracts should be finalised by 25 Oct to enable the contractors to plan in advance.

### **Security Passes**

6. The contractors will be provided with Security forms required to be filled, by 10 Dec. The security forms duly filled will be forwarded to the Camp Adjutant by 20 Dec so that all persons required to work in the Shopping Complex can be provided the security passes by 25 Dec.

### **Administration**

7. The Adm Dte will be responsible to provide the following :-

- (a) Provision of electricity connection to the Shopping Complex and lighting arrangements outside Shopping Complex.
- (b) Provision of tentage for contractors staff living area and stores.
- (c) Removal of garbage and provision of conservancy staff for cleaning the area around the Shopping complex.
- (d) Provision of water.

- (a) Kote Register.
- (b) Kote handing/taking over Register.
- (c) Daily Issue Register.

16. Kote handing/taking over register will be properly maintained by the JCOs for each kote respectively.

### **Issue and Receipt of Arms**

17. At the time of arms, the contingent Commander/JCO incharge Contingent will be present and get the arms issued for training. The cadets will not enter the Kote. JCOs with the help of the Kote NCOs will deliver the arms to the cadets outside the kote.

18. The kote JCO will enter, all arms in the kote Register with their but number, as per the Directorate Number, in the issue Register. The Contingent Commander/JCO in-charge will sign for the weapons issued to them.

19. One receipt of Arms the kote will ensure. that all weapons are intact and not damaged. He will also ensure that the weapons are clean.

20. Thereafter chains will be locked under the supervision of the Contingent Commander/JCO-in-charge Contingent.

21. Private arms will be entered in a separate register.

### **Security**

22. The Kote NCOs will stay in their respective kotes. They will sleep in the portion properly partitioned from the main portion of the Kote where the weapons are kept, They will use the main entrance of the Kote.

23. Proper handing/taking over will be carried out daily between the Kote JCOs and the Night Guards. Proper entry will be made to this effect in the register kept in kotes.

24. The original key of the chain locks for Contingents will be with the Kote NCO.

25. The duplicate key of the chain locks will be deposited. with the Dy Camp Comdt.

26. The weapons will be cleaned properly before depositing in the Kotes. The Contingent Commanders will ensure that before depositing, these are cleaned properly.

27. Extra time may be allotted by the Contingent Commanders for its purpose.

to 31 Jan by DDG (Adm) :-

- (a) The Times of India - One
- (b) The Statesman - One
- (c) Hindi News papers - Two
- (d) Illustrated weekly - One
- (e) Dharamyug - One

### **Detailment of Staff**

9. The Staff for the Reception Room will be organised as follows and work in two shifts from 0900 hrs to 1500 hrs and 1500 hrs to 2100 hrs:-

(a) OIC Reception : An officer by name will be appointed as OIC Reception Centre for RDC. He will be the Understudy Camp Comdt. He will be assisted by one JCO and one PI Staff.

(b) Other staff will be as under:-

#### **Boys**

- (i) PTO - One
- (ii) NCO - One
- (iii) Cadets - Two

#### **Girls**

- (i) PTO - Lady Offr - One
- (ii) SMI/GCI - One
- (iii) Cadet - One

The above personnel will be detailed by the Camp Comdt.

(c) During 1600 hr to 1800 hrs two addl boys and girls cadets will also be detailed.

### **Publicity Material**

10. Suitable photographs depicting NCC activities will be displayed in the Reception Centre. Certain Pamphlets/literature/periodical published by the Publicity will also be kept, These will be provided by DD Publicity.

## 8. Responsibility

- (a) The ultimate responsibility for the efficient fire fighting arrangements in the Camp rests with the Camp Commandant assisted by the Dy Camp Comdt who is the Fire Fighting Officer.
- (b) Every officer, employee and cadet has an individual responsibility to be fire minded, in that it is his/her duty to ensure that whilst he himself/she herself does nothing to prejudice the effective in the fire fighting measures he/she does everything in his/her power to preserve and promote it. To achieve this aim all personnel should do the following.
- (i) Must be always alert and vigilant.
  - (ii) Should have a complete picture of the nature and extent of Government property in the Camp.
  - (iii) Should observe all fire fighting precautions.
  - (iv) Should know the fire risks involved at his place of duty.
  - (v) Should be fully conversant with the camp fire orders.
  - (vi) Should know the operation, maintenance and location of all fire fighting equipment in the camp.
  - (vii) Should know the action to be taken in case of outbreak of fire.
  - (ix) Should bring to the notice of his next senior any difficulty experienced. in safe-guarding government property against fire risks.

9. To facilitate control and ensure adequate distribution of minor equipment the Camp has been into five sectors, as per details given below :-

Sector I	-	MT area.
Sector II	-	Administration area.
Sector III	-	Girl Cadets Area.
Sector IV	-	Boy Cadets area.
Sector V	-	Training Area.

### **DETAILS OF FIRE FIGHTING EQUIPMENT AND WAER SUPPLY AVAILABLE**

#### **Fire Fighting Equipments.**

10. The Camp is authorised only minor equipment. At each Sector Fire Point equipment as under will be kept ready for use at all Cook Houses.

#### **Water Supply**

11. There are no static storage water tanks located in the Camp except the shipmodel tank which will be kept full always. All the 45 gallon drums and water buckets at the fire points will be kept full. Running water taps in the bathrooms and cookhouses will be used.



in a fire practice will shout at the top of this voice (Aag, Aag, Aag), to attract attention of other. He will continue to shout "FIRE" "FIRE""FIRE" until the alarm is picked up by all in the Camp.

(b) By Sounding of Gong. These consist of iron rails/gongs partly painted red suspended with the help of a string/wire at each fire point. The fire alarms will be raised by sounding the gongs and it will be continued until such time the personnel in the Camp are mustered into their respective fire parties in response to this alarm raised.

(c) By Telephone. In the case of fire ring up the following:-

- (i) Army Camp Duty Officer.
- (ii) Duty Officer, Delhi Area-No.25693392.
- (iii) Duty Officer, Station HQ-No. 25691843.
- (iv) Duty Officer, COD-No. 25693411/43.
- (v) COD Fire Station-N0. 25693411/39.
- (vi) COD Delhi Cantt 13927/73071/78771.

(d) All the messages conveyed to the above telephones in connection with fire will invariably contain the following information:-

- (i) Whether it is a major or minor fire.
- (ii) Whether it is an electrical material or FOL Fire.

## **At Each Sector**

21. Personnel in each setor are responsible for fighting fire with First Aid Fire Fighting appliances in the initial stage. All available personnel will be organised into various fire fighting parties as detailed below:-

- (a) Fire Bucket Pagty. Will form a chain for conveying water from the sources of water to the scene of fire promptly. The buckets will be kept half filled with water.
- (b) Sand Bucket Party Will form a chain for conveying sandr from source to the scene of fire promptly. The buckets will be kept half filled with dry sand.
- (c) Extinguisher Party. Will collect and operate extinguishers on the scene of fire. The extinguishers will be kept in working condition at all times.
- (d) Salvage Party Will carry out salvage at the scene of fire, Salvage, as applied to fire fighting is essentially the prevention of reduction of damage from indirect causes such as heat, smoke, water, breakage and dirt. Every effort should be made to start salvage work along with firefighting. Almirahs/cup boards/lockers marked with diagonal white cross and valuable stores should be removed to safe place.

## **Training in Fire Fighting**

22. Training in fire fighting is of primary importance for all staff and cadets. As the camp starts establishing, daily one period should be allotted for all to know their area, camp fire points and water points etc. A practice a day in all sectors by rotation must be held.

were \_\_\_\_\_ patients from the Camp. I have following remarks to make:-

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5. I attended the morning sick report on \_\_\_\_\_ at \_\_\_\_\_  
Comments are as under:-

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6. I visited Bath Rooms/Latrnies on \_\_\_\_\_ at \_\_\_\_\_  
My comments are as under:-

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7. I have checked the perimeter wall/fencing of the camp area on \_\_\_\_\_  
at \_\_\_\_\_.

My observations and action taken on that are as under :-

Observation    Action Taken

- (a)
- (b)
- (c)
- (d)
- (e)
- (f)

8. I checked the passes of following civs and attached persons and have following observatons:-

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9. I have checked receipts of rations/fresh on \_\_\_\_\_  
My comments are as follows:-

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10. I checked the Hot water arrangements at \_\_\_\_\_ hrs.  
My comments are as follows:-

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11. I inspected the Kote on \_\_\_\_\_ at \_\_\_\_\_  
My comments are as follows:-

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# STANDING OPERATING PROCEDURE PHOTO SHOP RDC

## Introduction

1. A Photo Shop will be set up at RD Camp to provide photographs of various activities and events connected with RD Camp at reasonable rates to the cadets. For smooth functioning of the shop officers and personnel as shown in the organisation chart will be attached to the Photo Shop from DGNCC and different Dtes. The Photo Shop will function under the overall supervision of DDG (P&C) through Officer Incharge Photo Shop.

## Organisation

2. JD (Pub) will be OIC under supervision of DDG (P&C).

## Charter of Duties

3. Officer Incharge Photo Shop

(a) to arrange the services of Civilian/Service photographers who will take photographs of all activities of the RD Camp under his direction.

(b) To purchase films and other items required for Photo Shop and arrange developing and printing at ompetitive rates. For this purpose he will invite quotations from various photo studios to undertake the task of processing and printing. The job content is given below:-

- (i) Daily collection of exposed films from the RD Camp Photo Shop.
- (ii) Delivery of first prints promptly at the RD Camp Photo Shop.
- (iii) Numbering of each print before delivery.
- (iv) Collection of orders for reprints.
- (v) Prompt delivery of reprints. .
- (vi) Numbering of each reprint before delivery.

(c) To get the order forms and compliation charts printed before the commencement of the RD Camp.

(d) To liaise with Camp Commandant for smooth functioning of Photo Shop.

(e) To supervise and direct functioning of the teams mentioned in para 2.

(f) To ensure proper maintenance of documents and accounts.

(g) To draw money from RD/Regimental fund for purchase of films and other items.

(h) To procure suitable display boards and necessary items for display of photographs.

(j) To collect daily cash and disburse to the Photo Studio as per orders placed.

(k) To ensure despatch of photographs to the individuals after the completion of RD Camp. .

(l) To finalise accounts and carry out a local audit.

(m) To submit a report to DDG (P&F) / ADG (A).

- (e) Handover the compilation sheets to Asst Officer incharge Photo Shop.
- (f) Check quality and quantity of photographs when received and compare with the orders placed.
- (g) Prepare distribution envelope as per the orders books.
- (h) Deliver the envelopes to the individuals from the delivery counter as and when the envelopes are ready. The envelopes which are made ready after 30 Jan are to be despatched by post.

## Timings

9. The Photo Shop will be kept open from 0900 hrs to 1300 hrs and 1500 hrs to 1900 hrs daily for display of photographs, booking of orders and delivery of photographs. The timings are subject to changes necessitated due to Adm reasons/Camp routine. Separate counters for boys and girls will be made for booking of orders. Money will be paid at the time of booking of orders.

## Duration of Display

10. Each set of photographs will be displayed for 2 to 3 days so that every individual gets a chance to see the photographs. However, period of display of photographs for RD Parade, PM Rally, PM Lunch and President's 'AT HOME' may be possible only for one or two days. Lgtage and furniture.

11. One stores tent will be earmarked for display of photographs and one EPIP tent will be utilised as office and for booking of orders. Furniture items will be provided by Adm Dte as per the list given below :-

(a)	Office table 4'x3'	- 5
(b)	Chairs with arms	- 10
(c)	Steel Almirah (small)	- 3
(d)	Complete set of tube light	- 8
(e)	Dust Bins large	- 4
(f)	Door mats	- 4

## Vehicle

12. One vehicle preferably Jeep/Gypsy will be required for the photographer to cover the functions outside the camp. This vehicle will be used on need basis only.

8. Dir (Fin)/Dy Dire (fin) will keep separate account of the funds pot messing and incidental allowance. This account will be audited by the Dir of Audit, Central Revenue after the Camp is over. It is, therefore, to be ensured that all the expenditure is duly supported with vouchers and receipts. Details procedure for procurement and accounting of supplies is out lined in this appendix.

### **COMMAND AND CONTROL OF FINANE WING OF RDC**

9. The following will be the structure of the organisation for submission of the proposals for sanction of expenditure from the RDC Funds:

DG <> Addl DG (B)<> DY DG P&F <> DIR (Fin) Dy Dir (Fin) <> AO (Central) <> AO (Messing Funds, Contingency & incidental)

### **FINANCIAL POWERS**

10. The competent authority to sanction the expenditure including the aance from RDC Funds in respect of all the RDC Funds will be as under :-

Authority	Amount per item
DG	Full Powers.
ADG(A). ADG (B)	Rs Two lakhs per transaction
Dy DG(P&F)	Rs 50,000/- per transaction.
Dy DG (Logistics)	Rs 50,000/' - per transaction in A respect of dry/fresh ration.
Camp Commandant	Rs 1,000/- per transaction subject to a maximum of Rs 10,000/- during the period of entire camp to meet day to day emergent nees of miscellaneous requirements.

### **Cash Balance**

11. Amount not exceeding Rs 10,000/- (Rs ten thousand only will be kept in cash by the concerns AO, during the camp to meet any unforeseen eventuality and petty/urgent payments. The safe custody of the cash will be the responsibility of the concerned A0 Dir (Fin)/Dy Dir (Fin) would carry out inspection of the cash in hand at least once in a week.

### **SUBMISSION OF DAILY ACCOUNTS FROM 01 JAN TO 30 JAN BY THE FINANCE WING OF THE RDC.**

12. Dir (Fin)/Dy Dir (Fin) will submit daily accounts of actual expenditure incurred and advances paid from the following accounts:

- (a) State Messing account.
- (b) Incidental Grant
- (c) Contingent Expenditure
- (d) Laboury
- (e) Special messing.

Performa for submission of daily statement of expenditure is given at Annexure I.

### **SUBMISSION OF PROPOSAL FOR EXPENDITURE ON Various ITEMS / EVENTS CONNECTED WITH RDC**

13. The requisition or expenditure from the RDC funds as advance settlement of bills will be submitted as per the Performa given at Annexure II and III (Annexure II - Central Govt and Incidental, Annexure-III, Messing Funds). The Performa will be submitted in the relevant file of RDC with a brief not on a minute sheet indicating details/reasons for incurring the expenditure. On receipt of the file JD (Fin) would submit the file to the Competent Financial Authority for obtaining his sanction. If the approval needs to be reconsidered by the initiating section/Dte the file will be returned after

years and the administrative requirements of the Camp can, therefore, be forecast fairly accurately. These instructions lay down the procedure for procurement and accounting of supplies in RDC.

21. The main aspect needing advance planning and action are discussed in succeeding paras.

## **RATION SCALE**

22. The ration scale of a cadets to be paid from State contribution is at Annexure V. The scale of ration of items which may be purchased from Central funds is shown at Annexure VI.

23. The ration scale may be reviewed depending upon cost of items prevailing at the particular time after one week of the camp and availability of funds. An analysis of expenditure incurred on each item of ration shall be carried out by AO (Messing) every week and submitted to DDG (P&F) who in turn advises DDG (Adm) to carry out necessary adjustments as required.

## **PROCUREMENT OF SUPPLIES**

24. All items of supplies in dry and fresh rations will be procured from supply Depot Delhi Cantt. The Adm Dte will work out the approv. requirement of supplies and project the same to DDST, HQ Delhi Area under the authority of Army HQ QMG Br No 41739/Q/ST6/Q1(B) dated 13 Sep 73. In case any items are not available in supply depot, the same will be procured from State Co-operative Stores Super Bazar. The action for procurement of supplies at various stages will be as under:

(a) Placing of demand: Adm Dte will place a provisional demand of supplies on supply Depot Delhi Cantt through DDST, HQ Delhi Area. This will include dry supplies, ' fresh supplies including milk and fuel for cooking.

(b) Procurement of ration Ex-supply Depot: The QM (Supply) RDC will prepare a etailed demand of stores required. He will V place an indent for the requirements on supply Depot who will price it and return it to QM (Sup) for depositing the money in treasury and obtaining MRO to be handed over to supply Depot. The demand of dry supplies will be one in two parts as under:

(i) First indent for 15 days.

(ii) Second indent for balance days taking into account the rations left over from the previous indent.

(c) Procurement of stores from Civil Market:-In case any item of ration is not available with Supply Depot Delhi Cantt, the same will be procured from Super Bazar/ Govt undertaking/Civil Market. These will be procured by the Purchase Committee on orders of Camp Commandant.

(d) Miscellaneous Items - Any special item not forming part of routine Menu, required to be purchased on special orders will be responsibility of Camp Comdt. He will arrange the funds for such items by obtaining the approval of CFA on minute sheet and direct the purchase committee accordingly.

25. Disposal of Stores - The unconsumed rations should be minimal if the indents are correctly prepared. However, on termination of the Camp, the balance of rations will be intimated to Dy DG (Adm).The rations will then be sold first to the Camp Cook House and subsequently to other authorised persons as per entitlement. The money recovered will be refunded to P&F Dte. A nominal roll of persons to whom the surplus rations are sold will be made and attached to documents maintained for RDC.

# TRAINING, MAJOR EVENTS, PRIZES, PM'S RALLY AND FOREIGN CADETS

## PART I - TRAINING

### Aim of Training Activities During RD Camp.

1. Training during RD Camp is aimed at the following:-
  - (a) Selection and preparation of NCC Marching Contingents and the NCC Bands for the National Republic Day Parade at Rajpath on 26 January.
  - (b) Selection and preparation of Guard of Honour.
  - (c) Selection and preparation of cadets for display of para sailing out slithering.
  - (e) Keep uncommitted cadets usefully engaged so that they learn new skills/subjects and draw maximum benefit from the camp. For this purpose contingent commanders will nominate part time officer and maximum available PI staff from con. tngent staff.
  - (f) Preparation and conduct of Horse Show, Band display and PM's Rally.

### Responsibilities

2. The DDG (Trg) of DGNCC will be responsible for organising all training activities during the Camp. He will be assisted by officers of Training Dte, CTO and OIC FI&V Dets. Director Training will be responsible to DDG (Training) for organising prize distribution at various functions. DD Trg (YEC) will be responsible for organising and conducting foreign cadets programme.

### Camp Training Staff

3. Training team will consist of Chief Training Officer (CTO) and Dy Training Officers.
  - (a) Chief Trg Officer.
  - (b) Guard of Honour Officer in Charge (OIC).
  - (c) Rajpath Marching Contingent OIC along with Asst Offr (WTLO)
  - (d) PM Rally Contingent OIC.
  - (e) Balance Cadet Trg Officer
  - (f) The Trg team will be supported by requisite support staff (PI Staff, Drill Instructors, Clks, Vehicles, runners etc).
4. In addition, the Camp Comdt, will detail such Officers and PI Staff from amongst camp staff, who are not otherwise committed, to augment training staff as and when additional assistance is required.

### Parade Timings.

5. Training will be conducted as per detailed Camp Programme issued by Secretary RDC. Stress will be on achieving uniformity, perfecting the timings and coordination for Guard of Honour and NCC RD Parade Contingents. Special attention will be towards rectification of defects and achieving perfect coordination in marching, arms swinging and arms drill.

### Training Stores

6. Chief Training Officer accompanied by JD Trg will ensure availability of training stores for the entire camp.

13. Cadets will wear terrycot uniform with Jersey Pullover and NCC colour KAMARBAND, Staff, Arms titles and black leather belts. Air Force cadets will wear black boots in place of shoes. Contingent Commanders will bring adequate stock of black belts and leather shoes including for girls cadets.

14. Girl cadets will wear terrycot shirts tucked in and slacks with Jersey Pullover and leather belts and black shoes. They will not carry rifles.

### **Adm Requirements**

15. The OIC Rajpath will liaise with Camp Comdt/MTO and arrange the following:-

- (a) One light vehicle and adequate number of buses for cadets and bands.
- (b) Drinking water, refreshment and extra diet sanctioned by ADG (B).

### **Bands and Buglers**

16. RD Cell will approach AG's Branch, Army Headquarter (CW Dte) for detailment of a Service Bands (One Pipe & One Military) for Guard of Honour, RD Parade and other camp functions. 12 Buglers will also be requisitioned, four from each service.

### **R & V Contingents**

17. Dtes will be allotted separate vacancies for R&V Sqns/Regt for R & V cadets to take part in Horse Show and Equestrian competitions. Horses and adm staff will arrive by 28 Dec and R & V cadets will reach along with their contingents.

### **Arrival Schedule**

18. Detailment of Regular Officers on staff of RD Camp will be issued by DG NCC (MS Branch).

### **Equestrian Competitions & Prizes**

19. The equestrian competitions including competitions for various Trophies & Cups along with other prizes, NCC Horse Show will be conducted as contained in Vol II of this book. All competitions will be conducted as per regulations and rules of Equestrian Federation of India.

### **Organisation of Horse Show and Band Display**

20. DDG (Trg) assisted by OIC R & V will be responsible to organise Horse Show and Band display at the selected venue on the day indicated in the Camp Programme. Administration will be handled by DDG (Adm). Recommended Programme of Horse Show and Band Display is at **Appendix B**.

21. **Responsibility for Horse Show.** Division of responsibilities will be as under :-

- (a) Organisation and Coordination - DDG (Trg).
- (b) Conduct of Equestrian competitions and commentators script - OIC R & V.
- (c) Provision of Judges through DG RVS. - Secy RDC
- (e) Prize Distribution Ceremony - OIC R & V.



Dte the complete record of Trophies/ Prizes taken over from Lgs Dte and particulars of the Officers/ Cadets to whom these have been distributed. The records so maintained should be authenticated duly signed by the recipient so as to satisfy the audit authorities and accounting of trophies and prizes.

(d) Printing of Merit certificates.

**26. Lgs Dte**

(a) Procure trophies/prizes, souvenirs and presentation items as per requirement intimated by Trg Dte.

(b) Collect the rolling trophies from the Dtes, get these repaired and polished and issue these on voucher to Prizes Distribution Officer by 05 Jan.

(c) Obtain complete details and particulars of the recipients from OIC Prizes and all undistributed prizes and settle the account of all prizes and trophies before 03 Feb.

(d) Arrange cardboard package of various sizes from DGNCC CSD Canteen so as to minimise the expenditure on purchase of packing boxes by the Prizes Distribution Officer.

**27. MS Dte - Detail a JCO for prize duties alongwith the camp stall.**

**28. Camp Commandant**

(a) Detail suitable PI Staff and uncommitted cadets for prizes distribution duties. These cadets once detailed will not be changed.

(b) Provide requisite table, table cloth and funds for prize distribution.

(c) Organise prompt communication of results to Contingent Commanders and organise marshalling of prize winners to OIC Prizes for rehearsal/practice.

(d) For mass prize distribution at Cultural Shows and DG's closing address, provide additional staff i.e. one Whole/Part Time NCC Officer, One GCI and one PI staff, to OIC prizes to marshal and control large number of prize winners. In addition provide 15 cadets (one announcer, eight JD cadets for Table Drill, and six girl cadets for packing).

**Expenditure on Trophies/Prizes**

29. Expenditure on polishing of trophies, procurement and packing of other prizes (including Sandal/Rose wood batons) will be debited to the Camp Funds. For this, Lgs Dte will call for tenders. OIC Prizes will obtain amount required for packing of prizes on pay order out of Camp Funds.

**Accounting of Trophies and Prizes.**

30. Trophies. All trophies will be held on charge of Trophies Ledger with Lgs (B) DGNCC. These will be collected back from Dtes by 15 Aug for repair and polishing. DDG (Lgs) will convene an Annual Stock Taking Board to check correct holding of trophies as per description given in the Ledger including size, type/shape. On 03 Jan these will be handed over on a voucher to Prize Distribution Officer. On 03 Jan these will be handed over on a voucher to Prize Distribution Officer of Camp Staff who will store these in a secure place in steel almirah boxes with proper locks. Whenever trophies are presented to a winner, signature of Contingent Commander will be obtained and kept on record and issue recorded in the Trophies Ledger. Proper packing will also be handed over/taken over along with the Trophy. One copy of the issue Voucher will be sent to Dte by post Lgs Dte.

47. **Trg Dte (RD Cell)** - Trg Dte (RD Cell) will be responsible for the following:-
- (a) Overall coordination and selection of new activities.
  - (b) Issue of minute-to-minute programme duly approved by DG NCC.
  - (c) Final approval of commentary script.
  - (d) Printing and distribution of Programme Card.
  - (e) Arrangements for Band & Buglers.
  - (f) Detailment of personnel other than of Delhi Dte required for the PM's Rally.
  - (g) Organisation of Group photograph with award winners.
48. **DDG (Training)**
- (a) Provision of Guard of Honour of one Commander, four detachment Commanders and 113 Rank and File of SD Army, SD Navy, SD Air, and SW.
  - (b) Provision of contingents for March past, incl R & V Mounted column.
  - (c) Organise prize distribution with the assistance of Dir Trg. Only trophies and prizes All India Best Cadets, RD Championship Banner and Miniature RD Banner will be awarded at the Rally.
49. **Dir Coord** DG NCC Coord will be responsible for the following:-
- (a) All security arrangements and for obtaining security clearance.
  - (b) Arrange security conferences.
  - (c) All traffic arrangements and control over entry of general public with the assistance of civil police. Also traffic control for PM's visit to the Camp.
  - (d) Liaison with civil police, PM's security staff and Military Police.
  - (e) Issue of invitations.
  - (f) Seating arrangement (including on Main Dais) and ushering duties.
  - (g) Escorting of VVIPs.
  - (h) Sign Posting.
50. **JD Navy** JD (Navy) will coordinate participation of Naval elements.
51. **JD Air** JD (Air) will be responsible for coordinating all Air activities.
52. **JD/DD TRG (E)** JD Trg (E) and DD Trg (E) will coordinate participation of adventure activity cadets required for march past.
53. **DD Pub**
- (a) DD Pub will be responsible for publicity, handling of Press and Photographers. He will also organise Photo Exhibition in Camp Area.
  - (b) Provision of Commentators out of AIR/Doordarshan Professionals.
54. **NCC Est.** NCC Est will make provision of flowers and plants including those required for decoration of the Main Dais.
55. **Lgs Dte** The responsibilities of the Adm Dte will be as under:-
- (a) Extension of Main Dais and provision of Saluting Base, in consultation with DG NCC/Coord and RD Cell.

during the PM's Rally.

(k) Maintain liaison with Army RD Camp and prevent entry of any unauthorised personnel to the Rally Ground through the Camp Area.

(l) Place demand for invitations and entry passes for all Camp personnel except those in DG NCC and Delhi Dte and arrange for distribution of these cards to the concerned individuals after collection from DG NCC/Coord. The invitation cards for individuals called to Delhi for any special activity and parents of the cadets will also be arranged by the Camp Comdt. Contingent Cdrs will approach Dir Coord for invitations for the parents of the recipients of the Best Cadets Awards and PM's Banner.

(m) Detail NCOs to hoist DG NCC and Dte Flags on the ramparts of the Fort and who will remain in position there.

### **Running Commentary and Music**

58. From 10.30 hrs onwards when most of the invitees have arrived, recorded music of soft tunes will be played, to avoid monotony, under the arrangements of NCC Directorate Delhi. Commentators will announce the arrival of WIPs on the Main Dais.

59. There will be two commentators one in English and one in Hindi. These will be professional commentators out of panel of commentators of AIR and Doordarshan. P&C Dte will arrange the commentators Delhi Dte will nominate a suitable officer/GCI to collect the approved commentary script from RD Cell and furnish any additional information that the commentators may seek.

### **Seating Plan on the Main Dais**

60. Seats will be marked for the following on the main dais for RM, RRM, COAS, CNS, CAS, Def Secy & DG NCC:-

61. Dir Coord will get the seating plan approved from the DG. Depending on number of Minsiters invited, the number of seats in front row will be adjusted. All seats will be marked and one centre table placed in front of PM's seat. Secretary RDC will organise delivery of Programme Cards to WIPs as they get seated and forming up of award winners for Group Photograph.

## **PART V - CONDUCT AND ADMINISTRATION OF FOREIGN CADETS**

### **Adm and Joining Instructions**

62. The Adm and Joining instructions will be issued by the Trg Dte (Trg YEP) through Min of Def and Min of External Affairs.

### **Programme for Foreign Cadets**

63. Trg Dte (YEP) in consultation with RD Cell will draw up daily programme for foreign cadets to include the following:-

(a) Visit to respective embassies on arrival.

(b) Talk by Dir Gen NCC.

(c) Attending Tea at Rashtrapati Bhawan & at NCC House.

(d) Witnessing Horse Show, Air Show, Naval Show, Ceremonial parade, Cultural Shows, Army Day Parade, RD Parade and Beating of Retreat depending upon visit dates.

(e) Conducted tours to Agra and Jaipur.

visit.

- (d) Provide Indian Cadets and additional staff when required per programme for interaction with Indian Cadets.
- (e) Ensure Security of Foreign Cadets area and prevent entry of personnel not required for specific duty.
- (f) Supply News Papers and Magazines.
- (g) Detail a waiter and a Dhobi for the foreign cadets.
- (h) Detail the permanent cooks of the DG NCC Officers Mess and NCO's Mess for the Foreign Cadets.

### **Conducting Staff**

70. The following conducting staff will be detailed for making preparations, efficient conduct of programme, administration and escorting of foreign cadets during their stay in India.

- (a) LO Foreign Cadets Major or equivalent (Male Officer).
- (b) Lady LO (GCI).
- (c) Camp Comdt
  - (i) Two JCOs and Two NCOs (One JCO from unit/Dte of A Male LO Foreign Cadets).
  - (ii) Four Lascars out of Camp Lascars.
  - (iii) One Cook (who can prepare western meals, one helper, two sweepers and one dhobi).
  - (iv) One catering qualified JCO.

### **Duties of Conducting Staff**

71. Above conducting staff will function as a team under LO Foreign Cadets. DDG (Training) through DD Trg (YEC) will oversee their functioning. Administration aspect will, however, be overseen by DDG (Lgs) through the Camp Comdt. Expenditure on administration and messing etc will not, however, exceed allocated budget which will be controlled by DD Trg (YEC). Detailed duties of Officers/GCI are listed at **Appendix D**.

the slow march during the inspection.

(d) As soon as the VIP passes the Left hand man/cadet of the band, the Bandmaster will turn-about, get the band ready and start playing. Taking the time from the first beat of the drum, every NCC Officer and Cadet of Guard will turn his head and eyes towards the VIP, i.e. they will look at him. As the VIP moves on the NCC officers and cadets will also move "their heads and eyes, looking at him all the time. If the VIP stops during inspection, the movement of heads will also stop.

(e) The band will stop playing as soon as the VIP has finished the inspection and the Guard, taking the time from the last tune of the music, will turn their heads and eyes to the front.

(g) Only the front rank of the Guard will be inspected. The VIP will move in front of the officers and he will inspect the' Guard from a distance of 3-4 paces from the front rank.

(h) When the VIP has reached the dias, the Guard.Commander will salute the VIP. The Guard Commander must be prepared to shake hands with the VIP, should the latter offer to do so.

### **Marching of the Guard**

10. The Guard Commander will return to his post, and after the VIP has proceeded some distance away from the Guard of Honour, he may then stand the Guard at ease (Vishram). The Guard will, however, not march off or 'Stand Easy' (Aram se) till the VIP, for whom it is mounted, has left the place of reception. In case of RD Camp inaugural function VIP will be escorted back to the saluting dais for remaining ceremonies. Guard will only march off after the VIP has finished the round of Flag Areas and entered Photo Exhibition Tent.

Chief Guest.

11. 1645 - 1700 hrs Tea and Refreshment. (a) Separate tea enclosure will be established for Guests and Officers by DDG (P&F).  
(b) Camp PI Staff, Civ staff, GCIs and cadets including R&V and NCC Bands Cadets to be issued sweets packets earlier by the Camp under arrangements of Camp Comdt.  
(c) Separate tea arrangements will be made for Senrice Band under arrangements of Camp Comdt.  
(d) Prize winners to have to in guest enclosure. Mounted escorts to be in position till Guests depart.
12. 1700 hrs Guests Depart. Mounted escorts to be in position till Guests depart.

Notes:-

1. Dy DG (Trg) will be overall incharge of the function including Band display.
2. Function will be held in Harbaksh Stadium in Delhi Cantt. Camp Comdt will organise its cleaning and preparation.
3. All Camp Staff and cadets except those required for Camp security and on essential duties will attend.
4. Delhi Dte will invite 500 students from local schools to witness the show.
5. Officers, JCOs ORs and families of local Army, Navy and Air Force Units will be invited to witness the show by JD Coord. Officers of RVC Dte, President's Body Guard, 61 CAV, 48 Mil Vet Hosp, PBG Vet will also be invited with their families.
6. Camp Commandant will arrange to shift furniture, flags, stores/equipment and provide manpower from the Camp for arranging the function. Dy DG (Trg) will hold co-ordinating conference at the Harbaksh Stadium at 1415 hrs on 16 Jan. JD (Adm-A), JD (Coord), Secy RDC, Camp Comdt, Under Study Camp Comdt, Dy Camp Comdt, Adj, JD (Trg-A) (OIC Prizes), OsC Boys and Girls will attend. OIC R&V will arrange this conference.
7. Prize distribution will be rehearsed from 14 Jan to 16 Jan.

Sl. No.	Event	Banner	Mini Banner	Trophy	PSM	Special Batton
1	Overall Championship Dte	1	1	1	-	-
2	Runner Up Dte	-	-	1	-	-
3.	Best Dte Army Wing	-	-	1	-	-
4.	Best Dte Air Wing	-	-	1	-	-
5.	Best Dte Naval Wing	-	-	1	-	-
6.	Best Dte Girl's Wing	-	-	1	-	-
7.	Best Cadet SD Army	-	-	1	1	1
8.	Best Cadet SD Air	-	-	1	1	1
9.	Best Cadet SD Navy	-	-	1	1	1
10.	Best Cadet SW Army	-	-	1	1	1
11.	Best Cadet SW Navy	-	-	1	1	1
12.	Best Cadet SW Air	-	-	1	1	1
13.	Best Cadet JD Boys	-	-	1	1	1
14.	Best Cadet JW Girls	-	-	1	1	1
15.	Line Area Best Dte	-	-	1	-	-
16.	Flag Area Best Dte	-	-	1	-	-
17.	Best Dte Cultural Activities	-	-	1	-	-
18.	Best Dte in Guard of Honour and RD Contingent	-	-	1	-	-
19.	National integration	-	-	1	-	-
20.	Best Guard Commander	-	-	1	-	-
	Guard of Honour PM's Rally			+1GPM		

Sl. No.	Event	GPM	SPM	BPM	Normal Batton
1.	RDP Contingent Cdrs	-	-	-	2
2.	IInd Best JW Girl Cdt	-	-	-	-
3.	IIIrd Best JW Girl Cdt	1	1	-	-
4.	IInd Best SW Girl Cdt	1	-	-	-
5.	IIIrd Best SW Girl Cdt	-	1	-	-
6.	IInd Best SD Army Cdt	1	-	-	-
7.	IIIrd Best SD Army Cdt	-	1	-	-
8.	IInd Best SD Naval Cdt	1	-	-	-
9.	IIIrd Best SD Naval Cdt	-	1	-	-
10.	IInd Best SD Air Cdt	1	-	-	-
11.	IIIrd Best SD Air Cdt	-	1	-	-
12.	IInd Best JD Cadet	1	-	-	-
13.	IIIrd Best JD Cadet	-	1	-	-
14.	Ship Model Powered	2	2	2	-
15.	Ship Model (R/C)	2	2	2	-

49.	Best Sqn in innovative Gliding	1	-	-	-	-	-	-
50.	Horse Show	4	14	14	14	26	2	3
<b>YEP</b>								
51.	Grouping for Boys & Girls	-	2	2	2	-	-	-
52.	Application Boys & Girls	-	2	2	2	-	-	-
53.	Overall Best Firor Boys & Girls	-	2	2	2	-	-	-
54.	Quiz Competition	-	1	1	1	-	-	-

### COCS RD Banner - Competitions

Sl.No.	Event	GPM	SPM	BPM	Trophy
<b>BLC Boys</b>					
1.	Shooting JD	2	2	2	1
2.	Shooting SD	3	3	3	1
4.	Pt to Pt March	6	6	6	1
5.	Obstacle Course	6	6	6	1
6.	Advance Shooting	1	1	1	1
<b>BLC Girls</b>					
6.	FAHN	1	1	1	1
7.	Signals	1	1	1	1
8.	Firing SW	2	2	2	1
9.	Firing JW	2	2	2	1
<b>Nau Sena Camp</b>					
10.	Sailing	3	3	3	1 (Rolling)
11.	Boat Pulling	8	8	8	1 (Rolling)
<b>Vayu Sena Camp</b>					
12.	Best Glider Pilot (BOYS)	1	1	1	1
13.	Best Glider Pilot (Girls)	1	1	1	1
14.	Inter Dte Sheet Shooting	1	1	1	1
15.	Towline Glider	2	2	2	-
16.	Free Flight Power Duration	2	2	2	-
17.	Control Line Speed	2	2	2	-
18.	Static Model Pt	2	2	2	-

### DUTIES OF OFFICER INCHARGE PRIZES

1. The Director (Training) will be the OIC Prizes.
2. He will work out the requirement of various types of items for prizes in consultation with



## **DETAILED DUTIES OF CONDUCTING CAMP STAFF FOR FOREIGN CADETS**

1. Study previous year's reports, feed back and suggestion. Also peruse correspondence with Foreign Missions & MOD.
2. Study programme prepared by Trg YEC and work out detailed timings and implement the same.
3. Collect amount of allotted budget, get utilization plan approved by DG (Trg).
4. Prepare foreign cadets area and get it inspected by Dy DG (Trg) four days before arrival of foreign Cadets & by Addl DG two days before their arrival. A JCO will be detailed to draw tentage, furniture and stores.
5. Study tentative programme for foreign cadets issued by Training (YEC) in conjunction with the camp programme issued by RD Cell. Approach Dy DG (Trg) and Secy RDC in case clashing with some other event and finalise the programme.
6. Prepare and put up planned utilization of allotted budget under various heads to Dy DG (Trg).
7. Meet General Manager Delhi Airport and Customs Commissioner and organise a reception counter at the International Arrival Lounge.
8. Arrange reservation for return journey as per departure programmes.
9. Contact and visit Embassies/High Commissions and finalise programme for Foreign Cadets visit to their respective Embassies High Commissions. MI Dte will be kept informed by Training YEC.
10. Check readiness of the accomodation and allied facilities.
11. Check the menu in consultation with GCI Foreign Cadets and ensure that it caters for the meals being taken outside the RD Camp.
12. Prepare detailed requirements of transport and submit it to Dy DG (Trg) through DD Trg (YEC).
13. Receive the Foreign Cadets from the Airport. GCI will accompany him whenever the contingent includes girl cadets also.
14. Get three copies of Bio-data Cards completed in respect of each cadet immediately on arrival. These will be submitted to Ministry of Defence and DG at least 24 hrs before meeting with any VIP.
15. Accompany the Foreign Cadets for visits to their respective Embassies/High Commissions and for courtsey calls on high dignitaries, sight seeing and shopping.
16. Conduct discussions and other programme as per training programme.
17. Conduct the Educational Sight Seeing tour to Agra, Ajmer and Jaipur. He will ensure proper arrangement for transport, messing and accommodation. GCI will accompany and assist him. Some saving in the messing during the period of stay at the Camp will have to be affected in order

**STANDING INSTRUCTIONS****ANNUAL NCC REPUBLIC DAY CAMP AT DELHI CANTT****INTER DIRECTORATE REPUBLIC DAY BANNER COMPETITIONS****VOLUME II****INDEX OF RULES**

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**STANDING INSTRUCTIONS****ANNUAL NCC REPUBLIC DAY CAMP AT DELHI CANTT****INTER DIRECTORATE REPUBLIC DAY BANNER COMPETITIONS****VOLUME II****GENERAL RULES****General**

1. Inter Directorate Republic Day (RD) Banner Competitions covering a wide spectrum of activities are conducted on annual basis, with an aim of generating healthy competitive spirit amongst NCC cadets and enhancing their training standards. Consolidation of the results thereof assists in determining the Champion Directorate, which is presented the PM Banner by the Prime Minister at the PM's NCC Rally held on 28 January every year.
2. These competitions are conducted during Annual NCC RD Camp (RDC) as well as during various 'Centrally Organised Camps'. Administrative instructions giving venue, duration and other relevant details for competitions conducted during such camps, are issued separately by DGNCC/Training (A) every year.

**List of Competitions**

3. The RD Banner Competitions are conducted in three parts as stated and tabulated below: -
  - (a) **Part I.** Assessment based partly on Reports & Returns relating to training & logistics, submitted during the year and partly on Naval Wing Training Reports regarding those events conducted prior to Nau Sainik Camp, which contribute towards evaluation of 'Most Enterprising Naval Unit (MENU)'.
  - (b) **Part II.** Assessment based on performance of Directorate Contingents during team events held in centrally organised camps like All India Thal Sainik (Boys/Girls), Nau Sainik & Vayu Sainik Camps and Sports Shooting.
  - (c) **Part III.** Assessment based on performance of Directorate during RDC both in 'contingent events' and 'individual/other events' held during RDC.

**PART I: COMPETITIONS BASED ON REPORTS & RETURNS**

<b><u>Ser No</u></b>	<b><u>Event</u></b>	<b><u>Points</u></b>	
		<b><u>Total</u></b>	<b><u>RD Banner</u></b>
1	<b>Mandatory Conditions and General Proficiency Achievement Competition</b>		
	<b>Training Aspects</b>		

<u>Ser No</u>	<u>Event</u>	<u>Points</u>	
		<u>Total</u>	<u>RD Banner</u>
	Deficiency of ANOs	100	
	Selection for Mountaineering Expedition	30	
	ACR Regular/Whole Time Lady Officers	50	
	Cadet Enrolment	100	10
	Timely Reporting of Officers, WTLOs, ANOs, PI Staff & GCIs for various Centrally organized Camps including RDC and various courses at NCC OTAs.	-	10
	<b>Total</b>	<b>670</b>	<b>50</b>
	<b>Logistics Aspects</b>		
	Logistics Check of Directorate by Board of Officers	100	
	Management of Clothing	25	
	Management of Vehicles	25	
	Management of Equipment	25	15
	Management of land, Civil Works & Accommodation	25	
	Audit Objections	15	
	Outstanding Loss Cases	15	
	<b>Total</b>	<b>230</b>	<b>15</b>
	<b>Induction of Cadets into Armed Forces as Officers &amp; Soldiers</b>	<b>-</b>	<b>35</b>
2	<b>Naval Training: Most Enterprising Naval Unit (MENU)</b>	<b>150</b>	<b>10</b>
3	<b>Documentary procedures: Letter of Proceedings on Naval Training (LPNT) (To be assessed by Trg Dte)</b>	<b>100</b>	<b>05</b>
4	<b>Air Wing Incentivising (To assessed by Trg Dte)</b>	<b>100</b>	<b>30</b>
	<b>Total (Part I)</b>	<b>1250</b>	<b>145</b>

## **PART II: COMPETITIONS HELD DURING CENTRALLY ORGANISED CAMPS**

<u>Ser No</u>	<u>Event</u>	<u>Points</u>	
		<u>Total</u>	<u>RD Banner</u>
5	<b>All India Nau Sainik Camp (AINSC), Sailing Regatta</b>		
	Service Exam (Written)	200	10
	Seamanship (Practical)	50	3
	Boat Pulling	200	10
	Boat Rigging	100	3
	Shooting / Firing	100	7
	Drill	100	7
	Semaphore/Communication	100	3
	Ship Modelling	200	7
	Best Cadets (SD & SW)	150	8

<u>Ser No</u>	<u>Event</u>	<u>Points</u>	
		<u>Total</u>	<u>RD Banner</u>
7	<b>All India Vayu Sainik Camp (AIVSC)</b>		
	Flying	1200	70
	Aero Modelling	650	
	.22 Shooting	200	
	Skeet Shooting	200	
	Drill	200	
	Line Area	100	
	Health & Hygiene	100	
	<b>Total</b>	<b>2650</b>	<b>70</b>
8	<b>All India Thal Sainik Camp (AITSC Boys)</b>		
	Obstacle Course	75	50
	Map Reading Competition	75	
	Line Area & Tent Pitching Competition	40	
	Health & Hygiene	50	
	Judging distance and field signal competition	80	
	<b>Total</b>	<b>320</b>	<b>50</b>
9	<b>All India Thal Sainik Camp (AITSC Girls)</b>		
	Health & Hygiene	50	50
	Map Reading Competition	75	
	Line Area & Tent Pitching Competition	40	
	Obstacle Course	75	
	Judging distance & Field Signal Competition	80	
	<b>Total</b>	<b>320</b>	<b>50</b>
10	<b>Service Shooting Competition</b>		
	(i) SD	130	60
	(ii) SW	90	
	(iii) JD	90	
	(iv) JW	90	
	<b>Total</b>	<b>400</b>	<b>60</b>
11	<b>Sports Shooting</b>		
	Inter Directorate Shooting Competition	-	35
	AI GV Mavlankar Shooting Competition	-	10
	National Shooting Championship Competition	-	05
	<b>Total</b>	<b>-</b>	<b>50</b>
	<b>Total (Part II)</b>	<b>5240</b>	<b>358</b>

**PART III: COMPETITIONS HELD DURING RDC**

<b>Ser No</b>	<b>Event</b>	<b>Points</b>	
		<b>Total</b>	<b>RD Banner</b>
12	<b>Contingent Events held during RDC Line &amp; Flag Area Competition</b>		
	Line Area	220	30
	Flag Area Assessments	170	50
	<b>Total</b>	<b>390</b>	<b>80</b>
13	<b>Guard of Honour &amp; RD Parade Participation Competition</b>	<b>600</b>	<b>81</b>
14	<b>National Integration Awareness Competition</b>	<b>120</b>	<b>60</b>
15	<b>PM's Rally March Past Competition</b>	<b>600</b>	<b>144</b>
16	<b>Cultural Competition</b>		
	Group Song	100	70
	Group Dance	150	
	Ballet/Dance	100	
	<b>Total</b>	<b>350</b>	<b>70</b>
17	<b>BC Competition and YEP Selection</b>		
	Written Test (GK)	50	50
	Written Test (SS)	100	
	Drill (150 for BC & 75 for YEP)	150	
	Firing	150	
	Personality and Communication Skills	300	
	DG Interview	100	
	Participation in RDC Events	50	
	<b>Total</b>	<b>900</b>	<b>50</b>
18	<b>Discipline Competition</b>	<b>740</b>	<b>85</b>
19	<b>Navy Modelling Competition</b>	<b>200</b>	<b>7</b>
20	<b>Cultural Competition at NIC II, Delhi</b>	<b>100</b>	<b>10</b>
	<b>Total (Part III)</b>	<b>4000</b>	<b>587</b>
	<b>GRAND TOTAL</b>	<b>10490</b>	<b>1090</b>

**4. Competitions Not Counted Towards RD Banner.**

- (a) All R & V Competitions Competition (**Appendix Q**).
- (b) Selection of cadets for YEP (**Appendix N**).

**5. General Conditions for Award of Points.**

(a) Directorate scoring highest marks in aggregate is declared the winner of RD Banner Championship.

(b) The Directorate that fails to field a team in any Competition will be awarded nil



(d) Competition and their overall percentage will be computed on number of competitions in which such Directorates have participated.

### **Random Selection**

6. Random selection by draws taken by Officer-in-Charge (OIC) Competition will be carried out 48 hours prior to the competition to shortlist the participants for each competition except for Contingent/Team competitions like Guard of Honour & RD Parade Selection, Part-I of National Integration Awareness(Presentation), Line & Flag Area, Cultural, Best Cadet and PM's Rally March Past.

7. Directorates can, however, nominate 25% of total participants rounded off to the lower whole number in the following events: -

- (a) Obstacle Course & Map Reading.
- (b) Health & Hygiene.
- (c) Advance Shooting.
- (d) Shooting Competition Common to All Wings.

8. Instructions for random selection in respect of Air & Naval Wing Competitions are given in rules for respective competition.

9. This selection will be made from the entire nominal roll of the contingent participating in the camp. Any State Directorate which fails to field full team including the reserve will get penalty marks as follows: -

- (a) In case of shortfall in the Inherent penalty because the 'nominated - cadets' selected Contingent scores no marks after random selection against what that particular participant would have otherwise scored
- (b) In case of shortfall in the 05 Penalty points per shortfall 'reserves' - selected after random selection

### **Participation/ Exemptions**

10. Strength of Teams, and exemptions for each competition are given in the Rules at **Appendices 'A' to 'Q'**.

11. The following cadets will not take part in any Competition and will only take part in competitions as indicated against them:-

- (a) Band Cadets. Will not take part in any competition, other than Line Area & Discipline Competition.
- (b) R & V Cadets. Will only take part in R & V Competitions, Line Area & Discipline Competition.

- (b) A cadet will not attend RD Camp more than once. A Cadet who has attended a RD Camp as a JD/JW cadet may, however, attend one more RD Camp as a SD/SW cadet.
- (c) Cadets of NCC Bands may attend RD Camp more than once provided they remain on the enrolled strength of NCC.
- (d) Cadets of R&V Units can, however, attend maximum of two RD Camps in the same category.
- (e) A cadet may appear for Best Cadet competition as a JD/ JW & then later as SD/SW.
- (f) A cadet selected in Guard of Honour and Rajpath is not allowed to participate in any other event less Best Cadet & YEP Selection.
- (g) Cadets participating in NAIP or Cultural Competition are not allowed to participate in Guard of Honour or Rajpath.
- (h) For AITSC (Boys), AITSC (Girls) and Service Shooting Competition, the aim would be to have all participants participating in at least one of the competitions.
- (j) A cadet will not attend AINSC/AIVSC/AITSC more than once.
- (k) Cadets who have attended AINSC/AIVSC/AITSC may, however, attend RD Camp.
- (l) No cadet in 1st year training of respective Division/Wing are eligible to participate in AINSC/AIVSC/AITSC/RDC/COC.
- (m) Cadets who have already attended RD Camp are not allowed to participate in AINSC/AIVSC/AITSC.

### **Conduct of Competitions**

13. DDG (MS) of DGNCC is the ex-officio OIC of all RD Banner Competitions. DDG (MS) details Boards of Officer/Judges and is responsible to DG for ensuring that competitions are conducted and results compiled as per policy laid down in these Rules. Results of all competitions including those of Army/Naval/Air/Girls Wing are put up to the DG for approval.

14. Responsibility for detailing Boards of Officers/Judges for various competitions is asunder : -

- (a) **DDG (MS), HQ DGNCC.** Competitions for the RD Banner to be held at RDC.
- (b) **DDG (MS), HQ DGNCC.** Competitions for RD Banner to be held during following Centrally Organised Camps :-
  - (i) AITSC (Boys).

(c) **ADG (B) in Consultation with DDG (MS), JD (Navy) and JD (Air).** Competitions for RD Banner to be held at following Centrally Organised Camps and events thereof, which are held during RDC: -

- (i) All India Nau Sainik Camp (NSC).
- (ii) All India Vayu Sainik Camp (AIVSC).
- (iii) All India Sailing Regatta.

15. Judges are detailed a minimum of two months in advance keeping the leave plan of officers in mind so that officers so detailed, study the competition rules and make themselves fully conversant with rules and regulations laid down for such competitions, The judges so detailed will also have a copy of the rules of that particular event/competition.

16. Members of the Board will be briefed in detail by OIC Competitions prior to competitions and on the day of the competition as well. No officer posted to a NCC Directorate or to its Groups/Units is to be a Judge or member of the Board or assigned any responsibility for actual conduct of or for judging any competition or for compilation of results.

17. The Board of Officers will be composed entirely of officers of DGNCC except the following:

(a) **Health & Hygiene /Communications.** A medical officer and an officer from Signals may be detailed to supervise the 'Health &Hygiene' and 'Communications' components of competitions held during TSC Girls. At least one member from Training Directorate DGNCC, must be incorporated.

(b) **Cultural Competitions.** DDG MS will be responsible for detailing a panel of Judges for each event of Cultural Competition.

(c) **Air and Naval Competitions.** Officers of Indian Air Force and Indian Navy(other than those posted to any NCC Directorate/Group/Unit) may be detailed.

(d) DDG (MS) with the approval of the DG, will nominate a DDG from HQ DGNCC to act as observer during competitions to be held at each Centrally Organised Camps. DDG so nominated will give decisions on the spot on any objection/protest and declare the results before termination of camp. Declaration of the results may, however, be delegated to Presiding Officer of the Board.

18. Camp Commandant/Staff is responsible for making all arrangements and provision of equipment, facilities, infrastructure and staff for conduct of competitions as per directions of OIC competitions/Chief Judges of various competitions. As they neither Judge/conduct an event, nor compile/announce the results they should not sit/stand close to Judges during the competition/compilation of results.

### **Protests/Objections/Complaints**

19. All Protests/Objections/Complaints are to be lodged only in writing along with Rs 500/- (refundable only in case the complaint is substantiated), and handed over to Dir (MS), within 6 hours of the completion/closing of the competition. These will be referred to a jury composed as under: -

- (iii) OIC Competition: DDG (MS) (in attendance)
- (iv) Secretary RDC

(b) **During a Centrally Organised Camps.** DDG of DGNCC detailed to oversee the competitions will form a Jury. Decision of the Jury will be final and binding and no further appeal or representation will be entertained. Tendency to put up representations/protests on frivolous grounds will be curbed.

(c) Decision by Jury will be intimated at the earliest, verbally and in writing within 48 hours of lodging of the protest. This will endure continuance of competitions.

## 20. **Disqualification.**

(a) Any Directorate making accusation against another Directorate for using unfair means will be disqualified, if the accusation is not proved or substantiated.

(b) Any infringement of these rules will render Directorate Team liable to disqualification.

(c) Any Directorate providing fraudulent data for competitions will be liable to be disqualified for that competition.

(d) Discipline cases.

## 21. **Breaking of Tie.**

(a) When two or more directorates secure equal points, they will be granted the position that their points indicate.

(b) In case of a tie for the first position in the overall RD Championship Banner between two or more Directorates, the Banner will be awarded to the Directorate securing the highest aggregate among the Contingent Events. In case, tie still persists then the position of the concerned Directorates in the Line and Flag Area Competition will decide the issue.

(c) In case of tie for individual position for prizes during the shooting competitions, the tie will be broken as provided in the Rules for Shooting.

22. **Prizes/Trophies/Certificates.** The policy regarding award of prizes, trophies and merit certificates for the winners of various competitions of RD Banner will be as explained in succeeding Para. Names of recipients will be published in Camp Orders. Signature of all the recipients will be obtained and held for record. Trophies will be handed/taken over on vouchers.

23. **Competitions Held at Centrally Organised Camps.** Individual prizes, merit certificates and trophies will be distributed at a suitable function at the Camp itself. Organising Directorate will be responsible for collection of individual prizes, merit certificate and trophies from DGNCC (Training A) and issue to the Camp Commandant.

24. **Competitions Held During RD Camp.** Trophies and individual prizes along with the

25. Merit Certificates will be issued only for Team and Individual Competitions counting towards RD Banner, except for cultural items for which no merit certificate will be issued. Any other merit certificate will be issued at the discretion of the DG.

26. **PM's Rally**. The following RD Banner Prizes will be awarded at the PM's Rally:-

- (a) Best Overall Directorate – Trophy & PM Banner (to be received by ADG/ DDG).
- (b) First Runners Up Directorate – Trophy.
- (d) Best Army SD Boy Cadet – Medal & Baton.
- (e) Best Navy SD Boy Cadet – Medal & Baton.
- (f) Best Air SD Boy Cadet – Medal & Baton.
- (f) Best Army SW Girl Cadet – Medal & Baton.
- (g) Best Navy SW Girl Cadet – Medal & Baton.
- (h) Best Air SW Girl Cadet – Medal & Baton.
- (i) Best JD Cadet - Medal & Baton.
- (k) Best JW Cadet – Medal & Baton.

### **Declaration of Results**

27. During RD Camp, a scoreboard will be put up near the Camp office on which results of RD Banner competitions will be marked by Assistant Camp Adjutant under the supervision of OIC Competitions after approval of results by the DG NCC. Contingent Commanders may ascertain their detailed scores from OIC Competitions individually. RD Cell will declare all results to Directorates on the basis of copy received from OIC Competitions.

### **Submission of Nominal Roll**

28. Directorates will submit the nominal roll of their teams, separately for each competition, including reserves, in triplicate to the Camp Commandant who will hand these over to Board of Officers conducting the competitions. These must be signed by the DDGNCC concerned or in his absence Director/JD. In case Camp Commandant of a Centrally Organised Camp does not receive nominal roll from any Directorate, he will call upon the senior most Officer/PI Staff/Cadet of that Directorate team, to do so. This will be deemed to be the official team of the Directorate.

### **Penalty Points**

29. Penalty points for various lapses & non-compliance of instructions will be awarded for various competitions as given out in the competition rules. Penalty points will also be awarded for lapses of discipline, turnout, non-participation by selected cadets in RD Parade/PM's Rally/Guard of Honour practices. non-compliance of instructions by

more than 50 points, where necessary, may also be recommended by the Committee for approval of the DG.

31. Penalty points awarded to a Contingent after declaration of RD Banner Results will be carried forward to count towards the RD Banner Competition for next year.

### **Marking System**

32. The marking system for both Part-I and Part-II of the RD Banner Competitions will be on the percentages basis up to the second decimal place only, i.e., all Directorates will be awarded marks based on actual score. For example if Directorate 'A' scores 300 marks out of 500 in Drill Competition then these marks will be reduced out of 80 thus making 48. This system of marking will be followed for all other competitions. Finally if Directorate 'A' scores 50 out of 100 in Part-I and 500 points out of 750 points in Part -II, accordingly out of 100 the Directorate would have scored 73.333, which will be counted as 73.33 towards the overall position.

**Appendix A**  
**(Refers to Para 3 of General Rules)**

**INTER DIRECTORATE MANDATORY CONDITIONS AND  
GENERAL PROFICIENCY ACHIEVEMENT COMPETITION**

**General**

1. Inter Directorate Competition for the Mandatory Conditions and General Proficiency Achievements Competition (based on Reports & Returns) counting towards the RD Banner will be held as per the procedure laid down in the succeeding paragraphs. **The Competition contains 900 Marks and carries 100 points towards the RD Banner.** This competition will cover the period from 01 Dec to 30 Nov next year. All the returns pertaining to this competition will be submitted without fail by the dates indicated in their corresponding Annexure. The returns reaching HQ DGNCC at a date later than the specified date will be awarded zero points.

2. **List of Reports & Returns.** The list of 'reports & returns' and quantifiable training/Administrative/ Logistic activities of various Directorates, for this competition are given as under: -

<b><u>Ser No</u></b>	<b><u>Event</u></b>	<b><u>Points</u></b>	
		<b><u>Total</u></b>	<b><u>RD Banner</u></b>
(a)	Attendance at Camps by Cadets	150	30
(b)	Remittance of HQ DGNCC share of Regimental Fund	80	
(c)	Cadet Welfare Society Contribution	80	
(d)	Utilisation of Scholarships Awarded by CWS	80	
(e)	Deficiency of ANOs	100	
(f)	Selection for Mountaineering Expedition	30	
(g)	ACR Regular/Whole Time Lady Officers	50	
(h)	Cadet Enrolment	100	10
(j)	Timely Reporting of Officers, WTLOs, ANOs, PI Staff, GCIs and Cadets for various Centrally organized Camps including RDC and various courses at NCC OTAs.	-	10
(k)	Logistics Check of Directorate by Board of Officers	100	15
(l)	Management of Clothing	25	
(m)	Management of Vehicles	25	
(n)	Management of Equipment	25	
(o)	Management of Land, Civil Works & Accommodation	25	
(p)	Audit Objections	15	
(q)	Outstanding Loss Cases	15	
(r)	Induction of Cadets into Armed Forces as Officers & Soldiers	-	35
	<b>Total</b>	<b>900</b>	<b>100</b>

3. Modalities for points to be awarded towards each serial above have been elaborated in corresponding Annexure.

5. **Allocation of Responsibilities.** Responsibilities of various Directorates/Sections of DGNCC to compile the reports for competitions are as under: -

- (a) Attendance of camp by cadets - Training 'A'.
- (b) Remittance of DG's share of Regimental Fund. - MS Directorate.
- (c) Cadet Welfare Society Contribution - P&F Directorate.
- (d) Utilisation of Scholarship by CWS - P&F Directorate.
- (e) Deficiency of ANOs - DGNCC/MS (D).
- (f) Selection of Cadets for Mountaineering Expedition - Training (B)
- (g) ACR Regular / Whole Time NCC Officers – MS Directorate (MS (C))
- (h) Timely Reporting of Officers, WTLOs, ANOs, PI Staff, GCIs and Cadets for various centrally organized Camps including RDC and various courses at NCC OTAs - MS Directorate (MS (A)).
- (j) Cadets Enrolment – P & C Directorate (Planning Sec)
- (k) Logistic Aspects (Annexure 10 to 16) - Logistics Directorate
- (l) Induction of Cadets into Armed Forces as Officers & Soldiers (Annexure 17) - P & F Directorate.

6. **Award of Points.** The award of RD Banner points will be as under: -

$$\text{RD Banner Points} = \frac{\text{Points obtained out of 900} \times 100}{900}$$

**Annexure A1**

**ATTENDANCE OF CAMPS BY CADETS**

<b><u>Directorate</u></b>	<b><u>Vacancies Allotted</u></b>	<b><u>Actual Attendance</u></b>	<b><u>Score</u></b>
	<b>A</b>	<b>B</b>	<b>(B x 100)/ A</b>

**Annexure A2**

**REMITTANCE OF HQ DGNCC SHARE OF REGIMENTAL FUND**

<b><u>Directorate</u></b>	<b><u>Date on which Sent</u></b>	<b><u>Amount of</u></b>
---------------------------	----------------------------------	-------------------------



2. J & K and NER Directorate are allowed to remit till 30 Dec.
3. **Penalty.** After 30 Nov, penalty will be awarded at the rate of 10 points per each delayed working day delayed, up to maximum Five working days. Beyond which, zero points will be awarded.

**Annexure A3****CADET WELFARE SOCIETY CONTRIBUTION**

<b><u>Directorate</u></b>	<b><u>Date on which Sent</u></b>	<b><u>Amount of Remittance</u></b>

1. Directorate remitting full amount by 30 Nov will be allocated full points.
2. **Penalty.** After 30 Nov, penalty will be awarded at the rate of 10 points per each delayed working day delayed, up to maximum Five working days. Beyond which, zero points will be awarded.

**Annexure A4****UTILISATION OF CADET WELFARE SOCIETY SCHOLARSHIPS AWARDS**

<b><u>Directorate</u></b>	<b><u>Total Number of Vacancies Utilisation</u></b>	<b><u>Total number of Scholarship Awarded</u></b>	<b><u>Percentage Utilisation</u></b>
	<b>A</b>	<b>B</b>	<b>(B x 100)/ A</b>

**Annexure A5****DEFICIENCY OF ASSOCIATED NCC OFFICERS (ANO)**

1. **Aim.** To make up the deficiencies in the cadre of part-time ANOs.
2. **Method of Assessment.**
- (a) A report on the 'authorised' and 'posted strength' of ANOs will be rendered by all NCC Directorates, on 10th of April, 10th July, 10th October and 10th January (covering period upto last day of preceding month), as per following format: -

<b><u>Group HQ</u></b>	<b><u>Enrolled Cadets</u></b>	<b><u>Divisions/ Wings</u></b>	<b><u>ANO in Army Division</u></b>

		JD					
		JW					

<u>ANO in Air Division</u>					<u>ANO in Naval Division</u>				
E					F				
Auth	Held	Defi	Caretaker	On Sick Leave	Auth	Held	Defi	Caretaker	On Sick Leave

<u>ANO in Girls Division</u>					<u>Total</u>				
G					H				
Auth	Held	Defi	Caretaker	On Sick Leave	Auth	Held	Defi	Caretaker	On Sick Leave

(b) The Borne Strength percentage of ANOs of each Directorate will be computed from the report submitted on 10th Oct by applying the following formula: -

$$\text{Borne Strength Percentage} = \frac{\text{Posted Strength \& Caretakers} \times 100}{\text{Authorised Strength}}$$

(c) In addition to report or input being fwd to P&C Directorate by various state Directorates regarding allotment/withdrawal of institutions from NCC units, one copy be endorsed to MS (D) branch of MS Directorate for info only.

(d) For the purpose of competition, report of third quarter i.e. 10th Oct every year be considered, thereby giving adequate time for compilation, authentication and cross checking. The return of last quarter will be taken into consideration for following year competition.

(e) To ensure timely submission of this report, a penalty of 0.5 marks for each day of delay, will be awarded to the defaulting Directorate.

(f) For the purpose of report and return, appointment of an ANO will be considered as completed only on approval of the Board Proceedings pertaining to it by the DGNCC and not merely on submission of the documents. Appointment of 'Caretakers', however, will be considered for compensating the shortfall in holding of ANOs.

4. The report covering the period from 01 October to 30 September for the preceding year will be forwarded to reach DGNCC/MS (D) latest by 15 October every year.

## Annexure A6

### SELECTION FOR MOUNTAINEERING EXPEDITIONS

1. **Aim.** To encourage NCC Cadets for participating in various Mountaineering Expeditions and to assess the performance of the Directorates, in achieving the same.
2. **Eligibility.** As per criteria, issued from time to time.
3. **Judging.** The evaluation will be undertaken at HQ DGNCC based on the participation of NCC Cadets from respective State Directorates in these events/competitions. The details will be compiled by JD (Training) & JD (Adventure), at HQ DGNCC, and forwarded to Presiding Officer, latest by 20th December each year.
4. The compilation of data will be done together for Army, Navy and Air Wings of NCC and will be worked out as per following formula:-

$$\frac{\text{Total Number of cadets who actually participated in these events} \times 100}{\text{No of cadets who were nominated in the Directorate}}$$

5. **Weightage.** Based on the results as per Para 4 above, the Directorate with the highest score will be placed on top and one with the lowest score will be placed at the bottom. The other Directorates will be placed as per their merit. Points will initially be awarded out of 60 (1<sup>st</sup> Position - 60 points, 2<sup>nd</sup> Position - 57.5 points & 17<sup>th</sup> Position - 20 points, on the basis of 2.5 Points being reduced for each lower position.) and thereafter halved to convert the assessment out of 30 points allocated for this part of the competition.
6. The Directorates are required to forward the requisite information covering period from 01 December to 30 November to HQ DGNCC (Training 'B'/E') by 15 December each year, in the following format: -

<u>Ser No</u>	<u>NCC No</u>	<u>Rank</u>	<u>Name</u>	<u>Directorate</u>	<u>Group</u>	<u>Unit</u>	<u>Event</u>	<u>Duration</u>	
								<u>From</u>	<u>To</u>

## Annexure A7

### ACR - REGULAR AND WHOLE TIME NCC OFFICERS

1. **Aim.** The aim of this Competition is to ensure that Directorates submit the ACRs in respect of Regular and Whole Time NCC Officers by due date.

2. **Method of Assessment** The results will be compiled as on 30th November

<b>No of Days</b>	<b>Penalty Points awarded per ACR</b>
1 – 30	1
31 – 60	3
61 – 90	9
91 - 120	10

(b) **ACRs Returned due to Technical Reasons.** In case of ACR returned for rectification of any technical flaw, one penalty point will be awarded for each reason. For example if an ACR is returned for the following reasons, the total penalty points awarded will be four: -

- (i) Correct Authority on Page 1 of CR is not mentioned.
- (ii) Wide variation between the consecutive reporting officers is not explained in the pen picture.
- (iii) Pen Picture is not written as one paragraph.
- (iv) Recommendations for promotion endorsed wrongly.

(c) Delay in Submission of Nominal Rolls of Officers & Completion Certificate. In case Directorate fails to forward nominal rolls of officers and Completion Certificates by due date the following penalty points will be awarded: -

<b>No of Days</b>	<b>Penalty Points</b>
1-7	1
8-14	2
15-21	3
22-28	4 and so on

4. The percentage of the penalty points awarded will be worked out as under: -

$$\frac{\text{Total penalty points awarded (Sub-Paras 3 (a), (b) \& (c) above) \times 100}{\text{Total Number of all types of ACRs}}$$

5. The points will be awarded out of 50. (Ist Position - 50 points, II nd Position - 47.5 points & XVIIth Position - 10 points. on the basis of 2.5 Points being reduced for each lower position.)

6. Details and Rules are given in Policy letters by MS Dte, HQ DG NCC from time to time.

7. The report covering the period from 01 Dec to 30 Nov next will be forwarded to reach DGNCC/MS(C) latest by 15 Dec.

8. DGNCC MS (C) will submit consolidated result to Training (Coord) Section of DGNCC by 20 Dec.

### ENROLMENT OF CADETS

1. **Aim.** The aim of this competition is to ensure full utilization of enrolment of cadets against allotted vacancies by NCC Directorates.

2. **Rules.** This competition has been allotted 10 Banner Points.

(a) The enrolment figures for total number of cadets in various Directorates will be worked out on the basis of their regimental fund contribution. Cadets' strength of NCC companies/troops placed on suspended animation will be deducted by P&C Directorate, DGNCC from the overall cadets' strength of the Directorates before sending these figures to P&F Directorate DGNCC for their calculation. The enrolment percentage will be worked out as under :-

$$\frac{\text{Cadet strength as obtained in Sub Para (a) above} \times 100}{\text{Allotted vacancies for enrolment}}$$

(b) The Directorate with the highest percentage will be placed on top and the others will be placed below in the order of merit of their percentages. Directorate achieving full enrolment will be awarded full points (ie 10 RD Banner points). Formula for awarding banner points is as follows:-

$$\frac{\text{Percentage of Enrolment} \times 10}{100}$$

(c) The contribution received from Directorates up to 30 Nov will only be taken into consideration. The report covering the period from 01 Dec to 30 Nov next year will be forwarded to DGNCC/PIg latest by 15 Dec.

3. Format of the report will be as under: -

<u>Category</u>	<u>Authorised</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Score for</u>
			<u>Percentage</u>	<u>RD Banner</u>
			A	(A x 10)/100
SD				
SW				
JD				
JW				

### TIMELY REPORTING OF OFFICERS, WTLOS, ANOS, PI STAFF & GCIs FOR CENTRALLY ORGANISED CAMPS AND COURSES

1. Timely reporting of Officers/WTLOs/ANOs/PI Staff/GCIs and Cadets for RDC and courses at OTA Kamptee /Gwalior has been allotted 10 RD Banner points

3. **Method of Assessment.**

(a) Assessment per Course/Capsule

$$\frac{\text{Total Number reported in time on first day of Course/Capsule X 10}}{\text{Total Numbers detailed from the Directorate.}}$$

(b) Overall assessment for all Course/Capsule from 01 Dec to 30 Nov.

$$\frac{\text{Sum of Points scored for attendance at each Course/Capsule}}{\text{Total Courses/Capsule detailed on}}$$

(c) Any late reporting due to late running of trains for any other unavoidable reason will not be taken into consideration unless supported by proper documentary evidence.

(d) Individuals who do not possess the requisite QR but report on due date will be treated as absentees. In both cases, two points per defaulter will be deducted as penalty.

(e) If the overall marks computed for the above purpose becomes negative, the same may be taken as zero.

4. **Compilation of Results.** NCC OTAs will keep a record of late reporting of Officers, WTLOs, ANOs, PI Staff, GCIs and Cadets on Courses/Capsules and compile details for the period from 01 December to 30 November. The compiled data will be forwarded to P&F Directorate (Pers) at HQ DGNCC under intimation to Training Directorate (Training 'B') and MS Directorate (MS 'A') by 15 December each year.

**Annexure A10**

**LOGISTIC CHECK OF DIRECTORATES BY BOARD OF OFFICERS**

1. **Aim.** The Aim of this competition is to streamline functioning of Logistic Cell at State level to make it more efficient.

2. **Method of Assessing.** A Logistic Data check will be carried out by the officers detailed from Logistic Directorate of HQ DGNCC. The officers will visit the Logistic institutions at State Directorate/ Group/Unit level and will check the following: -

**Marks Allotted**

(a)	Knowledge of PET/Policy Letter/Register and ledger maintenance	20
(b)	Inventory and Budgetary Control.	20
	Allotment	
	Expenditure	
	Balance	
	Proposed for next year	

	Rejected stores and action taken	
(d)	Issue of Stores	20
	Issue to cadet as per scale	
	Surplus held with reason	
	Issue of stores down to NCC unit and procedure followed	
	Maintenance of ledger & clothing cards	
(e)	Stock Taking	10
	Procedure followed	
	Observations and reconciliation	
	Stock taking at the level of NCC Unit	
(f)	Accoutrement Items	10
	Authorization and quantity held	
	System of issue to cadets	
	Documents maintenance	

3. DDG Logistics will visit the State Directorates at least once in a year and will submit a report on the Logistics management of each State Directorate which will be included in compiling of marks for this competition.

## Annexure A11

### MANAGEMENT OF CLOTHING

1. **Aim.** The aim of this competition is to streamline procedures for management of clothing to include provisioning, issue, accounting and local purchase if required.

2. **Method of Assessment.** The assessment will be carried out as follows: -

(a) **Report & Return.** The clothing section will check Reports & Returns and assessment would be done based on following aspects: -

- (i) Timely submission.
- (ii) Correct reflection of figure as far as calculations are concerned.

(b) **LP Clothing.** It is seen that cadets are often provided with oversized/ undersized clothing and accoutrement items as per the scales laid down. Hence, it will be checked that the Directorates have spent the funds allotted based on projections made. In case funds are surrendered marks will be reduced, which will be awarded on the following criteria: -

- (i) Funds allotted
- (ii) Funds utilized
- (iii) Funds surrendered
- (iv) % of Fund Surrendered =  $\frac{\text{Funds Surrendered} \times 100}{\text{Funds Allotted}}$

(c) **Surplus Reported.** Provisioning in NCC is based on the cadets' enrolment planned in advance. In case clothing are rendered surplus unless there is a definite reason and a sanction has been obtained from Logistics Directorate, it will be presumed that cadets are not being kitted as per scales despite clothing held in

Surplus Clothing x 100  
Authorised Cadet Enrolment planned

3. Based on the above, the marks will be awarded to State Directorate. The Directorate standing first will be awarded 25 marks. The remainder Directorates as per their positions will have a difference of 1½ mark.

**Annexure A12**

**MANAGEMENT OF VEHICLES**

1. **Aim.** The aim of this competition is to streamline procedures for management of vehicles to include repair, down-gradation, back-loading of vehicles and the state of MT accidents.

2. **Method of Assessment.** The assessment will be carried out on following criteria: -

(a) **Budget Allotment for Repair.** Repair is required on vehicle once it is used but in case driving is efficient and vehicle maintenance is good utilisation of Budget for repair would be minimum. Hence any Directorate utilizing the minimum budget for repairs will score maximum marks. Calculation will be based as follows: -

$$\frac{\text{No of vehicles maintained} \times 100}{\text{Budget utilised}}$$

(b) **Down-gradation Vs Backloading of Vehicles.** It is seen that time lag between declaration of a vehicle as class V and its final disposal takes enormous time resulting in non-reflection of the same in vehicle casualty return. Thus, not being catered for provisioning at right time resulting in deficiency of vehicle in unit. Efficiency of back loading would be established as per formula given below: -

$$\frac{\text{Vehicle held for back - loading} \times 100}{\text{No of Vehicles declared Class V in a year}}$$

3. **MT Accidents:** Any MT accident which takes place anywhere will count against the Directorate. Details are given at Annexure A13.

4. Based on the above, the marks will awarded to State Directorate. The Directorate standing first will be awarded 25 marks. The remainder Directorates as per their standings will have a difference of 1½ mark.

6. While assessing the above aspects due credence will be accorded to functional commitments, ground conditions & geographical location of Directorate/Groups/Units as well as vintage of the vehicle and the justification given for seeking extra meterage.



2. It is further clarified that: -

(a) MT accident will count irrespective of seriousness of the accident or whether the court blames any individual/unit or not.

(b) The case will count only once and it will not be carried forward.

(c) The period for counting will be from 01 Dec to 30 Nov next year.

3. Accident Report must reach Directorate Gen NCC earliest but not later than 15 days of occurrence.

4. **Award of Points**

(a) Directorates with no accidents will be placed joint first and awarded full points.

(b) Directorate having accidents will be awarded penalty of 5 points per accident irrespective of number of vehicles held. No negative points will be awarded if the penalty points exceed 25 points.

**Annexure A14**

**MANAGEMENT OF EQUIPMENT**

1. **Aim.** The aim of this competition is to streamline procedures for management of equipment to include provisioning, issue, proper usage, disposal and accounting in the State Directorate.

2. **Method of Assessment.** The assessment will be carried out as follows: -

(a) **Equipment (Navy/Air).** The serviceable state of equipment is one of the most important indicators for imparting proper training to cadets in a Directorate. Hence percentage of serviceable equipment versus off-road state of equipment will be an important input for assessment for RDC banner. The basis of calculation would be: -

$$\frac{\text{Total Equipment of various Categories held on charge} \times 100}{\text{Off-road Equipment Held on Ground}}$$

(b) Repairs undertaken and budget asked. To be worked out on the same basis as being done for vehicles.

(c) **Ammunition Expenditure.** Expenditure of ammunition is an important indicator of the firing practices conducted in a Directorate. Hence, percentage of ammunition expended versus equipment held will indicate the firing carried out. Basis for assessment would be: -

(i) Total No of Weapons (particular category) held

(ii) Ammunition authorised for weapons as per scale

3. Based on the above, the marks will be awarded to State Directorate. The Directorate standing first will be awarded 25 marks. The remainder Directorate as per their standings will have a difference of 1 ½ marks.

## Annexure A15

### **MANAGEMENT OF LAND, ACCOMODATION & CIVIL WORKS**

1. **Aim.** The aim of this competition is to streamline management of land, accommodation and civil works at State Directorate level so as to improve the overall quality of life of NCC fraternity.

2. **Method of Assessment.** The Assessment will mainly on the basis of correspondence with Works Section, Reports and Returns and points relating to works and accommodation observed by DG and ADGs during their visits. Adm inspections to State Directorates will also be taken into account for awarding marks to the Directorates. The period assessed would be from 01 Apr to 31 Mar of preceding year.

3. The aspects, which will be assessed, are as follows: -

(a) Timely submission of Reports and Returns.

(b) State of Accommodation authorised and held.

(c) Documentation and adherence to procedure in respect of new works, maintenance and Hiring.

(d) Demand of funds, its utilisation and surrender, if any.

4. Based on the above, marks will be awarded to State Directorates. The Directorate standing first would be awarded 25 marks and difference of 1 ½ mark would be maintained between two Directorates.

## Annexure A16

### **AUDIT OBJECTIONS / OBSERVATIONS**

1. **Aim.** The aim of this competition is to check the number of outstanding audit objections in NCC Directorates.

2. **Method of Assessment.** Only Central Govt audit objections would be taken into consideration. Special cases would be exempted by DGNCC on a case-to-case basis. Following method will be adopted for assessing the relative positions of the Directorates:-

(a) The total number of audit objections pending as on 31 March will be taken into consideration from the Quarterly reports received from Directorates by 30 April.

(c) The Directorate, which has least number of audit objections per Unit, will be allotted top position and the Directorate that has, maximum number of audit objections will be placed at the bottom. Based on the above, allotment of points will be made out of 15 points.

## Annexure A17

### OUTSTANDING LOSS CASES

1. **Aim.** The aim of this competition is to minimize the number of losses in Directorates.

2. **Method of Assessment.**

(a) The total amount of losses whether due to theft, fraud or neglect, or otherwise, outstanding as on 31 March will be taken from report of losses received from directorates. Directorates must ensure that their returns reach this HQ by 30 April every year.

(b) The total amount of losses will be divided by the number of Units to arrive at the average losses per unit applying the following formula: -

$$\frac{\text{Total Amount of losses} \times 100}{\text{No of Units}}$$

(c) The Directorate, which has least amount of losses per Unit, will be allotted 1st position and the Directorate that has, maximum amount of losses will be placed at the bottom.

## Annexure A18

### INDUCTION OF CADETS INTO ARMED FORCES AS OFFICERS & OTHER RANKS

1. **Aim.** The aim of the competition is to encourage the State Directorates to guide cadets desirous of joining the Armed Forces and to offer maximum possible opportunities to be able to do so.

**Method of Assessment**

2. Induction of cadets into Armed Forces as Officers & Other Ranks **will contribute 35 RD Banner Points**. Each State Directorate will forward an annual return to this HQ (P&F Dte ) with a copy to Secy RDC by 01 Dec on the following formats:-

(a) **Officers.**

Ser	NCC	Name of	Unit	Group	Name of Pre	Type	Date of	Enclosed
-----	-----	---------	------	-------	-------------	------	---------	----------

(b) **Other Ranks (Other Than Officers).**

<u>Ser No</u>	<u>NCC No</u>	<u>Name of Cadets</u>	<u>Unit</u>	<u>Group</u>	<u>Name of Training Centre</u>	<u>Trade</u>	<u>Date of Joining</u>	<u>Enclosed selection letter No</u>

3. SD/SW cadets who joined Armed Forces during the period 01 Dec of previous year to 30 Nov will only be eligible for the competition. All entries must be filled in by the Directorate. Any misrepresentation or incomplete information will be considered as **one negative** entry.

**Example**

- No of Cadets who joined Armed Forces as Officers = 20
- Misrepresentation data forwarded in theses entries = 03
- Final Points accrued by directorate = 20-03-03 = 14

4. Every entry **must be accompanied by a proof of selection** without which entry will not be considered as eligible.

5. Cadets of **Sainik Schools will not be considered for the competition.** Every Dte must render a certificate to this effect.

6. The Dte wise score will be calculated as under with **special coefficient of 0.9 (Effectiveness Coefficient):-**

(a) **For Selection as Officer**

(i) **Performance (P) of the Dte**

$$P = \frac{\text{Total No. of Selections as Officer@}}{\text{Total No. of cadets (SD+SW) enrolled in the Dte}}$$

**@ - 1 pt per candidate , IF candidate has attended SSB Capsule or 0.6 pt per candidate, IF candidate has not attended SSB Capsule.**

(ii) **Score of the Dte**

$$S_{\text{officer}} = \frac{P}{P_{\text{Max}}} \times 25 \times 0.9$$

$P_{\text{Max}}$  is score obtained by the highest directorate

$$P = \frac{\text{Total No. of Selections as Other Ranks}}{\text{Total No. of cadets (SD+SW) enrolled in the Dte}}$$

(ii) Score of the Dte

$$S_{\text{Other Ranks}} = \frac{P}{P_{\text{Max}}} \times 10 \times 0.9$$

$P_{\text{Max}}$  is score obtained by the highest directorate

(c) Total Score of the Dte

$$S_{\text{Dte}} = S_{\text{Officers}} + S_{\text{Other Ranks}}$$

(d) The Total Score ( $S_{\text{Dte}}$ ) will be interpolated to 35 RD Banner Points as follows

$$\frac{\text{Score of Directorate } (S_{\text{Dte}}) \times 35}{\text{Score of Directorate with Max Score}}$$

**Appendix B**  
**(Refers to Para 3 of General Rules)**

**RULES FOR INTER DIRECTORATE NAVAL WING COMPETITIONS**

1. **General.** The Inter Directorate Naval Wing Competitions for **MENU, Sailing Competition, RDC** and annual **All India Nau Sainik Camp (AINSC)** will include the following events: -

<b>S No</b>	<b>Event</b>	<b>Venue</b>	<b>Total Points</b>	<b>RD Banner Points</b>	<b>Annexure</b>
(a)	MENU	As required	150	10	B1
(b)	Documentation Procedures	RDC	100	5	B2
<b>TOTAL</b>			<b>250</b>	<b>15</b>	
(c)	Ship Modelling	RDC	200	7	B3
<b>TOTAL</b>			<b>200</b>	<b>7</b>	
(d)	Service Exam (Written)	AINSC	200	10	B4
(e)	Seamanship (Practical)	AINSC	50	3	B5
(f)	Boat Pulling	AINSC	200	10	B6
(g)	Boat Rigging	AINSC	100	3	B7
(h)	Shooting / Firing	AINSC	100	7	B8
(j)	Drill	AINSC	100	7	B9
(k)	Semaphore/Communication	AINSC	100	3	B10
(l)	Ship Modelling	AINSC	200	7	B3
(m)	Best Cadets (SD & SW)	AINSC	150	8	B11
(n)	Line Area	AINSC	50	3	B12
(p)	Health & Hygiene	AINSC	50	2	B13
<b>TOTAL</b>			<b>1300</b>	<b>63</b>	
(q)	Sailing Regatta	INS Chilka	250	15	B14
<b>TOTAL</b>			<b>250</b>	<b>15</b>	
<b>Grand Total</b>			<b>2000</b>	<b>100</b>	

2. The Naval Wing competitions will carry 2000 marks. However, for RD Banner, these marks will be scaled down to 100 points. Rules governing various competitions are given in corresponding Annexure.

3. **Aim.** The aim of these competitions is to: -

(a) To give an exposure to salient aspects of Naval Wing Training and generate healthy competitive spirit by conducting Naval Wing Competitions contributing towards RD Banner.

(b) To foster a sense of discipline, leadership, comradeship and National Integration.

4. Based on present allocation, Dte wise vacancies for AINSC is given below. The terms and conditions for the nomination have been given at para 14 below.

<u>S. No</u>	<u>NCC Dte</u>	<u>No of Cadets</u>	
		<u>SD (Boys)</u>	<u>SW (Girls)</u>
4.	Gujarat	23	12
5.	Jammu & Kashmir	18	12
6.	Karnataka & Goa	28	12
7.	Kerala & Lakshadweep	28	12
8.	MP & Chhattisgarh	23	12
9.	Maharashtra	28	12
10.	NER	18	12
11.	Odisha	23	12
12.	P H HP & C	28	12
13.	Rajasthan	18	12
14.	TNP & AN	28	12
15.	Uttar Pradesh	23	12
16.	UK	18	12
17.	WB & S	18	12
	<b>Total</b>	<b>386</b>	<b>204</b>

### Selection of Cadets for Nau Sainik Camp

5. The norms for nomination of cadets have been based on the presumption that each Directorate would field the best team for the RDC and the AINSC for RD Banner events. The team members are selected from amongst the best cadets in the naval units. Since each directorate has different number of Naval Units, directorates with more number of naval units get advantage over others with lesser number of naval units as they have bigger choice in selecting the cadets for the AINSC thereby have better chances of performing better than others.

6. To overcome the disparity, participation of all the units in a directorate in forming the directorate team for RDC and AINSC is mandatory.

7. The directorate team will be formed by fielding the average number of cadets from each naval unit of the directorate. The total number of cadets in the directorate team will be divided by the number of naval units in the directorate. The lower full number will be the minimum number of cadets from each Directorate. Directorates will have the privilege of fielding the balance cadets from any of the naval unit. However, in such cases, only one cadet per naval unit can be fielded.

### Example:

If a directorate with 5 NUs will have team = 28 SD and 12 SW  
Average number of cadets per unit  
(SD) =  $28/5=5.6$  R/O 5 (Lower full number)  
(SW) =  $12/5=2.4$  R/O 2 (Lower full number)  
Dte will field 5 SD & 2 SW per Naval Unit =  $5 \times 5=25$  SD &  $5 \times 2=10$  SW  
Balance Cadets =  $28-25 = 3$  SD &  $12-10 = 2$  SW  
i.e total **5 Cdts**  
Dte will field these 5 Cadet@ 1 Cdt/Unit = 5 (3SD + 2 SW).

8. Contingents are to nominate cadets for various events in advance and a consolidated list of the teams including reserve cadets is to be handed over to the camp Commandant on arrival. The composition of the teams for competition will be as follows:

<u>S No</u>	<u>Event</u>	<u>Event Strength All Nominated</u>	
		<u>SD</u>	<u>SW</u>
(a)	Service Exam (Written)	70%	70%
(b)	Seamanship (Practical)	30%	30%
(c)	Boat Pulling	8 (including 2 reserve)	8 (including 2 reserve)
(d)	Boat Rigging	8	NIL
(e)	Shooting / Firing	3 (including 1 reserve)	3 (including 1 reserve)
(f)	Drill (AINSC)	13 SD/SW {09 SD + 03 SW cadets (03 ranks x 04 files) with 01 Parade Cdr (SD /SW)}	
(g)	Semaphore/Communication	50%	50%
(h)	Ship Modelling*	3 (1 Main + 2 Helpers) (At least one SW is mandatory in the team)	
(i)	Best Cadet SD & SW	34	17
(j)	Line Area	All available SD cadets	
(k)	Health & Hygiene	02	02

9. **Selection of Cadets for RD Competition during AINSC.** The rules for selection and participation of cadet in RD Competition are as follows: -

- (a) Directorates to nominate cadets for each competition. No draw of lots will be held for any event.
- (b) At the time of joining the camp the Directorates will submit the list of cadets participating in the various events.
- (c) Each Cadet will have to participate in at least one RD Banner Competition.

10. **Marking System.** Directorate scoring highest aggregate in all the competitions will be awarded first position in Inter Directorate Naval Wing Competitions. Points towards RD-Banner will be subsequently awarded out of 100 points on the percentage system up to second decimal place i.e. based on actual marks scored in the RD Banner competition score.

11. **Trophies/Shields/Medals.** Trophies/Shields/Medals etc will be awarded as follows: -

- (a) **During Nau Sainik Camp.** Following trophies will be awarded for the respective competition.

<u>S.No</u>	<u>Category</u>
(i)	Best Directorate in Service Exam (Written)
(ii)	Best Directorate in Seamanship (Practical)
(iii)	Best Directorate in Pulling
(iv)	Best Directorate in Boat Rigging
(v)	Best Directorate in Power Boat Handling



(xi)	Best Directorate in Health & Hygiene
(xii)	Captain of the Camp SD
(xiii)	Captain of the Camp SW
(xiv)	Over all Best Directorate

(b) **During RDC.** Following trophies are to be awarded for the respective competition.

<b>Ser</b>	<b>Category</b>	<b>Remarks</b>
(i)	PM's Rolling Trophy	MENU
(ii)	CNS Trophy	Best Directorate in Naval Wing Training
(iii)	Ship Modelling Trophy	Best Directorate in Ship Modelling

(c) In addition, cadets securing 1st, 2nd and 3rd position in following competitions will be awarded Gold, Silver and Bronze medals respectively.

<b>Ser</b>	<b>Competition</b>	<b>Gold</b>	<b>Silver</b>	<b>Bronze</b>
<b>Non-RD Banner Competitions</b>				
(i)	Best Cadet (Boy/Girl)/Captain of the Camp	1+1	1+1	1+1
<b>RD Banner Competitions</b>				
(ii)	Boat Pulling (Boy/Girl)	8+8	8+8	8+8
(iii)	Firing (Boy/Girl)	1+1	1+1	1+1
(iv)	Ship Modelling (Boy/Girl)	3+3	3+3	3+3
(v)	Health & Hygiene (Boy/Girl)	2+2	2+2	2+2
(vi)	Drill	13	13	13
(vii)	Semaphore/Communication(Boy/Girl)	1+1	1+1	1+1
(viii)	Service Exam (Written) (Boy/Girl)	1+1	1+1	1+1
(ix)	Seamanship (Practical) (Boy/Girl)	1+1	1+1	1+1

(d) For Ship Modelling in following categories during RDC:-

<b>S.No</b>	<b>Competition</b>	<b>Gold</b>	<b>Silver</b>	<b>Bronze</b>
(i)	Camp Model	3	3	3
(ii)	Sailing Model	3	3	3
(iii)	Equipment Model	3	3	3

12. **Judges and Compilation of Results.** While the Directorates conducting the competitions at AINSC will make all administrative and safety arrangements, actual competition, judging, compilation and declaration of results will be carried out by a Board of Naval Officers other than those posted to any NCC Directorate/Gp/Unit, whenever possible. Conducting Directorate will carry out necessary liaison with the LNA (Local Naval Authority) for nomination of the required judges. Dir/JD Trg (Navy) shall act as the DG NCC representative for the camp. All Naval officers posted at HQ DGNCC shall be nominated as the OICs of Watermanship, Non- watermanship and Ship Modelling competitions in addition.

13. **Protest/Objections/Complaints.** All protests/objections/complaints are to be verbally lodged before the Protest Committee within 15 minutes of the completion of the

- |     |   |          |
|-----|---|----------|
| (a) | Flag Officer/Commanding Officer (Commodore & above) of the Naval Establishment/visiting ADG/DDG (HQ DGNCC). | Chairman |
| (b) | HQ DG NCC Representative (Captain IN)   | Member   |
| (c) | OiC Watermanship Competitions from HQ DG NCC  | Member   |
| (d) | OiC Non-Watermanship Competitions from HQ DG NCC  | Member   |
| (e) | OiC Ship Modelling Competition from HQ DG NCC   | Member   |

#### 14. **Eligibility for Participation in RDC and AINSC**

- (a) A cadet who has once represented a Directorate in a Competition will not take part in the same competition again except that if he/she has taken part as a JD/JW cadet, he/she may take part once more as SD/SW cadet.
- (b) A cadet is permitted to participate in AINSC and RDC only once. Cadets may attend RDC post AINSC but not vice versa.

15. **Selection and Training.** All Cadets taking part in watermanship activities are to be swimming qualified.

16. **Change in Rules/Venue.** Notwithstanding the above, DG NCC may modify the above rules or venue of the competitions at any moment of time.

17. **Safety and Security.** Safety of the cadets is paramount at all the times. Directorates are to adhere with safety instructions issued from time to time. Dte conducting a waterborne activity will issue detailed safety instructions prior conducting the event.

### **Annexure B1**

#### **MOST ENTERPRISING NAVAL UNIT COMPETITION (MENU)**

1. The criteria for selection of the most enterprising NCC naval unit for the award of the PM's Trophy shall be on the basis of Sailing Expeditions undertaken by the unit and the Whaler-Pulling statistics for the period from 01 Nov of previous year to 31 Oct of the current year.

2. Units will be evaluated out of a total of 150 marks/15 RD Banner points as follows: -

- |     |                     |           |
|-----|---------------------|-----------|
| (a) | Sailing Expeditions | 125 marks |
| (b) | Whaler-Pulling      | 25 marks  |

3. **Sailing Expedition (125 Marks) Award of Marks** Following aspects on award of marks shall be considered;

(ii)	51 Kms to 100 Kms	05
(iii)	101 Kms to 150 Kms	10
(iv)	151 Kms to 200 Kms	15
(v)	201 Kms and above	20
<b>Note:</b> Distance covered is to be measured from point to point.		

- (b) **Duration.** 01 mark per day to a maximum of 10 marks shall be awarded.
- (c) **Number of Boats.** 10 marks per NCC operational whaler (Excluding support boats) completing the expedition to a maximum of 30 marks shall be awarded.
- (d) **Number of Cadets.** 0.5 mark per cadet to a maximum of 30 marks shall be awarded. In addition, 01 Bonus marks for every 05 SW cadets to a maximum of 05 marks will also be awarded.
- (e) **Publicity.** A maximum of 20 marks, based on the efforts towards publicity by the unit shall be awarded.
- (f) **Adventure and Enterprising Spirit,** 10 marks shall be awarded towards the spirit of adventure and enterprise exhibited by the crew during the expedition. Spreading social awareness through Nukkad, Street Shows, Rallies etc during the expedition will attract up to 10 bonus points. Presentation of report will also have due weightage.

5. **Whaler Pulling (25 Marks)** 01 mark for every 20 hrs of whaler pulling in a training year to a maximum of 25 marks by a NU within the stated period shall be awarded. (Total Max 25 Marks)

6. All NCC Directorates will submit MENU Detailed report by **30 Nov** as per format below. Reports received after the due date will entail a penalty of 10 marks. Reports received after 20 Dec, shall not be considered Directorate are to ensure that reports are delivered to HQ DGNCC well in time. Incomplete report shall be treated as no reports and will attract penalty as applicable. Report must have adequate photographs and videos with date and location details.

### **PM'S ROLLING TROPHY - MOST ENTERPRISING NCC NAVAL UNIT**

- Name of the Naval Unit ..... Det.....
- Detailed report from 01 Nov..... To 31 Oct.....

<b>S No</b>	<b>Events/Item</b>	<b>Details</b>	<b>Remarks if any</b>
(a)	Distance (KM)	Kms	
(b)	Duration (in Days)	Days	
(c)	No of Boats		Only operational boats completing expeditions be mentioned
(d)	No of Crew	SD	No of cadets manning each boat be indicated
		SW	
(e)	<b>Publicity</b>		Details of publicity efforts made and News Paper/ Magazines/Clippings
	News Paper		

	Rallies		
(g)	Adventure		Independent report to be submitted
	Whaler-Pulling (Hrs)	Hrs	

Date: \_\_\_\_\_

Commanding Officer  
Naval Unit NCCCOUNTERSIGNED & DATE (ADG/DDG)

7. **Award of RD Banner Points.** The marks scored by an NU of a Directorate shall be reduced to RD Banner points on percentage system upto two decimal points. In the event of a Directorate conducting more than one expedition, the Directorate has the option of fielding any NU of his choice for the competition.

8. **Safety and Security.** Safety of the cadets is paramount at all the times. Directorates are to adhere with the guidelines issued on the subject from time to time. Safety instructions, are to be issued and read out to the cadets by the team leader prior conducting any water borne activities by the Naval Units of NCC.

9. **Personnel for Expeditions.**

(a) **Officers.** A regular Naval Officer is to be in overall charge of the expedition.

(b) **Sailors.** One PI Staff (Senior Sailor) of the Seaman Branch, proficient in sailing, is to remain present in each boat through the expedition. This sailor would also act as in-charge of the boat.

(c) **Cadets.** Cadets detailed for the expedition are to be: -

- (i) Volunteered for the expedition
- (ii) Physically & Medically fit.
- (iii) Swimming test qualified.
- (iv) Be proficient in boat pulling and sailing.

10. **Boats and Gear.** All boats participating in the expedition are to be checked for the sea worthiness and must be cleared for the expedition by the team leader. Boats proceeding to sea are to be checked for the sea worthiness.

11. **Boat Equipment.** Boat equipment considered mandatory during the expedition as per instructions in Manual of Seamanship (BR 67) 1995 are to be ensured on board. In addition, following equipment are mandatory for the sailing/pulling expedition: -

(a) **Life Jackets.** Operational Life Jackets at the scale of one per member of the expedition plus a minimum of 25% reserve.

(b) **Life Buoys.** A minimum of 2 Life buoys per boat are to be carried on-board.

(c) **Signalling Equipment (In each Boat)**

- (v) Torch with spare set of Batteries - One
- (vi) Oil Lantern and Matches - As Required
- (iv) Navigation Lights. - As Required
- (v) First Aid Kit. - As Required

(d) **Drinking Water.** Sufficient drinking water is to be carried in each boat for the entire crew for each leg/phase of the expedition plus a minimum of one day's reserve.

## 12. **Personnel/Equipment for Support Party**

(a) **Personnel.** A suitably equipped support party is to be constituted and kept ready to render assistance to the expedition at short notice. This support party will normally consist of the following personnel (additional personnel may be included to cater for local conditions):-

<b><u>SNo</u></b>	<b><u>Personnel</u></b>	<b><u>No</u></b>
(a)	Officer (Regular/Whole Time)	One
(b)	PI Staff (Seaman Branch) (PO Rank or above)	One
(c)	Jr Sailors/Boat Keepers/Lascars familiar with Boat Pulling	Two
(d)	Medical Attendant	One
(e)	Good Swimmer	One

(b) **Equipment.** The support party may be embarked in road transport/boat depending on the nature of the expedition, this party should be equipped with the following gear :-

- (i) Operational Dinghy/Gemini Craft with OBM and sufficient fuel.
- (ii) Signalling equipment with sufficient spare batteries.
- (iii) Two ropes of size 2" to 2 ½" and of length 120 fathoms each.
- (iv) First Aid Kit.

**Note:** - The above list includes only minimum requirements. Other items of equipment as considered necessary may be included, according to the nature of the expedition.

(c) **Safety/Ship/Boat.** Whenever a open sea expedition is planned, a safety ship/boat is to be detailed to accompany the expedition. The safety ship/boat is to maintain frequent contact with the expedition boats.

## 13. **Planning and Execution**

(a) **Recce.** A detailed recce of the entire course of the expedition is to be carried out by a regular Naval Officer. When the expedition is planned in the rivers, particular care must be taken to identify narrow gorges, rapids, rocks, bars and shallow patches, where boats are likely to be endangered. The recce party must mark the channel to be used by the expedition.

(b) **Weather.** The period chosen for the expedition should be free from cyclonic storms and seasonal bad weather, which hampers the conduct of such

14. **Planning and Conduct.**

(a) Based on the recce, a thorough and detailed plan must be made of each phase of the expedition outlining the route to be followed, the distance to be covered in each day, confining the activities to daylight hours. Planning must also include the administrative back up for the expedition, safety orders and alternate courses of action in the event of accidents, bad weather, failure of safety boats, damage to boats and failure of communication.

(b) The expedition boats are to remain in contact with the safety boat throughout the expedition. The contact may be visual or through radio.

(c) Dte are to intimate HQDGNCC/DDG Trg the brief expedition plan atleast one week prior to commencement.

15. **Manning of Boats.** Cadets and PI Staff detailed for manning of boats during the expedition should not exceed the following: -

(a) Whalers –Min 7 Max 10 depending on the nature of expedition

(b) Dinghies - 3 subject to prevailing weather conditions

(c) Other Boats - As stipulated by the makers of the boat

16. **Handling of Boats.** During the expeditions, the boats are to be handled in accordance with instructions in Manual of Seamanship (BR 67) 1995 edition. All precautions and safety instructions laid down and issued from time to time are to be strictly followed.

17. **Wearing of Life Jacket.** Half inflated Life jackets are to be worn by all the personnel (Officers, I Staff and Cadets) prior to entering the boat and are to be removed only on returning ashore.

18. **Swimming.** Swimming is strictly prohibited when boats are underway. However, when boats are at anchor, permission may be granted by the OiC Expedition after careful assessment of the local conditions and posting a qualified lifesaver as lifeguard with a life buoy. A strict watch is to be kept on all personnel in the water and a muster is to be carried out of all personnel before and after swimming.

19. **Safety Orders.** Detailed safety orders are to be issued and read out to the cadets by the Officer in charge of the expedition covering all aspects of the expedition.

20. All cadets participating in sailing expeditions, which involve a risk to life, are to be group insured by the respective Directorate to cover accidents resulting in death or injury to those participating in the expeditions.

**DOCUMENTATION PROCEDURES**  
**LETTER OF PROCEEDINGS ON NAVAL TRAINING (LPNT)**

1. **Aim.** To develop the practice of data recording on naval training and evolution of training equipment to words in maximum utilisation by the naval wing cadets.
  
2. **General.** All directorates will be assessed on their quarterly achievements towards naval training for 100 Marks out of which 05 RD Banner points will be awarded to the directorates on the basis of their performance in the year. Since RD Banner is awarded during PM's Rally in Jan every year, the assessment will commence each quarter starting 01 Jan every year. Following aspects will be included while evaluating a directorate at HQDGNCC: -
  - (a) Cadets Status
  - (b) Equipment Status
  - (c) Equipment Utilisation
  - (d) Naval Training
  - (e) Camps
  - (f) Social Activities
  - (g) Documentation
  
3. Directorate are forward report on LPNT for quarter ending 31st March, 30 June, 30 September & 31 Dec by 10<sup>th</sup> day of April, July, October & Dec respectively. The report is required to be received at HQ DGNCC (Hard Copy or E-Mailed) by due date failing which 10 overall marks will be deducted. Thereafter 01 Mark on each day delay will be deducted. Reports received after 28<sup>th</sup> day of the month will not be counted and the Directorate will attract Zero points. The format of the LPNT is at Annexure B-1.
  
4. **Conduct.** Marks to the dte will be awarded based on the dte achievement during the year commencing 01 Jan (RDC Being in Jan every year). The training syllabus, procedures, reports, returns, goals will be the basis for the assessment. Notwithstanding the above, Director General NCC may modify the QRs or part of it depending upon the availability of equipment, resources, administrative compulsions and conditions existing during the period of report.
  
5. **Distribution of Marks.** The procedure on distribution of marks (maximum) and the minimum standard against each activity will be as per format below. Directorate will be awarded based on the achievement during the period. However, the conduct of the directorate, strength, participation of SW cadets, duration, degree of difficulty, application of innovative ideas, presentation, publicity etc will get due weightage. Marks will be deducted for not conducting an event in a year.

**MARKS ALLOCATION QUARTER ENDING - ..... 20 .....**

(e)	Contribution towards Organisation	10
(f)	Writing skill	10
(g)	Innovation towards Eqpt Maintenance	15
(h)	Aid to Civil Admin	10
(j)	Any other as projected	10
<b>Total</b>		<b>100</b>

### Annexure B3

## RULES FOR INTER DIRECTORATE SHIP MODELLING COMPETITION AT AINSC& RDC

1. **Aim.** The aim of the competition is to:
  - (a) To enhance awareness about naval forces and ship design and impart practical experience on precision Modelling.
  - (b) To assess the level of proficiency achieved by various directorates.
2. **Teams.** The ship modelling team for RDC and AINSC would consist of three nominated naval cadets (one Main and two Helpers). Each Dte must have at least one SW cadet in any capacity in the team (Main / Helper).
3. **Models for Competitions.** The ship modelling competition will encompass following categories of ship/boat models: -
  - (a) Each Directorate will field Sailing and Display Model each. NCC Directorate to send only those models, which have been prepared by the Directorate ship modelling team during the current training year. A certificate as per format\* from the Directorate is to accompany the model. Directorate to ensure that a cadet is permitted to prepare only one model. No cadet in any capacity (main or helper) cannot prepare more than one model under any category.

### CERTIFICATE

This is to certify that the Ship Model \_\_\_\_\_ (Name of the Model) for the Ship Modelling competition has solemnly been prepared by this \_\_\_\_\_ (Directorate Name) Ship Modelling Team and not by professionals/ ship modelling Instructors/Mechanics.

The Ship Modelling Team\* (Total 3 Cadets with at least one SW cadet is mandatory)for the above model is as follows: -

S No	Regimental No	Unit	Cadet Name	College
1				
2				
3				



required for the construction of the model from the Directorate. A summary of the models, teams, team composition and event is as under: -

S No	Model	Team	Team Composition	Remarks
(a)	Display Model (RDC)	1 Main + 2 Helpers All Nominated	It is mandatory to have at-least one SW cdt in each team. Cadet can participate only once in any of the team. Cadet participated in AINSC can participate in RDC	Pre-assembled RDC
(b)	Sailing Model (RDC)	1 Main + 2 Helpers All Nominated		Pre-assembled RDC
(c)	Camp Model. (RDC & AINSC)	1 Main + 2 Helpers All Nominated		To be prepared at Camp RDC and AINSC

(c) **Size.** The Size of the Model produced by the Dte under any category shall be the same as given in the blue print supplied with the kit by the vender. It is mandatory to submit the signed and stamped blue print of the model by the Dte. Marks shall be awarded based on the dimension given in the blue print.

4. **Competition.** This is broadly divided into two major events, Static and operational. The latter is further sub divided into stability and performance. Details of these events are given in Paragraphs 5 to 7.

5. **Judges.** The DGNCC will arrange for suitable judges from IHQ, MOD (N) for the competitions at RDC. Judges for AINSC will be arranged locally by the Camp Commandant.

6. **Static Event.** During RDC, all the three (Two Directorate models + one Camp model) will be displayed on a table and assessed by the judges nominated by the DG NCC for their details of construction, fittings and overall elegance. During NSC, model prepared by Dte will be assessed by the judges arranged by camp comdt.

7. **Operational Event.**

(a) **Stability.** All models will be judged for their stability in water with a reasonable free board.

(b) **Performance.** The performance of the models will be judged as follows: -

(c) **Camp Model**

(i) The Camp Model will be made to traverse under own power to a distance of about 10 to 15 meters in water in a straight line. Marks will be awarded according to the margin of errors in the course of the model, the least error obtaining the highest position.

(ii) Turning circle of the ship with rudder fixed to port or starboard. Ship with shortest turning radius will score maximum marks.

(ii) Where a model touches the side of the pool or returns back to start line, or fails to take off, the contestants will have the liberty to reset the sail from the same position without giving any physical impetus to the boat.

8. **Modification.** Models brought or built at camp should be as faithful to specifications supplied by the manufacturers as possible. Small qualitative changes to improve performance, especially in rudder and propeller, is permissible, **Application of grease/oil to submerged outer surface of the model is not permitted.** Grease/oil may be applied to motor etc. as recommended by the manufacturer or if considered necessary for improving the performance of the motor etc. Marine fittings as appropriate may be added to enhance the performance/appearance of the model.

9. **Tools and Accessories.** The teams will bring their own tools & accessories required for construction of the Camp Model. Adequate number of battery cells to cater for trial runs and the actual competition, with some margin for displays, should be brought by the teams. The Camp authorities will supply none of the above.

10. **Change in Rules.** Notwithstanding the above, Directorate General NCC may modify the above rules according to the availability of resources and conditions existing at the time of the completion.

11. **Guidelines for Allotment of Marks.** The tables below give various categories of models, number of entries, marks allotted, number of chances permitted in performance trials of these competitions and guidelines. The types of models nominated in each category will be officially intimated to the Directorates.

12. **Marks Allocation Table**

<u>S. No</u>	<u>Model</u>	<u>Nos of entries</u>	<u>Static RDC\ AINSC</u>	<u>Stability RDC\ AINSC</u>	<u>Operational Performance</u>	<u>Total</u>	<u>No. of Chances for Performance</u>	<u>Type of Model</u>
(a)	Display Model	1	100/NA	-	-	100	-	As nominated by DGNCC
(b)	Sailing	1	15/NA	10	25	50	1	
(c)	Camp Model	1	100/130	10/15	40/55	150/200	2	

**Notes:**

- (i) Judges will be given a brief on marking system well in advance.
- (ii) Judges may make an alteration in the number of attempts permissible at their discretion.

13. **Procedure.** The detailed procedure for the conduct of ship modelling competition during AINSC, in order to eliminate guesstimate, is contained in succeeding paragraphs. The teams will need to carry the carry the signed with date & stamp blue prints of the models.

14. **Marks Allocation** Marks allocation for each category shall be as follows: -

<u>S No</u>	<u>Model</u>	<u>Marks at RDC</u>	<u>Marks at AINSC</u>
-------------	--------------	---------------------	-----------------------

15. **Breakdown of Marks Allocation**(a) **Display Model (100 Mks)**

<b><u>S No</u></b>	<b><u>Description</u></b>	<b><u>Marks at RDC</u></b>
(i)	Scale/Dimension	05
(ii)	Basic Fittings	15
(iii)	Weaponry	15
(iv)	Radars/Antennas	15
(v)	Helicopter	05
(vi)	Display Case	10
(vi)	Paint Work	15
(vii)	Overall Seaman Look	20
<b>Total</b>		<b>100</b>

(b) **Sailing Model (50 Mks)**

<b><u>S No</u></b>	<b><u>Description</u></b>	<b><u>Marks at RDC</u></b>
<b>(a)</b>	<b>Static</b>	
	(i) Construction	5
	(ii) Fittings/Sails	3
	(iii) Elegance	7
<b>Total</b>		<b>15</b>
<b>(b)</b>	<b>Stability</b>	
	(i) Return to Original position	5
	(ii) List and Trim	5
<b>Total</b>		<b>10</b>
<b>(c)</b>	<b>Operational Performance</b>	
	(i) Sailing across the Tank	10
	(ii) Sail Design	5
	(iii) Seaman Eye	10
<b>Total</b>		<b>25</b>
<b>Grand Total</b>		<b>(a+b+c) = 50</b>

(c) **Camp Model (150/200 Mks)**

<b><u>S No</u></b>	<b><u>Description</u></b>	<b><u>Marks RDC</u></b>	<b><u>Marks AINSC</u></b>
<b>(i) Static</b>	(aa) Construction/Design	15	20
	(ab) Basic Fittings	20	25
	(ac) Weaponry/Radars/Antennas	25	30
	(ad) Helicopter	05	10
	(ae) Paint Work	10	15
	(af) Elegance	25	30
<b>Total</b>		<b>100</b>	<b>130</b>

		(ac) Capsizes	0	0
<b>Total</b>			<b>10</b>	<b>15</b>
<b>(iii) Operational Performance:</b>	Two trial runs for Straight and Turning Circle assessment may be given to the cadet before final test.			
	<b>Straight Run:</b> - The model is to run under own power along the length from the center of the tank/pool straight to the			
	(aa)	Model to sail along the length of the tank, straight to 12" width Center Band of on opposite breadth. Model reaches the next adjacent Band of equal size on either side of the center will get 01 point less and so on to a minimum 10 and 15 points in RDC and AINSC respectively	25	35
<b>(iv) Turning Circle</b>	<b>Turning Circle.</b> Model take 360° turn with fixed Rudder angle under own power.			
	(ab)	Model with smallest turning circle will earn full marks. Other models will get one mark less for every 5 cm increase in the turning circle.	15	20
	<b>Total</b>		<b>40</b>	<b>55</b>
<b>Grand Total</b>			<b>150</b>	<b>200</b>

16. **Procedure for Conduct of Operational Performance.** Procedure for conducting the operational performance test shall be as follows: -

(a) **Camp Model.**

(i) **Straight Run.** The mid points on the longer sides at about 10 to 15 mtrs of the rectangular tank will be marked by paint/chalk. One of these two mid-points will be designated as start point. A band extending about 6" on either side (A band of 12") of the finishing point will be marked at water level as Central Band for 25 & 35 marks each for RDC and AINSC respectively. Adjacent to this band, 10 more bands of 12" each on both its sides will be marked on the water level. Model will be made to sail under own power from the start point towards the marked bands. Model hitting the central band will get full marks. Points shall be deducted depending upon the deflection from the central band.

(ii) **Turning Circle.** The powered ship model with pre-determined rudder angle is to be put in tank from one of the sides of the tank with its heading parallel to other side, pointing as per Cadet's discretion but well clear of the tank's side. Once the ship model has turned through 90°, two of the Judges standing on opposite sides of the water tank will place the aluminium bar tangential to the outer side of the model and parallel to the shorter side of the water tank and leave on deck. This process will be repeated with the second bar, when the model has turned through 270°, the Judges will place the second aluminium bar tangential to the outer side of the model and parallel to the shorter side of the water tank and leave it also on deck. The distance between the inner sides of the two aluminium bar will be measured

(b) **Sailing Model.** Four Sail Models in sequence as decided by the Judge are to be judged each group. The sailing Model with pre-determined rudder and sail position is put in water. The direction is to be decided by the judge taking into the consideration of the prevailing wind pattern. The model reaches first across the tank will get first position. The model with best timings will be the first and will get full marks.

## **Annexure B4**

### **RULES FOR INTER DIRECTORATE WRITTEN EXAM ON SERVICE SUBJECTS COMPETITION AT AINSC**

#### **Aim**

1. To judge the knowledge of cadets in Service Subjects to assess the level of proficiency achieved by various directorates in training.

#### **Venue**

2. Competition will be held at Nau Sainik Camp.

#### **Composition of Directorate Team**

3. 70% of SD & SW cadets of each Directorate would participate in the competition. Balance of 30% cadets would participate in practical examination of Seamanship. The Ship Modellers are exempted from participating in this competition.

#### **Dress**

4. Uniform.

#### **Allocation of Marks**

5. A total of 200 marks points will be allocated to this competition.

#### **Examination**

6. The written examination on service subjects would be conducted as part of AINSC for which the question paper would be made by HQ DGNCC. Camp Comdt would nominate the Board of Officers to evaluate the answer sheets.

7. Paper would be made from Cadet's Hand Book. Examination would be conducted in service subjects comprising of 2nd year syllabus of Non-Technical group on Specialised subjects.

8. Duration of Examination would be two hour.

9. The marks scored by each cadet of Directorate would be averaged out to get the final result of competition.

**RULES FOR INTER DIRECTORATE SEAMANSHIP EXAM (PRACTICAL) ON COMPETITION AT AINSC**

1. **Aim.** To judge the practical knowledge of cadets in Seamanship to assess the level of proficiency achieved by various directorates in training.
2. **Venue.** Competition will be held at Nau Sainik Camp.
3. **Composition of Directorate Team.** 30% cadets (who have not been nominated for Service Subject Written competition) of each Dte excluding Ship Modellers will participate in the competition.
4. **Dress.** Uniform.
5. **Allocation of Marks.** A total of 50 points will be allocated for this competition.
6. **Examination.** The practical examination on Seamanship (Bends & Hitches) would be conducted as part of AINSC as follows: -
  - (a) The concerned Naval Command HQs/DGNCC would provide a Board of Officers to evaluate the practical exam.
  - (b) The practical examination would be conducted for following bends & Hitches.
  - (c) Each cadet would draw four chits from the box and perform the practical within 05 minutes at the examination area. The cadet would also be asked oral question on the bends & hitches.

<b>SNo</b>	<b>Bend &amp; Hitches</b>	<b>SNo</b>	<b>Bend &amp; Hitches</b>	<b>SNo</b>	<b>Bend &amp; Hitches</b>
(i)	Reef Knot	(v)	Rolling Hitch	(ix)	Timber Hitch
(ii)	Figure of Eight Knot	(vi)	Round Turn and Two Half Hitch	(x)	Bowline
(iii)	Clove Hitch	(vii)	Bowline on the Bight	(xi)	Double Sheet Bend
(iv)	Marling Hitch & Single Sheet Bend	(viii)	Timber Hitch and Half Hitch	(xii)	Marline Spike Hitch

- (d) The marks scored by each cdt of would be averaged out to get the final result of competition.

<b>Ser</b>	<b>Event</b>	<b>Marks Allotted</b>
(i)	Correctness	20
(ii)	Neatness	10
(iii)	Timely Completion	10
(iv)	Knowledge / Purpose	05
(v)	Oral Questionnaire	05

7. The marks scored by each cadet of Directorate would be averaged out to get the final result of competition.

### Judges for the Competition

8. The judges for the competition will be nominated by DGNCC.

### Annexure B6

## RULES FOR INTER DIRECTORATE BOAT PULLING REGATTA AT AINSC

### General

1. This competition will be conducted at the AINSC. The aim of the competition is to:-

- (a) To assess the level of proficiency achieved by various directorates.
- (b) To inculcate spirit of adventure and team spirit among the cadets.

2. The responsibilities guidelines, general rules and conduct of the races are as follows: -

(a) Depending upon the previous performance, Directorate teams are to be grouped into four groups, based on international rules, as follows: -

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
1	2	3	4
6	5	7	8
10	9	11	12
16	15	13	14
- - - 17			

(b) **Step 1.** All seventeen teams be grouped into four groups (A, B, C and D) based on the performance of previous AINSC as above.

(c) **Step 2**

- (i) Each group has one race.
- (ii) To ensure complete fairness, there would be a separate draw for lane as well as boat before each race.
- (iii) Total No of races would be 8 (4 SD + 4 SW).

(d) **Step 3**

(i) The participants of the races are grouped into group E and F as under: -

- (aa) **Group E.** 1<sup>st</sup> of group A&C and 2<sup>nd</sup> of group B&D.
- (ab) **Group F.** 1<sup>st</sup> of group B&D and 2<sup>nd</sup> of group A&C.

(ii) These two groups would compete for positions 1 – 8.

(iii) Total No of races would be 4 (2 SD + 2 SW).

- (ii) These two groups would compete for positions 9 - 17.
- (iii) Total No of races would be 4 (2 SD + 2 SW).

(f) **Step 5.** Groups E, F, G and H have one race each (a total of 8 races 4 SD + 4 SW) and get grouped as under: -

- (i) **Group J.** First two of groups E and F. These four teams would compete for positions 1-4.
- (ii) **Group K.** Third and fourth of group E and F. They will compete for positions 5 – 8.
- (iii) **Group L.** First and second of group G and H. They will compete for positions 9 – 12.
- (iv) **Group M.** The rest of the five teams. They will compete for 13 – 17 positions.

(g) **Step 6.** Groups M, L, K and J have one race each in that order and all positions decided as per the standing in each of these groups (A total of 8 races 4 SD + 4 SW).

**Note:** Total No of races  $8 + 8 + 8 = 24$

3. Draw of the Directorates, boats and lanes will be conducted at the site in the presence of the team in charges or their representatives, on the day of the competition.

### **Judges**

4. DGNCC is to nominate three judges, of the rank of Lt Cdr and above from Naval Command in consultation with the conducting Directorate. As far as possible no officer posted to any NCC Directorate is to be nominated as a judge.

### **Conduct of the Race**

5. Boats will take positions in their respective lanes. The starter must ensure that boats are in line and none has any headway or sternway. Starting orders will be as under: -

- (a) 'Oars Forward'
- (b) 'Stand by'
- (c) 'Go' accompanied by a hand flag signal brought down with simultaneous firing of a gunshot/hooter/whistle.

**Note:** In case of wrong start, the starter will waive a large red flag or fire a red cartridge/from Vary's light pistol/blow hooter continuously. In that case, all boats are to be brought back to the starting line for a fresh start. A gun will be fired when the first boat crosses the finishing line. Flag signal from the marker boat mat also be used.

6. In case of the inclement weather or any unforeseen conditions, the lanes, procedure, distances etc may be changed by the board of the officers consisting of DG Rep.



7. The SD or the SW team of the Directorate securing 1<sup>st</sup> Position will be awarded 100 points and subsequent teams will be awarded points on a sliding scale with a difference of 2.5 points. Total of points scored (out of 200) by both SD and SW team of Directorate would determine the position of team in the regatta.

<b>S.No</b>	<b>Position</b>	<b>Marks</b>
(a)	1 <sup>st</sup>	100 points
(b)	2 <sup>nd</sup>	97.50 points (100 - 2.50)
(c)	3 <sup>rd</sup>	95.00 points (97.50 - 2.50)
(d)	4 <sup>th</sup>	92.50 points (95.00 - 2.50) and so on with a difference of 2.5 between each position and the 17 <sup>th</sup> position will get 60 points.

## 8. General Rules

(a) At start the boats are to maintain their respective lanes. Subsequently a boat, which is ahead of others, may take any lane. Overtaking boat is to change lane only when at least two boat lengths ahead, otherwise the Chief Judge may disqualify the overtaking boat.

(b) It is the duty of an overtaking boat to keep clear of other boat /boats being overtaken. Any boat found wilfully fouling another boat would be disqualified.

(c) Coxswains are not to resort to pulling. They may however assist a crewmember in re-shipping/replacing his oar.

(d) In case of rudder being damaged/unshipped coxswains may use the spare oar for steering the boat but not for sculling.

(v) Use of drugs and stimulants by the crew is strictly prohibited and will entail disqualification.

(f) Slogan raising of any kind/showing any flag other than Directorate flags/signalling by any means during the conduct of competition is strictly prohibited. However, cheering for a team during the race by the cadets ashore is acceptable.

(g) Protest/Objections, if any, is to be lodged with any of the Jury member present at the venue in writing within 30 min of completion/closing of the event.

(h) Results of the event will be announced after disposing off protest/objections, if any.

(j) During the conduct of Regatta, due regard shall be paid to the safety of personnel and equipment, participating/employed in this event and the instructions issued by the Directorate Gen NCC time to time in this connection are to be strictly complied with.

(k) The race shall be conducted in 27-foot GRP Whalers.

## Re-run

10. The race will be run approximately over a distance of five cables for SD (one cable-200 yards) in a straight line as far as practicable and four cables for SW (800 yards).

### **Rig for the Crew**

11. The following rig will be worn by the crew: -

<b><u>S No</u></b>	<b><u>Dress</u></b>		<b><u>Remarks</u></b>
	<b><u>SD</u></b>	<b><u>SW</u></b>	
(a)	White Shorts	White Salwar/TrackLower/ Shorts, White T shirt	1. Cadets may use mutton cloth/handkerchief to protect hands during pulling.
(b)	White Vest	Directorate 'T' Shirt	
(c)	PT/Sports Shoes		
(d)	Blue Socks		
(e)	Gloves Mutton Cloth (Optional)		
(f)	Half inflatable life jacket around the neck		
(g)	Jersey/Track suit top		

**Note:** Tracks Suits may be worn except for the final race deciding 1 to 4 positions.

### **Turn Out**

12. Crews should be meticulously turned out since public will continuously watch them during the event.

13. **Prizes** The Inter Directorate Boat Pulling Cock will be presented to the winning Directorate on the final day of the NauSainik Camp. In case of tie the trophy would be shared by each Directorate for 6 months. The directorate to carry the trophy first will be decided by toss.

### **Guidelines on Safety and Security**

14. **Introduction.** The safety rules to be observed during the practices and the finals of Regatta are given in the succeeding paragraphs. These safety rules are the guidelines for the safety precautions to be observed by officers, PI staff and cadets participating in this Regatta. These rules are compiled from Seamanship Manual (BR 67) 1995 edition and various relevant sources.

15. Whilst every effort has been made to make these safety rules as comprehensive as possible to cover all contingencies, it is not possible to cover all contingencies in such situations. Therefore, personnel are advised to revert to advice/instructions tendered in Seamanship Manual (BR 67) and other relevant publications and the dictates of common sense as circumstances of the situation may warrant. Where, for some reasons, there has been a departure in these rules from those laid down in Seamanship Manual Vol I and II, the Seamanship Manual will supersede these instructions.

16. **Conditions of Boats and Fittings.** It is to be ensured that the boats designated as main and stand by for the regatta(boats and dinghies) are generally in overall good condition and there are no serious hull defects that may affect the seaworthiness of the boat during its employment during the Regatta. Special attention should be paid to the following aspects:

- (b) All damaged items especially planks, keel box and buoyancy tanks etc are repaired properly and have been inspected.
- (c) All the necessary fittings required for pulling and sailing, such as mast, sails, thwarts stretchers etc, are in state.
- (d) The bilge rails of boat and dinghies and the lifelines of boat are ok.
- (e) All the securing gear such as ringbolts, towing bollards, wires, ropes have been checked.
- (f) The rudder and its fittings are well secured and the tiller is provided with its split pin to ensure that it does not slip out whilst in use.
- (g) The plugs of the boats are properly fitted and the boat is watertight.

17. **Checking the Equipment.** Before taking out the whalers/dinghies for use during the practices/heats/regatta, coxswains is to ensure that the boat is correctly rigged. Coxswain is to doubly ensure the following: -

- (a) **Plug.** Is to be secured in its hold properly with no leakage.
- (b) **Oars.** Full complement of oars with one spare oar is to be ensured. It is particularly important that a dinghy equipped with only one pair of sculls should carry a spare oar.
- (c) **Crutches (Single-Banked Boats).** Full complement of oars with one spare to be ensured. Crutches are to be secured by its lanyard to the boat.
- (d) **Stretcher.** Is to be fitted in place for each thwart.
- (e) **Rudder.** Is to be shipped with lanyard secured to after ringbolt.
- (f) **Tiller.** Is to be shipped and secured with its split pin.
- (g) **Painter.** This is to be shackled to the stem ringbolt.
- (h) **Towing Bollard.** If portable, it is to be in the boat with its clamp & pin.
- (j) **Wearing of Life Jackets.** The crew is to wear half inflated Life jackets at all the time during sailing/pulling.

18. **Conduct of the Crew in the Boat.** When entering a boat, the crew should step on thwarts they should avoid stepping on the gunwale and move carefully in the boat. Movement of personnel in the boat must be kept to the absolute essential when underway. Even when the boat is alongside, movements inside the boat must be controlled and orderly. The crew member or passenger in the boat should not lean or rest any part of his body on the gunwale nor should any part of his body extend outside the hull of the boat except when specifically required to balance the boat during sailing.

20. In addition to reducing loading to the number of personnel specified above, due heed must be paid to the positioning of personnel/material in the boat to ensure that the boat remains on an even keel. Extra care while loading a boat is to be exercised so that boat does not becomes top heavy and therefore unstable.

21. **Weighing of Boats.** All the Boats participating in the race are to be weigh independently. Boats are to be of equal weight by adding sand bags in the lighter boat.

22. **Precautions During Sailing.**

(a) Sheets should be kept in hand and not belayed.

(b) All the boat crew to wear half inflated life jackets at all the times while sailing/pulling.

(c) When sailing, no one should stand on the thwarts or climb the mast.

(d) If the gear is fouled aloft and cannot be cleared with a boat hook, crew must stand on the bottom boards while clearing the foul.

(e) Alternatively, the sails is to be lowered to clear it.

23. **Handling in Rough Weather.** Attention of the coxswains is drawn to the condition that may occur during sailing in rough weather. The precautions and remedial action that should be taken as laid down under these headings in Seamanship Manual (BR 67) page 5-77 to 5-92. All the coxswains and crew are to be fully conversant with these actions and must be able to put them into practice if the situation warrants it.

24. **Drop Keel.** In a small boat, when keel is lowered, it lowers the center of gravity of the boat and make the boat more stabilized. When the keel is lowered, the resistance offered by the water to its surface reduces any tendency of the boat to roll but when the boat is under sail and making leeway, this lateral resistance will produce a capsizing movement. The movement is not appreciable under normal conditions of beating and reaching but may become dangerous if the boat is blown broadside to leeward by a sudden squall or if she yaws badly or broaches to when running. The drop keel should always be raised if there is chance of the boat running aground because if it hits the bottom not only might it become bent which might prevent it from being raised, it may also capsize the boat or even split her open.

25. **Safety Boat.** A minimum of one power boat should always remain available as safety boat during the conduct of the regatta. The safety boat should carry the following: -

(a) One swimmer qualified in life saving.

(b) Two life buoys.

(c) Six spare life jackets.

26. **Safety Officer.** A safety and rescue officer is to be detailed by name by conducting Directorate. This officer will be responsible for ensuring safety during practices and during the Regatta.

**INTER DIRECTORATE BOAT RIGGING COMPETITION****Aim**

1. The aim of the competition is
  - (a) To judge the practical knowledge of the cadets on basic seamanship.
  - (b) To assess the level of proficiency achieved in planning, leadership qualities and team work
  
2. Inter Directorate Boat Rigging Competition will be conducted during AINSC as part of the Line Area Inspection Competition. Modalities for the conduct of the competition are as under: -
  - (a) **Event.** One 27' DK Whaler is to be rigged to proceed to sea by each directorate. The boat and the rigging gears as per list will be provided by the conducting Directorate.
  - (b) **Venue.** As decided by the Camp Commandant.
  - (c) **Dress.** The rig will be the PT Rig i.e Track lower/short, T-shirt with Chest No, sports shoe, Seamanship knife. Use of unauthorized tools/nails, etc will attract negative mark as decided by the judge. Life jackets are exempted for the event.
  - (d) **Participation.** Each Dte to nominate eight cadets including two reserve cadets to form a team. Team Leader may select any eight cadets before start of the event.
  - (e) **Judges.** The Judges for the competition will be as follow:
 

(i)	Commander (Executive Branch)	(01)	-	LNA
(ii)	Bosun Officer (Cdr/LCdr)	(01)	-	LNA
(iii)	MCPO/CPO (Seaman Branch)	(01)	-	LNA
  - (f) **Procedure.** The procedure for the competition will be as follows:
    - (i) Boat and the gears for the competition will be provided at the venue by conducting Directorate.
    - (ii) Teams/team of six will muster at the start line and the team captain will make report to the Chief Judge **"KastyDulTaiyyar Hai Sreeman"**. Teams are to be inspected by the judges and marked for the correctness of rigs and their seaman appearances.
    - (iii) Teams will be given 05 min to muster the gears kept near the boat as per the list provided by the Judges by blowing of whistle. Discrepancy, if any, is to be brought to the notice of the judges. No complaint shall be entertained thereafter.
    - (iv) Teams will re-muster at the start line and on the long whistle by the Judge. teams/team will proceed to their respective boats/boat and commence

(v) As and when a team completes boat rigging, the team will fall back at the start line and the team captain will report to the Judge “**Kasty Taiyyar Hai Sreeman**”. The Judge will stop the Stop Watch and record the time taken to complete the event in the score sheet in the appropriate column.

(vi) Judges will inspect each boat independently and will award marks on the score sheet provided for the purpose. Teams are to remain closed up at the Start Line during the inspection by the judges.

(vii) On completion, the team at the start line will be ordered to unrig the boat accordingly on the order of “**Kasty Khali Karo**” by Judge, Time keeper will start the Stop Watch. The teams are to unrig their respective boat and secure the gears and place them at the designated place. Team on completion will muster at the Start Line and the team leader will make report to the Judge “**Kasty Khali Hai Sreemaan**”. Boat and gears will again be inspected and assessed for correctness by the judges independently. The score sheet fully completed and signed by the respective Judge is to be handed over to the OIC Watermanship Competition in a sealed envelope before commencing next assessment.

(viii) These envelopes are to be opened by the Board of the Officers who will also compile the results. The following officers will constitute the BOO:

- (aa) OIC Watermanship/HQ DGNCC
- (bb) Nominated by HQ DGNCC
- (cc) Nominated by HQ DGNCC

### **Conduct**

3. Teams and the boat for the competition are to be drawn by draw of lots. Score sheet will be explained by the Chief Judge.

4. DK Whalers are to be beached/put on chocks at least 15 mtr apart from each other. Start line will be drawn by the conducting Directorate.

### **Assessments and Marks**

5. A total of 100 marks (reduced to 10) shall be counted towards the competition. The breakdown of the marks as follows:

(a)	Rig of the crew	-	05
(b)	Rigging of Boat	-	70
(c)	Un-rigging of Boat	-	20
(d)	Discipline	-	05

### **Annexure B8**

### **RULES FOR INTER DIRECTORATE SHOOTING COMPETITION AT AINSC**

1. **Aim.** The aim of the competition is to assess the firing standards of directorates and provide motivation to develop firing as skill for competition at National and International level.

(b) Senior Wing - 160 points max (40 X 2 x 2)

3. Inter Directorate Shooting Competition will carry 100 points. Inter Directorate position will be worked out only after totalling marks of all the participants. The marks will be awarded based on the percentage of maximum marks obtained by a directorate and reduced to same percentage of 100. e.g. if a directorate gets 240 marks out of 320, marks obtained by the dte towards RDC/AINSC would be  $240/320 \times 100 = 75$

4. **Venue.** Shooting competition will be held at AINSC. Venue will be selected by Camp Commandant in consultation with OIC Competitions, where the requisite firing ranges are available.

5. **Dress.** Uniform with ankle boots.

6. **Conduct.** Responsibility for conducting these competitions will be that of a Board of Officers detailed by OIC Competitions and composed entirely of officers nominated by DGNCC. Presiding Officer will declare score of each category on the spot and submit the scores to OIC Competitions within 24 hrs. Overall Inter-Directorate position for whole of shooting competition will be compiled by OIC Competitions subsequently after all matches are completed.

7. Camp Commandant will only make the administrative and safety arrangements for the competition. Firing Point and Butt will be manned by an Officer of the Board of Officer nominated by DGNCC. Assistance of Camp PI Staff will always be made available to the Board of Officers.

### **Strength and Competition of Teams Practice and Scoring**

8. **Composition of Teams.** Each Directorate team will consist of three SD and SW cadets each. In addition, one cadet will be as reserve. These cadets will be from within the total vacancies allotted for the Camp and selected at random as per policy.

9. **Tie Breaker.** In case of a tie between firers for individual prizes (I, II and III of each category), the following procedure will be adopted: -

(a) **For Application.** In the event of tie, all affected firers will be made to fire grouping practice applicable to their Wing. Size of the group will be taken into consideration to decide the individual position. In case the tie still persists, it will be broken as indicated at Sub Para 9 (b) below.

(b) **For Grouping.** All affected will fire the same practice again. In case tie still persists, the grouping will be fired again within one minute and later reduced by 10 seconds each time till the positions are decided.

10. **Administration.** Camp Comdt will be responsible for all admin arrangements incl the following:

(a) Range allotment and clearance. He will ascertain from OIC Competitions in advance, the dates on which range is required.

- (d) Provision and proper distribution of ammunition.
- (e) Arranging armourer with tools at the Firing Point.
- (f) Provision of targets, flags, jackets and target patching material.
- (g) Practising the Competitors in Range Drill.
- (h) Provision of Firing Point and Butt Registers.
- (j) Buglers.
- (k) Establishment of Kote and ammunition store in the Camp.
- (l) First aid box and medical Staff. He will also position an Ambulance Vehicle at the Firing Point for the duration of the Competition.
- (m) Tele communication.
- (n) Transportation of cadets and stores to range and back.
- (p) Stop watch.

11. **Weapons.** .22 Service pattern Rifle of any mark (Mk III or IV), Deluxe / Sporting rifles would only be allowed. Directorates are permitted to use their own service weapons and ammunition including foreign/imported ammunition for the competition (not exceeding 4 in number). The Rifles will be properly zeroed before being brought to the Camp. During the journey the rifles will be carried by the PI Staff and not by the cadets. Directorates bringing own arms and ammunition are to follow laid down service rules and procedure for transportation to and fro. The Directorates unable to do so may liaise in advance with Conducting Directorate of the Camp for provisioning of weapons and ammunition.

12. **Ammunition.** The Camp Commandant will provide ammunition including for zeroing and warmer rounds out of the ammunition brought by the Directorates.

13. **Practices.** Two practices of Grouping and Application will be fired as follows:-

- (a) **Grouping**  
 Distance - 25 Mtrs/yards (Depending upon the firing range).  
 Number of rounds - Five.  
 Position - Lying with rest.  
 Target – 1x1 Grouping Target.  
 Highest Points - 40  
 Time - Own Time.

**Scoring**

2.0 cms and below 40 Points

2.5 cms -do- 36 Points

3.0 cms -do- 32 Points



6.0 cms -do- 08 Points  
 6.5 cms -do- 04 Points  
 Above 6.5 cms -do- 00 Points

(b) **Application**

Distance - 25 Metres/yards.  
 No. of rounds. - Five.  
 Position - Lying without rest.  
 Target - 1 x 1 Application Target.  
 Highest points - 40  
 Time. - Own Time.

**Scoring**

Bull - 8 Points  
 Inner - 6 Points  
 Magpie - 4 Points  
 Outer - 2 Points

14. **Warmer Rounds.** Two warmer rounds will be allowed at the beginning of the competition each day when the rifle is fired for the first time.

15. **Misfire/Stoppages.** In case of a misfire or stoppage, additional exposure/ammunition will be permitted. But in case a competitor fails to fire within the laid down timings, no extra time exposure will be provided.

16. **Zeroing.** Directorate teams desirous of checking zeroing of weapons of their cadets can do so before commencement of the competition if facilities are so available.

**Award of Points to Directorates**

17. Points scored by the cadets in each practice will be totalled and average taken to arrive at the score of the Directorate in that competition. Award of medals will, however, be based on individual performance of cadets. Cadets securing, I, II and III position in each competition will be awarded individual prizes before dispersal from the Camp where competition is held. Inter Directorate Shooting Trophy will be awarded at the AINSC Camp where competition is conducted.

**RULES FOR INTER DIRECTORATE DRILL COMPETITION AT AINSC**

1. **Aim.** The aim of the competition is to instil sense of discipline and pride among cadets and to assess ability of cadets to perform correct and coordinated drill movements.
2. **Composition of Directorate Contingent.** Each Directorate Contingent will consist of thirteen cadets (09 SD and 03 SW cadets and one Contingent Commander). Participants will be drawn from within the authorized Naval Strength of the respective Directorate.
3. **Sequence of Action.** The contingent will be formed in three rank and four files just behind the line marked for inspection by the judges. The screening will commence with senior cadet stepping out to take permission from the Chief Judge. The sequence of events and drill movements are as follows: -
4. **Dress.** The competition will be conducted in two parts as under.
  - (a) All participating cadets are to be dressed in Dress No 8A - Summer Wear, as follows: -
    - (i) Beret NCC Cap Badge/ White/Pagri Badge & Red Hackle.
    - (ii) Shirt White.
    - (iii) Name plates, Bilingual with white base and black lettering.
    - (iv) Trousers White.
    - (v) Socks White.
    - (vi) Boots Black Leather.
    - (vii) Belt Nylon white with NCC Buckle.
    - (viii) Sling Rifle Web White
    - (ix) Accoutrements, such as badges of rank, proficiency badges, certificate examination badges, authorised camp badges and adventure activity badges as per Dress regulations.
  - (b) Points will be deducted if cadets are found not wearing appropriate or wearing unauthorised badges/stripes of rank, NCC certificate proficiency badges, shoulder titles and such like accoutrements as per NCC Dress Regulations. For each mistake in uniform of a cadet ½ penalty point will be added to Contingent's score.
  - (c) Wearing of white gloves during Drill Competition is not permitted.

**Conduct**

5. The competition will be conducted in two parts as under:-
  - (a) **Part-I** Inspection of contingent and foot drill without Arms.
  - (b) **Part-II** Drill with Arms and March Past.

**Conduct of Part I**

6. The contingent commander comes to SAVDHAN turns about and gives the following Command:-

- (a) Khuli Line Chal
- (b) DahineSaj

7. After “**DAHINESAJ**” the senior cadet will turn about and report to the Judge “**(Name) DIRECTORATE CONTINGENT APKENIRIKSHANKELIYETAIYYAR HAI SHRIMAAN**” salutes, turns about, marches off to his designated position for inspection. Once the Judge has inspected the contingent, the senior cadet will commence the drill in the sequential order given below after giving orders for nikat line chal :-

- (a) Dahine Mur
- (b) Baen Mur
- (c) Peeche Mur
- (d) Dahine Mur
- (e) TejChal
- (f) Dahine Salute (At Flag Marker)
- (g) SamaneDekh (At Flag Marker)
- (h) Peeche mur
- (j) Baen Salute (At Flag Marker)
- (k) Samne Dekh (At Flag Marker)
- (l) Tham
- (m) Line Thor

8. After doing these movements the senior cadet will take permission to perform the second part. “**BHAG DO SHURUKARANE KI AAGYACHAHATA HUN, SHRIMAAN**”

9. Once the permission is given, before commencing Part-II of the Drill competition, for seeking permission to pick up the Rifles the following word of command will issued. “**SHASTRA UTHANNEKELIYEDAURKECHAL**”

### Conduct of Part II

10. Arms drill will be carried out with 7.62 mm SLR Rifles. The contingent will pick up the Rifles (on the double) and fall in again at the place earmarked in “**BAJU SHASTRA**” position. Once the directorate contingent is properly formed the senior cadet will ask “**BHAG DO SHURUKARNEKEAAGAYA DE. SHRIMAAN**” and perform the drill in the following

- (c) Salami Shastra (the Sr cadet will salute along with the contingent)
- (d) BajuShantra
- (e) Bagal Shastra
- (f) Baen Mur
- (g) Peeche Mur
- (h) TejChal
- (j) Dahine Salute (At Flag Marker)
- (k) SamneDekh (At Flag Marker)
- (l) Peeche Mur
- (m) Baen Salute (At Flag Marker)
- (n) SamneDekh (At Flag Marker)
- (p) Tham
- (q) Dahren Mur
- (r) Seek permission to march away (Go back and deposit Rifles)

### **Marking**

11. The total marks for Part I and Part II will be 100. The scores for each part will be marked separately as follows: -

(a) **Part I (Marks 40)**

<b>S.No</b>	<b>Event</b>	<b>Marks</b>
(I)	Coming up on Parade and forming up 2 ½	05
(II)	Turn out and smartness 2 ½	05
(III)	Foot Drill and Turning Movements 10	10
(IV)	Steadiness on Parade & Dressing of File and Rank 0	05
(V)	Marching and Saluting 10	10
(VI)	Word of Command 05	05
<b>Total</b>		<b>40</b>

(b) **Part II (Marks 60)**

<b>S.No</b>	<b>Event</b>	<b>Marks</b>
(I)	Rifle Drill movements	15
(II)	Marching & Dressing of files and rank	15
(III)	Saluting and distances between files	15
(IV)	Word of Command	15
<b>Total</b>		<b>60</b>

**RULES FOR INTER DIRECTORATE SEMAPHORE  
COMPETITION AT AINSC****Aim**

1. The aim of the competition is to develop skills of visual communication and assess the level of proficiency achieved by various directorates.

**Venue**

2. Competition will be held at Nau Sainik Camp.

**Composition of Directorate Team**

3. 50% of SD & SW cadets of each Directorate would participate on random selection. The two SD & SW Ship Modellers are exempted from participating in this competition and hence not a part of draw.

**Dress**

4. Uniform.

**Allocation of Marks**

5. A total of **100** points will be allocated for this competition.

**Examination**

6. Format for examination would be as follows: -

(a) Transmitting speed will be 10 words per minute.

(b) The exam will be conducted in two parts. Firstly, the message transmitted will contain in the initial part 10 groups of numbers followed by a paragraph of approximately 50 words.

(c) The transmission will be read by one cadet and noted by other both in case of SD and SW. Then the pairs are to be exchanged and the test repeated with different paragraph and alpha-numeric words.

(d) Cadets would be provided NC 1 form. Correct formatting would be awarded 10 points and wrong format would be awarded zero points in the overall computation of marks.

7. The marks scored by each cadet of Directorate would be averaged out to get the final result of the competition.

**Judges for the Competition**

**RULES FOR CONDUCT OF BEST CADET COMPETITION DURING  
AINSC (NON-RD BANNER COMPETITION)**

1. **Aim.** The aim of the Best Cadet Competition is: -
  - (a) To encourage cadets of the Naval Wing of all Directorates to excel in multiple disciplines and develop leadership qualities.
  - (b) To provide outstanding cadets an opportunity to compete in a healthy environment and get a sense of achievement.
  
2. **Team Composition.** Each Directorate will nominate 02 SD and 01 SW cadet for the competition.
  
3. **Eligibility.** The cadet nominated for the Best Cadet Competition: -
  - (a) Must have attended a minimum of one camp.
  - (b) Must have attended minimum of 75% of parades conducted during each year of his/her NCC training.
  - (c) Must have participated at least in one of the sailing activities. (Sailing Expedition/ Sailing Regatta/ MENU)
  - (d) Must have been nominated in the following Competition in current AINSC
    - (i) Service Subject (Written)
    - (ii) Drill
    - (iii) Firing/shooting
  
4. **Nominal Roll.** Each Contingent Commander is to submit a Nominal Roll of his Best Cadet Team to the Camp Commandant upon arrival at the Camp.
  
5. **Conduct.** The best cadet from SD and SW will be selected as the Best Cadet of the Camp every year. The competition will be of 50 Marks each for SD and SW. The marks distribution will be as follows: -

<b>S No</b>	<b>Activity</b>	<b>Marks</b>	<b>Remarks</b>
(a)	Service Subject Written	200	Marks obtained in the respective competitions at the Camp.
(b)	Drill	100	
(c)	Firing/shooting	100	
(d)	Interview by BOO	75	Officers of HQ DGNCC
(e)	Final Interview	25	By visiting VIP from HQ DG NCC/ Conducting Directorate ADG/DDG
<b>Total</b>		<b>500</b>	These marks will be reduced to 75 each for SD & SW both to get the final marks.

6. **Standard Procedure.**

(b) OiC Non Watermanship Competitions to prepare a consolidated list of Candidates by Directorate.

(c) Marks obtained by the cadet in the competitions at 5(a-c) above are to be endorsed on the Score sheet as per format below by the OiC Non Watermanship Competitions and handed over to the DG Rep {JD Trg (Navy)} in sealed envelope named as Score Sheet – 1(Master Score Sheet).

Name	Directorate	Chest No	Service Subject (1)	Drill (2)	Firing (3)	Interview * view	Average (4)	Final Interview (5) **	Total Score 1+2+3+4+5	Position
						A				
						B				
						C				
						A				
						B				
						C				
						A				
						B				
						C				
						A				
						B				
						C				

\* A, B & C are the board Members

\*\* Final Interview by VIP Visiting the camp/ADG/DDG of conducting Dte.

(d) A Board of Officers consisting of officers from HQDGNCC will constitute the Board. The DG Rep {JD Trg (Navy)} even if the Presiding officer will also act as the secretary of the board.

(e) The Board will evaluate the cadets on the following aspects:

- (i) Personal Bearing, turnout, disposition and mannerism.
- (ii) Communication skill, clarity of thought and expression.
- (iii) Comprehension and intelligence.
- (iv) Response/Ability to react.

(f) Marks awarded to a cadet by individual board member (incl President of the Board) are to be handed over in a sealed envelope to the secretary of the Board (DG Rep {JD Trg (Navy)}) (Sheet-2) individually.

(g) Marks obtained in the Final interview by the visiting VIP from HQ DG NCC/Conducting Directorate ADG/DDG are to be obtained in sealed envelope by the DG Rep-{JD Trg (Navy)} (Sheet-3)

(h) The same BOO will assemble again and the envelope (Sheet 1-3) will be opened and the marks will be compiled by the DG Rep. {JD Trg (Navy)} on the Master Score Sheet. Cadet (SD and SW) scoring maximum will be declared First

**RULES FOR LINE AREA COMPETITION AT AINSC****Aim**

1. The aim of the competition is to show case the artistic, conceptual and imaginative skills of the cadets working as a team and set standards of excellence.

**General**

2. The Line Area Competition will cover the line area of SD Cadets only. Venue of the competition will be Nau Sainik Camp. All available cadets including un-utilised reserves for various events may participate. The competition will be held in tents/ built up area. This will carry 50 marks. The points would be subdivided as under:-

- (a) Line Area - 35 points
- (b) Tent Pitching - 15 points

3. No unauthorized and / or fancy items will be displayed in the Line Area.

4. Each contingent will bring two fire extinguishers, one fire hook, one fire beater and four buckets for the Competition. Extravagant display of fire fighting equipment like CGI Sheet / Tin Roofing of the fire point is not required. The equipment should be in serviceable condition.

5. A board of officers will be detailed by OIC competitions to assess the Line Area Competition and tent pitching competitions. The tent pitching would invariably be carried out on the first day of camp.

6. Each officer detailed in the Board of Officers will assess the contingents independently. Thereafter average marks of the board will be arrived at and submitted to OIC competitions as the final marks.

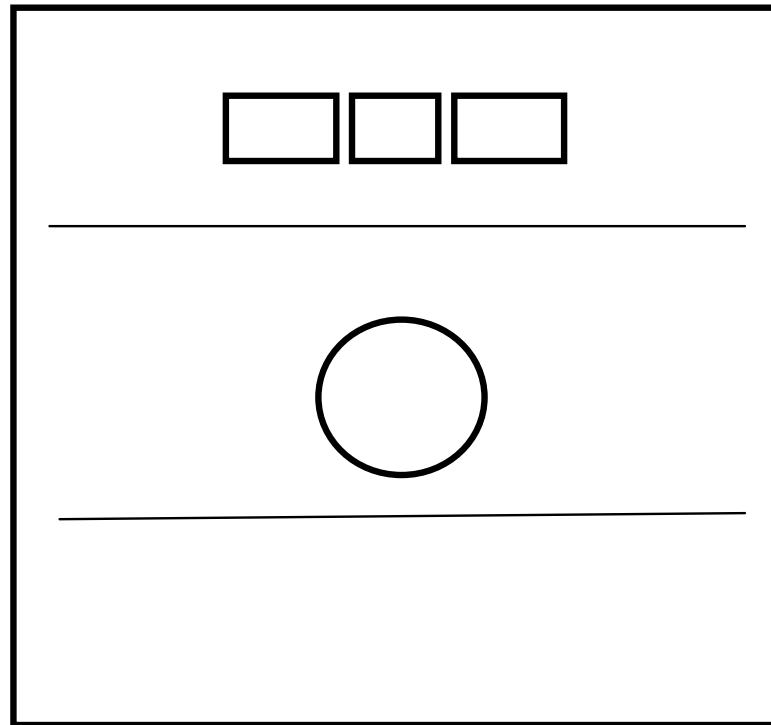
7. The contingent securing first place in this Competition will be awarded the Inter Directorate Line Area Competition Trophy.

**Criteria for Assessment**

8. The following will be the criteria for assessment of Line Area: -

<b><u>SNo</u></b>	<b><u>Assessment Criteria</u></b>	<b><u>Marks</u></b>
(a)	General layout of the area (As per enclosed sketch), hygiene and cleanliness & arrangement for refuse disposal(dustbin & its use).	15
(b)	Display of various orders, both in the English and in Hindi (Camp Fire Fighting, Standing & Routine Orders).	05
(c)	Correct layout, maintenance and serviceability of fire fighting eqpt	10
(d)	Correct and uniform kit layout	05



**SKETCH SHOWING LAYOUT OF ITEMS ON/UNDER THE COT****Top View**

Kit bag  
FOLDED

**BLANKETS  
WITH STEEL PLATE  
Glass & plate stainless  
steel (on top of folded  
blanket)**

**Shoes and Boots**

**Notes:**

1. Stainless steel glass & plate be displayed.
2. A 'bed card' will be displayed on each kit. No photographs will be pasted on it.
3. Size of glass/plate/bed card will be standardized in each Directorate.
4. Notice Board & 'Snake bite kit' will be displayed.
5. Mirror and dustbin will be displayed.
6. The layout will be checked on all days throughout the camp except for the first two days when the camp is being set up and a day prior to the closing ceremony/prize distribution.

**Annexure B13**

**RULES FOR INTER DIRECTORATE HEALTH & HYGIENE  
COMPETITION AT AINSC**

1. **Aim.** To judge the knowledge of cadets in Health & Hygiene in order to promote professional skill involved in these subjects and thus making them useful citizens.
2. **Venue.** Competition will be held at Nau Sainik Camp.
3. **Composition of Directorate Team.** Two SD and SW cadets each will participate in the competition.

(b) Oral Examination - 10 marks

6. **Theory Examination.** The written examination will consist of an objective type and short answers question paper covering the syllabus for Health & Hygiene up to second year of training. The answer sheets will be evaluated by the team of officers' conducting the competition. The paper will be of approx. one hour duration.

7. **Oral Examination.** Cadets will also be examined by an oral test. The scope will include any of the topic(S) given in the syllabus for Health & Hygiene. The judge will decide the question bank for oral test prior to holding the competition. The topic for the oral test will remain the same for all teams.

8. **Judges for the Competition.** The judges for the competition will be nominated by DGNCC.

## **Annexure B14**

### **RULES FOR INTER DIRECTORATE SAILING REGATTA COMPETITION**

1. **Introduction.** Sailing forms an important part of adventure training in the Naval Wing NCC. Sailing Regatta will be conducted at INS Chilka or at any Centrally Organised Camp as ordered by DG NCC. The aim of the sailing competition is to: -

- (a) To assess the level of proficiency achieved by various directorates.
- (b) To inculcate spirit of adventure and team spirit among the cadets.

2. **Crew.** Each Directorate will field team of 03 SD and 03 SW Naval Cadets including one reserve.

3. **Boat.** The race will be conducted in Enterprise Class / sailing Boats as ordered.

4. Participation of any team will be subject to the condition that a representative of DGNCC or Secretary Sailing club will assess the proficiency of the crew and decide whether the coxswain is sufficiently proficient to participate in the race in the interest of the safety of the crew. His decision will be final. The assessment will, however, be made by sailing the teams one by one or by running a short race. Boats thus disqualified, if any, shall run a race for deciding their intense position at the end of the event.

5. **Rules for Conduct of the Race.** The race will be conducted in accordance with International Yachting Racing Union(IYRU) Rules as promulgated from time to time. All Directorates may obtain copies of these Rules from the nearest office of the Yachting Association for their guidance. The detailed procedure to be followed for the conduct of the sailing race will be issued by Commanding Officer Nau Sainik Camp along with the Administrative Instructions for the Camp.

6. Results of the race will be intimated to the DGNCC by the Camp Commandant Points earned by each Directorate will count towards Republic Day Banner Competition.

subsequent teams will be awarded points on a sliding scale with a difference of 2.50 points.  
**For example:** -

S.No	Position	Marks
(a)	First	100 points
(b)	Second	97.50 points (100 - 2.50)
(c)	Third	95.00 points (97.50 - 2.50)
(d)	Fourth	92.50 points (95.00 - 2.50) and so on with a difference of 2.5 between each position and the 17th position will get 60 points.

8. **Rig for the Crew.** The following rig is to be worn by the crew: -

S.No	Dress	S.No	Dress
(a)	White Shorts	(b)	Blue Socks
(c)	White Shirt	(d)	Inflatable Life Jackets
(e)	P.T. Shoes	(f)	Jersey (On order during cold weather)

9. **Protest.** Protest/objection/observations, if any, is to be lodged in writing within 30 minutes of completion/closing of the event.

10. **Results.** Results will be announced after disposing off protest/objections, if any.

11. **Prizes.** The inter-directorate sailing regatta trophy will be awarded to the winning directorate on the final day of Competition.

### **Guidelines on Safety and Security**

12. **Introduction.** The safety rules to be observed during the practices and the finals of Regatta are given in the succeeding paragraphs. These safety rules are the guidelines for the safety precautions to be observed by officers, PI staff and cadets participating in this Regatta. These rules are compiled from Seamanship Manual (BR 67) 1995 edition and various relevant sources.

13. Whilst every effort has been made to make these safety rules as comprehensive as possible to cover all contingencies, it is not possible to cover all contingencies in such situations. Therefore, personnel are advised to revert to advice/instructions tendered in Seamanship Manual (BR 67) and other relevant publications and the dictates of common sense as circumstances of the situation may warrant. Where, for some reasons, there has been a departure in these rules from those laid down in Seamanship Manual Vol I and II, the Seamanship Manual will supersede these instructions.

14. **Conditions of Boats and Fittings.** It is to be ensured that the boats designated as main and stand by for the regatta(boats and dinghies) are generally in overall good condition and there are no serious hull defects that may affect the seaworthiness of the boat during its employment during the Regatta. Special attention should be paid to the following aspects: -

(a) The hull should be waterproof to ensure that there is no possibility of ingress of water, which can, in any way, endanger its safety.

- (d) The bilge rails of boat and dinghies and the lifelines of boat are ok.
- (e) All the securing gear such as ringbolts, towing bollards, wires, ropes have been checked.
- (f) The rudder and its fittings are well secured and the tiller is provided with its split pin to ensure that it does not slip out whilst in use.
- (g) The plugs of the boats are properly fitted and the boat is watertight.

15. **Checking the Equipment.** Before taking out the whalers/dinghies for use during the practices/heats/regatta, coxswains is to ensure that the boat is correctly rigged. Coxswain is to doubly ensure the following: -

- (a) **Plug.** Is to be secured in its hold properly with no leakage.
- (b) **Oars.** Full complement of oars with one spare oar is to be ensured. It is particularly important that a dinghy equipped with only one pair of sculls should carry a spare oar.
- (c) **Crutches (Single-Banked Boats).** Full complement of oars with one spare to be ensured. Crutches are to be secured by its lanyard to the boat.
- (d) **Stretcher.** Is to be fitted in place for each thwart.
- (e) **Rudder.** Is to be shipped with lanyard secured to after ringbolt.
- (f) **Tiller.** Is to be shipped and secured with its split pin.
- (g) **Painter.** This is to be shackled to the stem ringbolt.
- (h) **Towing Bollard.** If portable, it is to be in the boat with its clamp & pin.
- (j) **Wearing of Life Jackets.** The crew is to wear half inflated Life jackets at all the time during sailing/pulling.

16. **Conduct of the Crew in the Boat.** When entering a boat, the crew should step on thwarts they should avoid stepping on the gunwale and move carefully in the boat. Movement of personnel in the boat must be kept to the absolute essential when underway. Even when the boat is alongside, movements inside the boat must be controlled and orderly. The crew member or passenger in the boat should not lean or rest any part of his body on the gunwale nor should any part of his body extend outside the hull of the boat except when specifically required to balance the boat during sailing.

17. **Loading of Boats.** The boat should not be loaded with personnel or material beyond the stipulated capacity. The maximum of personnel that may be embarked in boats is given below: -

- (a) Whaler - 10 Cadets

remains on an even keel. Extra care while loading a boat is to be exercised so that boat does not become top heavy and therefore unstable.

19. **Precautions During Sailing.**

- (f) Sheets should be kept in hand and not belayed.
- (g) All the boat crew to wear half inflated life jackets at all the times while sailing/pulling.
- (h) When sailing, no one should stand on the thwarts or climb the mast.
- (i) If the gear is fouled aloft and cannot be cleared with a boat hook, crew must stand on the bottom boards while clearing the foul.
- (j) Alternatively, the sails is to be lowered to clear it.

20. **Handling in Rough Weather.** Attention of the coxswains is drawn to the condition that may occur during sailing in rough weather. The precautions and remedial action that should be taken as laid down under these headings in Seamanship Manual (BR 67) page 5-77 to 5-92. All the coxswains and crew are to be fully conversant with these actions and must be able to put them into practice if the situation warrants it.

21. **Drop Keel.** In a small boat, when keel is lowered, it lowers the center of gravity of the boat and make the boat more stabilized. When the keel is lowered, the resistance offered by the water to its surface reduces any tendency of the boat to roll but when the boat is under sail and making leeway, this lateral resistance will produce a capsizing movement. The movement is not appreciable under normal conditions of beating and reaching but may become dangerous if the boat is blown broadside to leeward by a sudden squall or if she yaws badly or broaches to when running. The drop keel should always be raised if there is chance of the boat running aground because if it hits the bottom not only might it become bent which might prevent it from being raised, it may also capsize the boat or even split her open.

22. **Safety Boat.** A minimum of one power boat should always remain available as safety boat during the conduct of the regatta. The safety boat should carry the following: -

- (a) One swimmer qualified in life saving.
- (b) Two life buoys.
- (c) Six spare life jackets.

23. **Safety Officer.** A safety and rescue officer is to be detailed by name by conducting Directorate. This officer will be responsible for ensuring safety during practices and during the Regatta.

24. **Conclusion.** The above rules are only general guidelines for the safety of these expeditions, they are by no means comprehensive and are to be read in conjunction with Manual of Seamanship (BR 67) 1995 edition and the relevant publications. When the

## **RULES FOR INTER DIRECTORATE AIR WING COMPETITIONS**

1. **General** All India Vayu Sainik Camp (AIVSC) is essentially a centrally organised training camp for eligible Air Wing Cadets organised and conducted on behalf of Directorate Gen NCC. The aim of conduct of Air Wing Competitions is to: -

- (a) Assess Proficiency achieved by NCC Air Squadrons in all aspects of Air Wing training.
- (b) Assess conduct of Air Wing specialized training at respective Air Squadrons and Air Force specific awareness of participating cadets.
- (c) Inculcate a sense of Discipline, Leadership and Team Spirit.
- (d) Inculcate a sense of adventure and achievement involving a very high degree of precision and coordination.

2. **Conduct of Air Wing Competitions.**

(a) The Inter Directorate Air Wing Competitions shall be conducted during All India Vayu Sainik Camp (AIVSC) held in the month of October / November. **The competitions will contribute 70 RD Banner points.** The following events will be conducted towards RD banner:

<b><u>Event</u></b>	<b><u>Marks</u></b>
(i) Flying	1200
(ii) Aero Modelling	650
(iii) .22 Firing	200
(iv) Skeet Shooting	200
(v) Drill	200
(vi) Line Area	100
(vii) Health & Hygiene	100
<b>Total Banner Points)</b>	<b>2650 (to be reduced to 70 RD Banner Points)</b>

(b) **Air Wing Incentivising.** Considering additional impetus required to achieve desired flying training standards. **30 RD Banner points for Air Wing activities have**

(i)	Number of SD / SW Cadets flown in MLs (min 3 sorties)	30
(ii)	Percentage of JD / JW Cadets flown in MLs (1 sortie)	15
(iii)	Aircraft Serviceability State (No of Days)	15
(iv)	Availability of Hanger, Infrastructure	05
(v)	Op Coordination with IAF / AAI	05
(vi)	Upkeep of Maintenance Facilities	05
(vii)	Flight Safety / Accident / Incident / Follow up of Col	05
(viii)	PRCN / Refresher Training of ANOs	05
(ix)	Performance of Cadets in NCC 'C' Certificate Exam	05
(x)	Submission of Monthly return through Dte	05
(xi)	Innovations / Flying Training Facilities	05
	<b>Total</b>	<b>100</b>

**Note:** 100 marks will be reduced to 30 RD Banner points. The above distribution of scores against each sub heads has been worked out based on realistic measures to facilitate Air Trg at each Air Wing NCC Unit level. In case of multiple Units in a Dte, the total scores will be prepared against each Flying Units and Dte score will be worked out as average of all Flying Units.

### **Flying: Best Pilot Competition (Boys & Girls)**

3. Flying competition will comprise of Ground Test (General Aviation Subjects & Type SOP on Virus SW 80 / Zen Air / X- Air) and Flying Test. Each Directorate will submit nominal roll of the Cadets and minimum 50% of the Cadets based on draw of lottery will appear for Ground Test. Cadets securing more than 50 % in each of the Ground Tests will participate in Flying Test. Flying Test will comprise of Checks & Procedure, Airmanship and Emergencies. The marks awarded will be out of maximum of 600, 200, 200 and 200 for Ground Test, Checks & Procedure, Airmanship and Emergencies respectively. Out of 600 marks towards Ground Test 400 marks are allotted for General Aviation Subjects and 200 marks for type SOP. Air Wing Specialised Training is to be imparted to all Air Wing Cadets and those selected for AIVSC are to be proficient in Air Wing Ground subjects.

### **Aero Modelling Competitions**

#### **4. Static Model (150 Marks)**

- (a) Two Cadets will participate in Static Model Competition.
- (b) Only One model (any type) of following scale to be brought to AIVSC without details / finish / colour:
  - Fighter / Bomber / Interceptor: Overall length 50 - 60 cm
  - Helicopter: Overall length without Main Rotor 50 - 60 cm
  - Transport / Executive ac: Wing span 50 - 60 cm
- (c) Scale will be assessed out of 50 marks
- (d) After assessment of scale, Cadets will be handed over the Models for finish,

5. **Control Line Aerobatics Model (250 marks)**

- (a) Two Cadets will participate in Control Line Aero Model Competition.
- (b) Cadets will carry respective Model Kit and necessary tools for assembly & flying of Control Line Model. Readymade Models are not permitted.
- (c) **Assembly of CL Aerobatics Model: 100 marks**
- |   |                             |          |
|---|-----------------------------|----------|
| - | Scale/ Assembly             | 25 marks |
| - | Aerodynamic Characteristics | 25 marks |
| - | Finish                      | 25 marks |
| - | Test Flight                 | 25 marks |
- (d) **Flying of Model: 100 marks**
- |   |                       |          |
|---|-----------------------|----------|
| - | Take off              | 10 marks |
| - | Vertical climb / dive | 10 marks |
| - | 3 consecutive loops   | 30 marks |
| - | Inverted Flight       | 15 marks |
| - | Figure of Eight       | 15 marks |
| - | Landing               | 20 marks |
- (e) **Test / Viva on basic Aerodynamics / Flying Characteristics: 50 marks**

6. **Radio Controlled Power Model (250 marks)**

- (a) Two Cadets will participate in RC Power Aero Model Competition.
- (b) Cadets will carry respective Model Kit and necessary tools for assembly & flying of RC Power Model. Readymade Models are not permitted.
- (c) **Assembly of RC Power Model: 100 marks**
- |   |                              |          |
|---|------------------------------|----------|
| - | Scale/Assembly               | 25 marks |
| - | Aerodynamic Characteristics  | 25 marks |
| - | Finish, Integration of Radio | 25 marks |
| - | Test Flight                  | 25 marks |
- (d) **Flying of Model: 100 marks**
- |   |                             |          |
|---|-----------------------------|----------|
| - | Take off                    | 10 marks |
| - | 180 turn to one side        | 10 marks |
| - | Figure of Eight             | 20 marks |
| - | One Loop                    | 10 marks |
| - | Any one stunt               | 20 marks |
| - | Circuit, Approach & Landing | 30 marks |
- (e) **Test / Viva on flying characteristics: 50 marks**

**Inter Directorates Point 22 Firing Competition**

7. Total marks for .22 Firing will be 200. Grouping and snap shooting will be assessed



- Upto 2 Cms and below - 80 points
- 3 Cms - 72 points
- 4 Cms - 64 points
- 5 Cms - 56 points
- 6 Cms - 48 points
- 7 Cms - 40 points
- 8 Cms - 32 points
- 9 Cms - 24 points
- 20 Cms - 16 points
- 11 Cms - 08 points
- Above 11 Cms - NIL points

(b) **Snap Shooting (Max 120) 5 rounds each 24 points.**

### **Inter Directorates Skeet Shooting Competition**

8. Each Directorate will nominate 02 SD & 02 SW Cadets for Skeet Shooting; out of which 01 SD & 01 SW (By random selection) will participate. Total marks for Skeet shooting will be 200 (100 each for SD & SW). 10 rounds of 10 points each will be fired apart from 02 practice rounds by each participant.

### **Inter Directorates Drill Competition**

9. A total of 200 points are allotted for this event. The team will consist of 13 Cadets including Parade Commander (minimum one SW Cadet to participate).

10. The contingent will be formed in three ranks and four files. After permission from Judges, the Parade Commander will command the contingent for 'Khuli line chal' & 'Dahine saj' for inspection by Judges. After inspection, Drill will commence in following order: -

- (a) Dahine Mur, Baen Mur, Peeche Mur, Dahine / Baen Mur
- (b) Tej Chal, Peeche Mur, Samne salute (On the march)
- (c) Peeche Mur (After about 12 steps), Dahine / Baen Salute
- (d) Peeche Mur, Baen/ Dahine Salute, Tham

(b) Bagal Shastra, Baen / Dahine Mur, Peeche Mur, Tej Chal

(c) Peeche mur (After about 15 steps), Tham, Dahine / Baen mur

12. Marking will be as under:

(a)	Turn Out, Dress, Smartness -	20
(b)	Static Movements -	20
(c)	Steadiness on Marching -	20
(d)	Movements on Marching -	40
	- Dahine / Baen & Peeche Mur (10)	
	- Samne, Baen & Dahine Salute (30)	
(e)	Static Movements (With Arms) -	25
(f)	Steadiness on Marching (With Arms) -	15
(f)	Movements on Marching (With Arms) -	20
(f)	Leadership & Word of Command -	30
(g)	Team Spirit & Josh -	10

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**Total: 200**

### **Inter Directorates Line Area Competition**

13. A total of 100 points are allotted for this event including 20 points towards Tent pitching which will be held separately. The line area competition will be conducted in the area specified by Judges. All Cadets of the Directorates are to participate. The venue and time of the competition will be notified 24 hrs prior to conduct of competition. Marking for Line area and Tent pitching are as follows:-

(a)	General layout and cleanliness of the Area -	15
(b)	Display of various orders both in Eng & Hindi (Camp orders, fire fighting Orders, Routine orders, Security Orders etc)	10
(c)	Neat layout & Serviceability of Fire Fighting Eqpt	15
(d)	Fixing of tents, Entry Area decorum	15
(e)	Arrangement for throwing refuse	10
(f)	Kit layout, use of kit & eqpt and its maint	15

- Kit Layout (04 kit) 05 marks)

### **Health & Hygiene Competition**

14. 02 SD & 02 SW Cadets (Drawn by random selection of all Cadets of the Directorates) from each Directorate will participate in Health & Hygiene competition. Total marks for Health & Hygiene will be 100.

(a) Theory: 80 marks

(b) Viva: 20 marks

### 15. **Recording, Declaration and Forwarding of Results.**

(a) The Directorate(s) and Camp staff nominated by DGNCC for the conduct the competitions will make all administrative and safety arrangements. Conduct of Competitions, Assessment, Compilation and Declaration of Results will be carried out by IAF Officers detailed by Air HQ/DGNCC.

(b) On conclusion of each individual event the detailed officer will record the results. Oi/c Competition will compile results of all events and event wise result sheets will be scrutinised and countersigned by the representative of DGNCC. Final result sheet will be countersigned by Camp Commandant.

(c) Protests, if any, during conduct of any competition, will be submitted in writing to Oi/c Competition along with Rs 1000/- (Rupees One Thousand only) within two hours. After detailed check on the matter, the Oi/c Competition will forward the same along with remarks to Rep of DGNCC for disposal. Decision of Rep of DGNCC will be final.

16. Following trophies will be awarded as per Directorates performance:-

(a) Vayu Sena Trophy for Best Air Contingent

(b) Vayu Sena Trophy for 2<sup>nd</sup> Best Air Contingent (Runners Up)

(c) Best Directorates in Flying

(d) Best Directorates in Aero Modelling

(e) Best Directorates in Firing

(f) Best Directorates in Drill

(g) Best Directorates in Line Area

17. Following Medals (Gold, Silver, Bronze) will be awarded as per Individual performance;-

(a) Flying (SD)

- (d) Control Line Aero Model
- (e) Radio Controlled Aero Model
- (f) .22 Firing (SD)
- (g) .22 Firing (SW)
- (h) Skeet Shooting (SD)
- (j) Skeet Shooting (SW)
- (k) Health & Hygiene (SD)
- (l) Health & Hygiene (SW)

18. **Eligibility for Participation in Air Wing Competitions.** Only Second / Third Cadets are permitted to participate in AIVSC. A Cadet is permitted to attend AIVSC only once. Squadron wise distribution of vacancies for SD/SW Air Wing cadets as intimated by DGNCC is to be strictly adhered to.

19. **Conversion to RD banner Points.** Following formula will be applied:-

(a) **Air Wing Competitions.**  

$$\frac{\text{Total Marks Scored by a Directorate (para 2 (a) refers) x 70}{2650}$$

(b) **Air Wing Incentivisation**  

$$\frac{\text{Total Marks Scored by a Directorate (para 2 (b) refers) x 30}{100}$$

### **Air Wing Display During RDC**

20. Air Wing Competitions towards RD banner are being held during AIVSC. Hence, no Air Wing Competitions are scheduled during RDC & PM's Rally.

21. In Order to motivate all participating Cadets of RDC towards Aviation related activities and display Air Wing activities to visiting dignitaries, Air Wing display consisting of Static Aero Models & Flying Aero Models prepared by NCC Air Wing Cadets during preceding AIVSC. Air Wing Display will be conducted in following manner.

(a) **Static Aero Model.** 16 Static Aero Models build and assessed at preceding AIVSC will be displayed. Each Dte will bring the Static Model in a transparent case. Name of Dte is to be pasted on top right corner of the case when viewed from top. Placards to be made with details including leading particulars, performance, country of origin, roles on which the aero plane is employed, etc. In addition, Scale, Name of the Two Cadets who taught them making of the Model at their respective Unit / Dte is

RDC. Placard with mention of Dte, name of the Two Cadets who Instructor who prepared the Flying Model at preceding AIVSC location and name of the CO /Instructor who taught them making of the Flying Model at their respective Unit / Dte is to be mentioned at the bottom of the placard. Placard holder is to be displayed adjacent to the Model.

(c) Radio Controlled power Model. 03 Radio Controlled power Models build and assessed as 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> in order of merit during preceding AIVSC to be brought to RDC. Placard with mention of Dte, name of the Two Cadets who Instructor who taught them making of the Flying Model at their respective Unit / Dte is to be mentioned at the bottom of the placard. Placard holder is to be displayed adjacent to the Model.

22. There is no change in total number of Air Wing Cadets participation in RDC as part of the Dte contingent. As there are no Aero Modeling completions during RDC, it is not mandatory to file Aero Modeling Cadets as part of the Dte contingent. However, each Dte is to nominate on Air Wing Cadet with adequate communication skill and knowledge on Aeroplane particulars / Aerodynamics so as to brief dignitaries during Presentation / Display at NCC Republic Day Camp & PM's Rally.

**RULES FOR INTER DIRECTORATE ARMY WING  
COMPETITIONS: ALL INDIA THAL SAINIK CAMP (TSC) (BOYS)**

**General**

1. Inter Directorate Thal Sainik Camp (TSC) (Boys) will carry 50 points towards RD Banner and will be conducted during the TSC (Boys) along with Shooting Competition for SD and JD Cadets as per details given below:-

(a)	<b><u>All India Thal Sainik Camp (TSC) (Boys)</u></b>	<b><u>Strength of each Directorate</u></b>				<b><u>Points</u></b>		<b><u>Annexure</u></b>
		<b><u>SD</u></b>	<b><u>JD</u></b>	<b><u>Res</u></b>	<b><u>Total</u></b>	Total	RD Banner	
(i)	Obstacle Course	6	-	1	7	75	50	D1
(ii)	Map reading	6	-	1	7	75		D2
(iii)	Line & Tent Area	-	-	-	-	50		D3
(iv)	Health & Hygiene	4	-	1	5	50		D4
(v)	Judging Distance & Field Signal Competition	8	-	-	8	80		D5
	<b>Total</b>					<b>330</b>		

(b)	<b><u>Service Shooting Competition</u></b>	<b><u>Strength of each Directorate</u></b>				<b><u>Points</u></b>		<b><u>Annexure</u></b>
		<b><u>SD</u></b>	<b><u>JD</u></b>	<b><u>Res</u></b>	<b><u>Total</u></b>	Total	RD Banner	
(i)	SD	9	-	1	10	130		F1
(ii)	JD	-	6	1	7	90		F2
	<b>Total</b>					<b>120</b>		

2. In addition, events like 'guest lectures', Un armed combat/martial arts as self defense training, local treks, sight seeing and non-RD Banner competitions like 'cultural programme', 'poster competition', 'best cadet competition' etc., may also be included.

3. The Composition of TSC (Boys) contingent including participants for Inter Directorate Service Shooting Competition will be as under: -

(a) SD Boys - 33

(b) JD Boys - 7

4. (SD) participants for the Inter Directorate Shooting Competition (all wings) will be distinct from participants for TSC (Boys) including reserves and may take part only in either obstacle course or map reading competitions. However, as regards other three competitions Para 1 (a) (iv) (v) (vi), the strength will be drawn as given below:-

5. Trophies/Cups will be awarded to each Directorate who secure first position in each of the above-mentioned competitions. Similarly, for the individual position in each competition individual prizes will be announced. These individual prizes/merit certificates will be distributed during the Camp. They will have no bearing on the overall position of RD Banner. There will be a separate Trophy for Directorate for Inter directorate Shooting Competition. Director Training (A) will be responsible for procurement and handing over of the Prizes/Trophies/Merit-Certificates to the Camp Commandant. However, Inter Directorate Trophy will be awarded at the RD Camp.

### **Venue**

6. The event will be held as one of the Centrally Organised Camps. DG NCC/Training (A) will select venue in consultation with OIC Competitions & Secretary RDC keeping in mind the requirements of all the three competitions planned to be held during the Camp.

### **Composition**

7. Strength of teams for above competitions will be as indicated at Para 1 above.

### **Reserves**

8. All Cadets will take part in one of the sub competitions.

### **Submission of Nominal Rolls**

9. Directorates will submit the nominal rolls of their teams for each competition separately (including reserves) in triplicate to the Camp Commandant, who will hand over these to the Board of Officers conducting the competitions. These must be signed by the DDG of the concerned directorate or in his absence by the respective Directors. If the Camp Commandant does not receive nominal roll from any directorate by the due date he will call upon senior most Officer/PI Staff /Cadet of the concerned Directorate attending the camp to nominate the Directorate team. This team will be deemed to be the Official Team of that Directorate. Unforeseen changes, if any, will be authenticated by senior most representative of the Directorate, present in the camp.

### **Boards of Officers/Judges**

10. While administrative arrangements for the competitions will be made by the Camp Staff, the Competition will be conducted by a Board of Officers/Judges composed entirely of officers of DG NCC, OTA Kamptee and OTA Gwalior. PI Staff will also be nominated by Presiding Officer, out of Camp PI Staff, at random. Composition of the Board will be decided by OIC Competitions (DDG (MS)/DG NCC).

11. Also one of the DDsG (from HQ DG NCC) or Commandant of OTA Kamptee/Gwalior will be nominated by the DDG (MS), HQ DG NCC to oversee the conduct of competitions and give on the spot decisions in case of any dispute/protest. He will also be responsible to give his assessment on the standard displayed by the cadets and bring out any weaknesses noticed by the Board.

13. Results duly signed by members of the Board of Officers and counter signed by the DDG detailed to supervise the competitions will be submitted to OIC Competitions, who will obtain approval of the DGNCC and send an authenticated copy to RD cell for dissemination to all Directorates.

### **Rules of Competitions**

14. These are contained in Annexure D1 – D5 referred to in Sub-Para 1 (a) above.

### **Administration**

15. Camp Commandant will be responsible to make following administrative arrangement for these competitions: -

- (a) Flags as indicated in rules for obstacle Course, Point-to-Point March and Shooting Competitions.
- (b) Targets as per details given out in the Shooting Competition Rules.
- (c) Service maps of the Competition Area.
- (d) Other Administrative arrangements i.e. seating, first aid, water/refreshment etc.
- (e) Transport.
- (f) Coordinating the date, time and the programme of competitions with OIC Competitions.

### **Dress & Equipment**

16. All cadets will be dressed in FSMO less pack 08 and will carry DP rifles (to be provided by Delhi Directorate) for all Army Wing Competitions less Shooting. However, Binocular, Pointer staff, Compasses and Map-case at the scale of two per Directorate will be brought by its Contingents.

17. Contents of Haversack will be as under: -

- (a) Towel Hand - One
- (b) Vest Cotton - One
- (c) Underwear Cotton - One
- (d) PT Shoes - One Pair
- (e) Soap with case - One
- (f) Toothpaste 50 gms - One
- (g) Tooth brush - One
- (h) Stainless Steel glass - One
- (j) Handkerchief- 2
- (k) Socks Black Nylon - One Pair
- (l) Boot laces black - One Pair
- (m) Housewife containing
  - (i) Thread White - One



## **INTER DIRECTORATE OBSTACLE COURSE COMPETITION**

### **Obstacle course**

1. The obstacle course will consist of the following: -
  - (a) Straight Balance
  - (b) Clean Jump
  - (c) Gate Vault
  - (d) Zig Zag Balance
  - (e) High Wall
  - (f) Double Ditch
  - (g) Right Vault
  - (h) Left Vault
  - (j) Dam Dama
  - (k) Straight Balance

### **Note.**

- (a) Changes to above obstacles may be done depending on the availability of obstacle course.
- (b) The distance between the Start Line and the first obstacles will be 25 meters. The distance between the last obstacle and the Finish Line will be 25 meters.

### **Conduct and Rules**

2. It will be a team event and timed competition. Timings will be counted from the time the first member of the team crosses the start line till the last member of the team crosses the finish line. Dress for the competition will be Combat Dress with FSMO, less pack 08.

### **Scoring**

3. The team with the lowest average timing will be awarded maximum points, followed by other teams on the same criteria. In order to find the points scored by other Directorates, the following formula will be adopted: -

$$\frac{\text{Lowest total time in seconds taken by a team} \times 75}{\text{Next lowest time in seconds taken by a team}}$$

### **Penalty Points**

4. The following points will be deducted as penalty points from the score obtained:
  - (a) Not doing High Wall - 08 points
  - (b) Not doing Double Ditch - 06 points
  - (c) Not doing Zig Zag Balance – 04 points.
  - (d) Not doing any other obstacle - 02 points for every obstacle

(f) Straight Balance & Zig-Zag Balance obstacle will have a white line marked 1 feet ahead of the further edge of the obstacle. Any cadet who does not clear this line will be penalised with 01 point.

5. Penalty timings will be levied on the team in case a cadet does not carry the entire kit of seventeen items in haversack as follows :-

- (a) 1 to 3 items deficient - 1 second will be added to the timing.
- (b) 4 to 6 items deficient - 2 seconds will be added to the timing.
- (c) 7 to 10 items deficient - 3 seconds will be added to the timing.
- (d) 11 or more items deficient - 4 seconds will be added to the timing.

6. In case cadets taking part in the competition are found to be having the water bottle 'not filled' during the competition, 0.5 second will be added to the timing per cadet, in addition to penalty imposed vide Para 5 above.

### **Administration**

7. Camp Commandant will be responsible for the complete arrangements for the competition. He will provide the following:-

- (a) JCOs - 4
- (b) PI Staff NCOs - 6
- (c) Red Flags (4' x 4') with poles - 2
- (d) White flags (4' x 4') with poles - 2
- (e) Nursing Assistant with First Aid Box - 1
- (f) Clip boards and Pencil - 6
- (g) Stop Watch - 2
- (h) Drinking Water - As required

8. OIC Competition will detail a Board of Officers to judge the competition. The Presiding Officer will submit the consolidated result to OIC competition within 24 hours of its completion.

9. Prior to the competition, a coordinating conference will be held. This will be chaired by DDG (MS) and attended by the Board of Officers and OIC teams.

## MAP READING COMPETITION

### Conduct and Rules

1. The aim of the competition is to test the grasping of the nuances of map reading by the cadets and translating the same on ground to identify the point and vice versa. Competition would be conducted in the morning from a vantage point. The strength of the team from each Dte will be 06 SD cadets and 01 reserve SD cadet.

2. Following tests would be conducted: -

- (a) Map to Ground
- (b) Ground to Map
- (c) Finding own position

3. Each cadet would get 04 min for GR of own loc and 03 min for GR of map to ground and ground to map pts.

### Scoring

4. The competition would carry a max of 75 marks. Detailed distribution of points is as under:-

- (a) Finding own position - 15 marks - 15 marks
- (b) Ground to Map (two points) - 15 marks each- 30 marks
- (c) Map to Ground (two points) - 15 marks each- 30 marks

5. Full marks would be given to an individual getting the GR within 100 m of the specified GR. For every 100 m beyond the specified GR 2 points would be deducted for each Easting/Northing.

6. Formula for team points.

$$\frac{\text{Total points scored by team}}{\text{No. of participants}}$$

7. **Team Position**. The team scoring max points would receive 75 points. The subsequent team would receive two points less i.e, First – 75, Second – 73, Third - 71 and so on.

8. **Selection of Site and Points**. Would be done under the supervision of Board of Officers. Board of Officers would select five points for Ground to Map and Map to Ground minimum 10 days before the competition. The same would be required to be approved by OIC Competitions.

### Administrative Arrangements

- (c) Medical officer and ambulance - One
- (d) Radio sets ANPRC 25 with operators - Two
- (e) Slips for writing GR - As required
- (f) JCOs - Five
- (g) PI Staff (NCOs) - Ten
- (h) Flag Red (4'x 4') - Two
- (j) Plastic Chairs - Twenty
- (k) Stop Watch - Two
- (l) Map Sets - 10 Per Directorate

10. A coordinating conference would be held one day prior to the competition under the chairmanship of DDG (MS). A Board of Officers would be detailed by OIC competition. The Board of Officers and OIC teams would be required to attend the conference.

11. Duly compiled results would be required to be submitted to OIC competition within 24 hrs after completion of the competition.

## Annexure D3

### RULES FOR LINE AREA COMPETITION

#### General

1. The Line Area Competition will cover the line area of all Directorates. Venue of the competition will be Garrison Parade Ground, Delhi Cantt. This will carry 50 marks.

#### 2. Special Instructions

- (a) No unauthorised and/or fancy items will be displayed in the Line Area. No credence will be given to un-military-like ostentatious/extravagant display of items.
- (b) For assessment, emphasis will be laid on hygienic living conditions, neatness, cleanliness and aesthetic appearance.
- (c) Directorates are not required to spend money on colourful marble chips and/or other fancy stores in front of the Line Area. These will not fetch any extra marks and may even invite penalty.
- (d) Directorates are not required to bring steel trunks for the cadets.

3. Each Team will establish a 'fire point' with the following items of fire fighting equipment at a convenient location: -

- (a) Fire extinguishers - 2
- (b) Fire hook & fire beater - 1 each
- (c) Buckets (sand) - 2
- (d) Buckets (water) - 2

4. The equipment displayed should be in serviceable condition. No extravagant display of

6. Each officer detailed in the Board of Officers will assess the Contingents independent. Thereafter average assessment of the board members will be arrived at and submitted. OIC Competitions as the final marks.

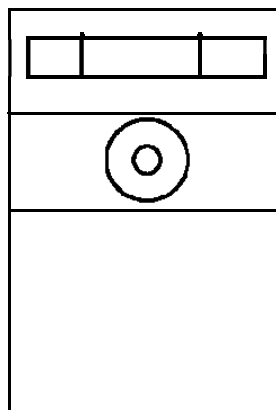
7. The contingent securing first place in this Competition will be awarded the Directorate Line Area Competition Trophy.

### **Criteria for Assessment**

8. The following will be the criteria for assessment of Line Area (**Total 25**): -

- (a) General layout and cleanliness of Area (to include layout of cots, clean of the barracks and adjoining areas, layout of other stores, kotes etc.) - 05
- (b) Display of various orders both in the English and Hindi (Camp Orders, Fighting Orders, Routine Orders, Security Orders etc.) - 05
- (c) Neat layout, maintenance and serviceability of fire fighting equipment - 05
- (d) Arrangement for refuse disposal (Dustbin and its use) - 05
- (e) Correct and uniform kit layout, use of kit and equipment and its maintenance

### **SKETCH SHOWING LAYOUT TOP VIEW OF ITEMS ON/UNDER THE COT**



**KIT BAG**

**FOLDED BLANKETS  
WITH STEEL PLATE  
(glass & plate stainless steel  
on top of folded blanket)**

**(Shoes & Boots on sides of the bed)**

### **Notes :**

- (a) Stainless steel glass & plate be displayed.
- (b) A bed card will be displayed on each kit. No photograph will be pasted on it.
- (c) Size of glass/plate/bed card will be standardised in each Directorate.
- (d) Notice Board & Snakebite kit will be placed on left hand side (while facing entry of the Barrack).

### **TENT PITCHING COMPETITION (AS PART OF LINE AREA)**

10. Inter Directorate Tent Pitching competition will be conducted during TSC as part of the Line Area Inspection Competition. Modalities for the conduct of the competition are as under :-

(a) One Tent Extendable (4M) will be pitched by each Directorate Team.

(b) Participation. Eight cadets will participate, selected at random, a day prior to the conduct of competition, by the Board of Officer conducting the competition.

(c) Conduct

(i) Lay out of Tents, frames and personal kit in the Assembly Area, in standard fashion, as dictated by the Presiding Officer.

(ii) Commence pitching of tent, by three Directorates teams at a time, at the earmarked plot, starting from the Start Line which will be one end of the Assembly Area.

(iii) Tent will be considered pitched and kits laid out only when all cadets of the Directorate's team fall back in the Assembly Area and a nominated senior cadet of the team report to the presiding officer by giving the following report. " \_\_\_\_\_ Directorate Tent is ready for your inspection, sir,"

(d) Assessment. The assessment for the competition will be for 15 points, as under :-

(i) Time Taken. 05 points upto 08 minutes or less. Half mark will be deducted for every 30 seconds or part thereof, after 08 minutes.

(ii) Neatness of Tent Pitching\* - 05 marks .

(iii) Kit Layout (04 kits/Tents) - 05 marks. Layout will be same as that for cots in the Line Area inspections.

11. Aspects of coordination for the conduct of the competition will be included in the General Instructions for the competition. These will be issued by the presiding officer conducting the competition, 48 hours prior to the commencement of the competition.

\*Note - Neatness of Tent pitching will include the following :-

(i) Correct assembling of frame and securing to the ground.

(ii) Correct stretching of tent Outer and Inner covers over the frame.

(iii) Spit locking of Snake trench of one foot width, at a distance of three feet from the outer edge of the tent on all sides, with lime. Aspects of coordination for the conduct of competition will be included in the general instructions for the competitions.

## **INTER DIRECTORATE HEALTH & HYGIENE COMPETITION**

### **Aim**

1. To judge the knowledge of SD cadets in Health & Hygiene in order to promote professional skill involved in these subjects and thus making them useful citizens.

### **Venue**

2. Competition will be held during TSC (Boys). Composition of Directorate Team.
3. Five Senior Division Cadets per Directorate, including one reserve.

### **Dress**

4. Uniform.

### **Allocation of Marks**

5. 50 point for the competition will be distributed as under: -
  - (a) Theory Examination - 40 marks
  - (b) Oral Examination - 10 marks

6. **Theory Examination.** The written examination will consist of an objective type and short answers question paper covering the syllabus for Health & Hygiene up to first year of training. The team of officers conducting the competition will evaluate the answer sheets. The paper will be of one-hour duration. The Presiding Officer will ensure use of Index Sheet while correcting papers, to ensure fair assessment.

7. **Oral Examination.** Cadets will also be assessed through an oral test. The scope will include any of the topic(s) given in the syllabus for Health & Hygiene. The judge will finalise the question bank for oral test prior to holding the competition. The topic for the oral test will remain the same for all teams.

### **Judges for the Competition**

8. DDG (MS) will detail Board of Officers from officers of DGNCC/OTA Gwalior / Kamptee. Medical Officer from recognized Govt/Army Hospitals may also be detailed.

## **Conduct and Rules**

2. During the competition 160 points will be later reduced to 80 marks and will be conducted in two parts as under :-

- (a) Part I Written Test - 40
- (b) Part II Practical
  - (i) Judging Distance 60
  - (ii) Field Signal 60

## **Participation**

3. A total of eight cadets will participate. All cadets will participate in Written Test. For Practical Test, however, out of eight cadets, four cadets each will participate in Judging Distance and Field Signal. Six cadets for this competition would be selected randomly, One cadet each for Judging Distance and Field Signal for Part II of the competition will be nominated by respective Dtes. These cadets will be distinct from those selected for Tent pitching and Health & Hygiene competition.

4. The competition will be conducted on one day at a suitable field location where, both parts of the tests would be held, as under:-

(a) Part-I Written Test will be conducted first, for a duration of 45 minutes. The paper will consist of two sections as under:-

- (i) Section A Subjective Questions 20 Marks
- (ii) Section B Objective Questions 20 Marks

(b) Part-II Practical test will be conducted simultaneously for Field Signal and Judging Distance with 4 cadets per Dte being tested in each. The assessing Board of Officers will split itself into two groups and both, Judging Distance and Field Signal Test will be conducted simultaneously with half the Dtes being tested in one test and the other half in the other. Conduct will be as under:-

(i) Judging Distance. Cdts will be tested Dte wise, as per the sequence decided randomly by the Presiding Officer, on the spot. Each cadet will be asked to judge the distance of three objects, one each in Far, Middle and Near distance. Maximum marks for correct judgment will be 5 per point. Penalty for incorrect judgment will be awarded as under:-

(aa) For Distance. Full points for upto  $\pm 200$  meters in judgment. Minus one point for incorrect judgment of every  $\pm 200$  meters after that.

(ab) Middle Distance. Full points upto  $\pm 200$  meters in judgment. Minus one point for incorrect judgment of every  $+100$  meters thereafter.

(ac) Near Distance. Full points upto  $\pm 50$  meters in judgment. Minus one point for incorrect judgment of every  $\pm 50$  meters.

(ii) Field Signal. All cadets will be tested Dte wise, as per the sequence



5. The total assessment out of 160 points for Part I and Part II for each Dte will be reduced by half, to arrive at assessment out of 80 marks.

6. **Selection of Site and Points**. Would be done under the supervision of Board of Officers, Boards of Officers would select points on ground minimum 10 days before the competition. The same would be required to be approved by OIC Competitions.

### **Administrative Arrangements**

7. Camp Commandant will be responsible for entire administrative arrangement of the competition. He would be responsible to provide the following :-

- (a) Seating Arrangement at the vantage point - Five Tent Extendable with tarpaulin
- (b) Drinking Water - As required
- (c) JCOs - Five
- (d) PI Staff (NCOs) - Ten
- (e) Flag (4x4) All colours - Twenty
- (f) Plastic Chairs - Twenty
- (g) Stop Watch – Two

8. A coordinating conference would be held one day prior to the competition under the Chairmanship of DDG (MS). A Board of Officers would be detailed by OIC competition. The Board of Officers and OIC team would be required to attend the conference.

9. Duly compiled results would be required to be submitted to OIC competitions within 24 hrs after completion of the competition.

**RULES FOR INTER DIRECTORATE ARMY WING COMPETITIONS**  
**ALL INDIA THAL SAINIK CAMP (TSC) (GIRLS)**

**General**

1. Inter Directorate Girls Wing Competitions i.e., Thal Sainik Camp (TSC) (Girls), will carry 550 points towards the competitions and 50 points towards RD Banner and will be conducted during TSC (Girls). Shooting competitions for SW and JW cadets will be conducted in addition to Girls Wing Competitions during TSC and points will be added towards Inter Directorate Shooting competition. The details are given below:-

(a)	<b><u>All India Thal Sainik Camp (TSC) (Girls)</u></b>	<b><u>Strength of each Directorate</u></b>				<b><u>Points</u></b>		<b><u>Annexure</u></b>
		<b><u>SW</u></b>	<b><u>JW</u></b>	<b><u>Res</u></b>	<b><u>Total</u></b>	Total	RD Banner	
(i)	Health & Hygiene	4		1	5	50	50	E1
(ii)	Line & Tent Area	-		-	-	40		E2
(iii)	Map reading	5		1	6	75		E3
(iv)	Obstacle Course	5		1	6	75		E4
(v)	Judging Distance & Field Signal Competition	8		-	8	80		E5
	<b>Total</b>					<b>320</b>		

(b)	<b><u>Service Shooting Competition</u></b>	<b><u>Strength of each Directorate</u></b>				<b><u>Points</u></b>		<b><u>Annexure</u></b>
		<b><u>SW</u></b>	<b><u>JW</u></b>	<b><u>Res</u></b>	<b><u>Total</u></b>	Total	RD Banner	
(i)	SW	6	-	2	8	90		F2
(ii)	JW	-	6	2	8	90		F2
	<b>Total</b>					<b>180</b>		

**Note:**

(a) Participants for Inter Directorate Shooting Competition (All Wings) will be distinct from participants for TSC (Girls). Points scored in Inter Directorate Shooting Competition (All Wings) will be accounted for as per Appendix 'F'.

(b) No Cadet will take part in more than one competition listed at Sub-Para 1(a) (i), 1(a) (iii), 1(a) (iv) & 1(a)(v).

(c) All cadets may participate in Line Area Competition.

(d) Two Cadets one each for JD and FS (Part II Practical) will be nominated by respective Directorates and six cadets will be selected randomly for the competition.

respectively. Marks obtained by a Directorate in Line Area Competition will also be added to arrive at the total points obtained by a Directorate out of 370. Directorates will thereafter be awarded points out of 50 to count towards the RD Banner.

3. However, for the purposes of trophies/cups for the above competitions, position of first three Directorates will be worked out. Similarly, for purposes of individual prizes, first three individual positions for each competition will be announced. Those positions will have no bearing on RD Banner Championship.

### **Venue**

4. The Competition will be held during TSC (Girls).

### **Dress**

5. Uniform

### **Composition of Contingent**

6. The composition of Directorate contingents for TSC (Girls) including participants for Inter Directorate Shooting Competition (all Wings), will be as follows:

(a) SW Girls - 32

(b) JW Girls - 08

7. Strength of teams for the above competitions will be as enumerated at Para 1 above. Teams will be constituted as per the policy on random selection elucidated in this book.

### **Submission of Nominal Rolls**

8. Directorates will submit the nominal roll of their contingent in triplicate to the Camp Commandant, who in turn will hand these over to the Board of Officers conducting the competitions. These must be signed by respective State DDsG or in their absence by the Directors. If Camp Commandant does not receive the nominal roll of any Directorate by due date, he will call upon senior most Officer/PI Staff/Cadet of that Directorate attending the camp to nominate the Directorate team. The team so nominated will be deemed to be the official team of that Directorate.

### **Boards of Officers /Judges**

9. All administrative arrangements for the competitions will be made by the Camp Staff. A Board of Officers/Judges comprising entirely of officers of HQ DGNCC and OTA Kamptee/Gwalior will conduct the competitions. However, for Health and Hygiene competitions, Doctors from hospitals may be co-opted as members/Judges. Presiding Officers will also nominate PI Staff. Composition of the Board will be approved by OIC Competition {DDG (MS), DGNCC}.

10. In addition, one of the DDsG of DGNCC or Commandants OTA Gwalior/Kamptee will be nominated by the DDG MS. DG NCC to oversee the conduct of competitions. who will give

### **Declaration of Results**

11. Results of each event towards award of individual prizes (1st, 2nd and 3rd) will be finalized and signed by the Board of Officers. Inter Directorate position will be determined after compiling the scores of all Directorates in the six competitions.

12. Results, duly signed by members of the Board of Officers and countersigned by DDG detailed to supervise, will be submitted to OIC Competitions. He will obtain approval of the DG NCC and forward the authenticated copy to RD Cell for dissemination to all the directorates.

### **Rules of Competitions**

13. The rules of the competitions are as enumerated at Annexure E1 to E6.

### **Administration**

14. The Camp Commandant will be responsible to make all administrative arrangements for the conduct of the competitions including the following: -

- (a) Layout of furniture/equipment.
- (b) Transport for judges and cadets.
- (c) Arrangements for tea and light refreshments.
- (d) Stop Watches.
- (e) Any other stores/ Equipment required by judges to meet any short fall.
- (f) Co-ordinate the date and time and programme of competition with OIC Competitions.

**Annexure E1**

## **INTER DIRECTORATE HEALTH & HYGIENE COMPETITION**

### **Aim**

1. To judge the knowledge of SW cadets in Health & Hygiene in order to promote professional skill involved in these subjects and thus making them useful citizens.

### **Venue**

2. Competition will be held at TSC (Girls).

### **Composition of Directorate Team**

3. Five Senior Wing Cadets per Directorate, including one reserve.

### **Allocation of Marks**

5. These are as under: -

- (a) Theory Examination - 40 marks
- (b) Oral Examination - 10 marks

6. **Theory Examination**. The written examination will consist of an objective type and short answers question paper covering the syllabus for Health & Hygiene up to first year of training. The team of officers conducting the competition will evaluate the answer sheets. The paper will be of one-hour duration. The Presiding Officer will ensure use of Index Sheet while correcting papers, to ensure fair assessment.

7. **Oral Examination**. Cadets will also be assessed through an oral test. The scope will include any of the topic(s) given in the syllabus for Health & Hygiene. The judge will finalise the question bank for oral test prior to holding the competition. The topic for the oral test will remain the same for all teams.

### **Judges for the Competition**

8. DDG (MS) will detail Board of Officers from officers of DGNCC/OTA Gwalior/Kamptee. Medical Officer from recognized Govt/Army Hospitals may also be detailed.

**Annexure E2**

## **RULES FOR LINE AREA COMPETITION**

### **General**

1. The Line Area Competition will cover the line area of all Directorates participating in TSC (Girls). Venue of the competition will be Garrison Parade Ground, Delhi Cantt. This will carry 50 marks.

### 2. **Special Instructions**.

- (a) No unauthorised and/or fancy items will be displayed in the Line Area. No credence will be given to un-military-like ostentatious/extravagant display of items.
- (b) For assessment, emphasis will be laid on hygienic living conditions, neatness/cleanliness and aesthetic appearance.
- (c) Directorates are not required to spend money on colourful marble chips and/or other fancy stores in front of the Line Area. These will not fetch any extra marks and may even invite penalty.
- (d) Directorates are not required to bring steel trunks for the cadets.

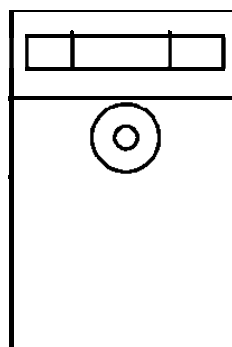
3. Each Team will establish a 'fire point' with the following items of fire fighting equipment at a convenient location: -

4. The equipment displayed should be in serviceable condition. No extravagant and non-essential equipment like CGI sheet/plastic shed for fire fighting equipment is encouraged.
5. A board of officers will be detailed by OIC competitions to assess the Line Competition.
6. Each officer detailed in the Board of Officers will assess the Contingents independently. Thereafter, the average assessment of the board members will be arrived at and submitted to OIC Competitions as the final marks.
7. The contingent securing first place in this Competition will be awarded the Directorate Line Area Competition Trophy separately for TSC (Girls).

### **Criteria for Assessment**

8. The following will be the criteria for assessment of Line Area (**Total 25**): -
  - (a) General layout and cleanliness of Area (to include layout of cots, cleanliness of the barracks and adjoining areas etc.) - 05
  - (b) Display of various orders both in the English and Hindi (Camp Orders, Fire Fighting Orders, Routine Orders, Security Orders etc.) -05
  - (c) Neat layout, maintenance and serviceability of fire fighting equipment - 05
  - (d) Arrangement for refuse disposal (Dustbin and its use) - 05
  - (e) Correct and uniform kit layout, use of kit and equipment and its maintenance

### **SKETCH SHOWING LAYOUT TOP VIEW OF ITEMS ON/UNDER THE COT**



**KIT BAG**

**FOLDED BLANKETS  
WITH STEEL PLATE**  
(Glass & plate stainless steel  
on top of folded blanket)

(Shoes & Boots on sides of the bed)

### **Notes**

- (a) Stainless steel glass & plate be displayed.
- (b) A bed card will be displayed on each kit. No photograph will be pasted on it.

(e) Mirror and dustbin on right hand side (while facing main entry of the Barrack).

9. The Camp Commandant and respective Officer-in-Charge Contingents will ensure that the general cleanliness is maintained in the Camp on a daily basis.

### **TENT PITCHING COMPETITION**

10. Inter Directorate Tent Pitching competition will be conducted during TSC as part of the Line Area Inspection Competition. Modalities for the conduct of the competition are as under :-

(a) One Tent Extendable (4M) will be pitched by each Directorate Team.

(b) Participation. Eight cadets will participate, selected at random, a day prior to the conduct of competition, by the Board of Officer conducting the competition.

(c) Conduct.

(i) Lay out of Tents, frames and personal kit in the Assembly Area, in standard fashion, as dictated by the Presiding Officer.

(ii) Commence pitching of tent, by three Directorates teams at a time, at the earmarked plot, starting from the Start Line which will be one end of the Assembly Area.

(iii) Tent will be considered pitched and kits laid out only when all cadets of the Directorate's team fall back in the Assembly Area and a nominated senior cadet of the team report to the presiding officer by giving the following report. " \_\_\_\_\_ Directorate Tent is ready for your inspection, sir,"

(d) Assessment. The assessment for the competition will be for 15 points, as under:-

(i) Time Taken. 05 points upto 08 minutes or less. Half mark will be deducted for every 30 seconds or part thereof, after 08 minutes.

(ii) Neatness of Tent Pitching\* - 05 marks .

(iii) Kit Layout (04 kits/Tents) - 05 marks. Layout will be same as that for cots in the Line Area inspections.

11. Aspects of coordination for the conduct of the competition will be included in the General Instructions for the competition. These will be issued by the presiding officer conducting the competition, 48 hours prior to the commencement of the competition.

\*Note - Neatness of Tent pitching will include the following :-

(i) Correction assembling of frame and securing to the ground.

(ii) Correct stretching of tent Outer and Inner covers over the frame.

(iii) Spit locking of Snake trench of one foot width, at a distance of three feet from the outer edge of the tent on all sides, with lime. Aspects of coordination for the conduct of competition will be included in the general instructions for the competitions.

### MAP READING COMPETITION: TSC (GIRLS)

#### Conduct and Rules

1. The aim of the competition is to test the grasping of the nuances of map reading by the cadets and translating the same on ground to identify the point and vice versa. Competition would be conducted in the morning from a vantage point. The strength of the team from each Dte will be 01 SW cadets and 02 reserve SW cadets.

2. Following tests would be conducted : -

- (a) Map to Ground
- (b) Ground to Map
- (c) Finding own position

3. Each cadet. 04 min to find GR of own position 03 min to find GR of map to ground and ground to map pts.

#### Scoring

4. The competition would carry a max of 75 marks. Detailed distribution of points is as under:-

- (a) Finding own position - 15 marks - 15 marks
- (b) Ground to Map (two points) - 15 marks each- 30 marks
- (c) Map to Ground (two points) - 15 marks each- 30 marks

5. Full marks would be given to an individual getting the GR within 100 m of the specified GR. For every 100 m beyond the specified GR 2 points would be deducted for each Easting/Northing.

6. Formula for team points.

$$\frac{\text{Total points scored by team}}{\text{No. of participants}}$$

7. **Team Position.** The team scoring max points would receive 75 points. The subsequent team would receive two points less i.e. First – 75, Second – 73, Third - 71 and so on.

8. **Selection of Site and Points.** Would be done under the supervision of Board of Officers. Board of Officers would select five points for Ground to Map and Map to Ground minimum 10 days before the competition. The same would be required to be approved by OIC Competitions.



- (b) Drinking Water - As required
- (c) Medical officer and ambulance - One
- (d) Radio sets ANPRC 25 with operators - Two
- (e) Slips for writing GR - As required
- (f) JCOs - Five
- (g) PI Staff (NCOs) - Ten
- (h) Flag Red (4'x 4') - Two
- (j) Plastic Chairs - Twenty
- (k) Stop Watch - Two
- (l) Map Sets - 10 Per Directorate

10. A coordinating conference would be held one day prior to the competition under the chairmanship of DDG (MS). A Board of Officers would be detailed by OIC competition. The Board of Officers and OIC teams would be required to attend the conference.

11. Duly compiled results would be required to be submitted to OIC competition within 24 hrs after completion of the competition.

## Annexure E4

### INTER DIRECTORATE OBSTACLE COURSE COMPETITION FOR SW GIRLS

#### Obstacle course

1. The obstacle course will consist of the following: -

- (a) Straight Balance
- (b) Clean Jump
- (c) Gate Vault
- (d) Zig Zag Balance
- (e) Right Vault
- (f) Left Vault
- (g) Dam Dama
- (h) Straight Balance

#### Note.

- (i) Changes to above obstacles may be done depending on the availability of obstacle course.
- (ii) The distance between the Start Line and the first obstacles will be 25 meters. The distance between the last obstacle and the Finish Line will be 25 meters.

#### Conduct and Rules

2. It will be a team event and timed competition. Team will consist of five SW cadets. One cadets will be reserve. Timings will be counted from the time the first member of the team crosses the start line till the last member of the team crosses the finish line. The competition will be held in single belt without weapon. Cadets may wear either the combat uniform or khaki uniform.

$$\frac{\text{Lowest total time in seconds taken by a team} \times 75}{\text{Next lowest time in seconds taken by a team}}$$

### **Penalty Points**

4. The following points will be deducted as penalty points from the score obtained:

- (a) Failure to cross Zig-Zag Balance - 04 points
- (c) Member of a team fails to cross any other obstacle - 02 points
- (c) Any member not completing the course - 25 points
- (d) Straight Balance & Zig-Zag Balance obstacles will have a whiteline marked 01 Ft ahead of the farther edge of the obstacle. Any cadet who does not clear this line will be penalised 01 point.

### **Administration**

5. Camp Commandant will be responsible for the complete arrangements for the competition. He will provide the following: -

- (a) JCOs - 2
- (b) PI Staff NCOs - 4
- (c) Red Flags (4' x 4') with poles - 2
- (d) White flags (4' x 4') with poles - 2
- (e) Nursing Assistant with First Aid Box - 1
- (f) Clip boards with Pencil - 6
- (g) Stop Watch - 3
- (h) Drinking Water - As required

6. OIC Competition will detail a Board of Officers to judge the competition. The Presiding Officer will submit the consolidated result to OIC competition within 24 hours of its completion.

7. Prior to the competition, a coordinating conference will be held. This will be chaired by DDG (MS) and attended by the Board of Officers and OIC teams.

## **Annexure E5**

### **JUDGING DISTANCE AND FIELD SIGNAL COMPETITION**

#### **Aim**

1. The aim of the competition is to test the cadets in the specialized subjects of Field Craft and Battle Craft.

#### **Conduct and Rules**

2. The competition will be conducted for 160 & then reduced to 80 marks for TSC in two parts as under :-

## **Participation**

3. A total of eight cadets will participate. All cadets will participate in Written Test. For Practical Test, however, out of eight cadets, four cadets each will participate in Judging Distance and Field Signal. Six cadets for this competition would be selected randomly, One cadet each for Judging Distance and Field Signal for Part II of the competition will be nominated by respective Dtes. These cadets will be distinct from those selected for Tent pitching and Health & Hygiene competition.

4. The competition will be conducted on one day at a suitable field location where, both parts of the tests would be held, as under:-

(a) Part-I Written Test will be conducted first, for a duration of 45 minutes. The paper will consist of two sections as under:-

- (i) Section A Subjective Questions 20 Marks
- (ii) Section B Objective Questions 20 Marks

(b) Part-II Practical test will be conducted simultaneously for Field Signal and Judging Distance with 4 cadets per Dte being tested in each. The assessing Board of Officers will split itself into two groups and both, Judging Distance and Field Signal Test will be conducted simultaneously with half the Dtes being tested in one test and the other half in the other. Conduct will be as under:-

(i) Judging Distance. Cadets will be tested Dte wise, as per the sequence decided randomly by the Presiding Officer, on the spot. Each cadet will be asked to judge the distance of three objects, one each in Far, Middle and Near distance. Maximum marks for correct judgment will be 5 per point. Penalty for incorrect judgment will be awarded as under:-

(aa) For Distance. Full points for upto  $\pm 200$  meters in judgment. Minus one point for incorrect judgment of every  $\pm 200$  meters after that.

(ab) Middle Distance. Full points upto  $\pm 200$  meters in judgment. Minus one point for incorrect judgment of every  $+100$  meters thereafter.

(ac) Near Distance. Full points upto  $\pm 50$  meters in judgment. Minus one point for incorrect judgment of every  $\pm 50$  meters.

(ii) Field Signal. All cadets will be tested Dte wise, as per the sequence decided randomly by the Presiding Officer, on the spot. Each cadet will be asked to indicate three different Field Signals. 5 points will be awarded for correct description of each signal. Thus four cadets will be judged out of 15 points each and total out of 60 points for each Dte (15 points each for four cadets).

5. The total assessment out of 160 points for Part I and Part II for each Dte will be reduced by half, to arrive at assessment out of 80 marks.

7. Camp Commandant will be responsible for entire administrative arrangement of the competition. He would be responsible to provide the following :-

- (a) Seating Arrangement at the vantage point - Five Tent Extendable with tarpaulin.
- (b) Drinking Water - As required.
- (c) JCOs - Five
- (d) PI Staff (NCOs) - Ten
- (e) Flag (4x4) All colours - Twenty
- (f) Plastic Chairs - Twenty
- (g) Stop Watch – Two

8. A coordinating conference would be held one day prior to the competition under the Chairmanship of DDG (MS). A Board of Officers would be detailed by OIC competition. The Board of Offrs and OIC team would be required to attend the conference.

9. Duly compiled results would be required to be submitted to OIC competitions within 24 hrs after completion of the competition.

**RULES FOR INTER DIRECTORATE SHOOTING  
COMPETITION (ALL WINGS)**

**General**

1. Inter Directorate Shooting Competition (All Wings) will be of 400 marks, which will subsequently be scaled down to 75 points towards the RD Banner. Armourer of the participating directorate may be present at the firing point. Details regarding level of participation and allocation of marks are given below: -

	<b><u>Service Shooting Competition</u></b>	<b><u>Strength of each Directorate</u></b>				<b><u>Points</u></b>		<b><u>Annexure</u></b>
		<b><u>SW</u></b>	<b><u>JW</u></b>	<b><u>Res</u></b>	<b><u>Total</u></b>	Total	RD Banner	
(a)	SD	09	-	01	10	130	75	F1
(b)	JD	-	06	01	07	90		F2
(c)	SW	06	-	02	08	90		F2
(d)	JW	-	06	02	08	90		F2
	Total					400		

**Venue**

2. Shooting competition will be held at Centrally Organised Camps namely, TSC (Boys) and TSC (Girls) held prior to annual RD Camp. Venue will be selected by DGNCC (Trg A), in consultation with OIC Competitions, where the requisite firing ranges are available.

**Dress**

3. Dress will be as mentioned in Annexures to these rules.

**Conduct**

4. Responsibility for conducting these competitions will be that of a Board of Officers detailed by OIC Competitions and composed entirely of officers from DGNCC/OTA Kamptee/Gwalior. A DDG from DGNCC will oversee each of these competitions and take decision on the spot in case of a dispute/protest. Presiding Officer will declare score of each category/Wing (Not Inter Directorate position) on the spot and submit the score sheet to OIC Competitions within 24 hrs. OIC Competitions will compile the overall Inter-Directorate position for whole of the shooting competition subsequently, once all the matches are over.

5. Camp Commandant will make the administrative and safety arrangements for the competition. Firing Point and Butt will be manned by a member of the Board of Officers constituted of members from DGNCC/OTA Kamptee/Gwalior or a 152 representative of Army/Police Unit to whom the Range belongs. Assistance of Camp PI Staff will, however, be made available to the Board of Officers, as and when required.

### **Strength and Composition of Teams, Practices and Scoring.**

6. The details regarding strength & composition of teams, practices and scoring are given in Annexure F1 & F2.

### **Tie Breaker**

7. In case of a tie between firers for individual prizes (1st, 2nd and 3rd of each category) the following procedure will be adopted: -

(a) For Application and Snap Shooting. In the event of tie, all affected firers will be made to fire grouping practice applicable to their Wing/Division. Size of the group will be taken into consideration to decide the individual position. In case the tie still persists, it will be broken as indicated in succeeding Sub Para.

(b) For Grouping. All affected will fire the same practice again. In case tie still persists, the grouping will be fired again within one minute and later reduced by 10 seconds each time till the positions are decided.

### **Administration**

8. The Camp Commandant will be responsible for all the administrative arrangements including the following:-

(a) Range allotment and clearance. He will ascertain from OIC Competitions in advance, the dates on which range is required.

(b) Coordinating with OIC Competitions the date and programme of the competitions.

(c) Safety precautions including provision of sentries.

(d) Provision and proper distribution of ammunition.

(e) Arranging armourer with tools at the Firing Point.

(f) Provision of targets, flags, jackets and target patching material.

(g) Practicing the Competitors in Range Drill.

(h) Provision of Firing Point and Butt Registers.

(j) Buglers. Tele communication & Stop watch.

(k) Establishment of Kote and ammunition store in the Camp.

(l) First aid box and medical staff. He will also position an Ambulance vehicle at the Firing Range for the duration of the Competition.

(m) Transportation of cadets and stores to range and back.

## RULES FOR SHOOTING COMPETITION FOR SENIOR DIVISION

### Strength and Composition of Teams

1. Each Directorate team will consist of nine SD cadets from any wing. In addition, one cadet will be as reserve. These cadets will be from within the total vacancies allotted for TSC (Boys) and selected at random as per policy. Three cadets per Directorate will fire each practice. Armourer of the participating Directorate may be present at the firing point. Armourer of the participating Directorate may be present at the firing point.

### Weapons

2. Point 22 Mark III/Mark IV/Sporting/Deluxe Rifles will be used. Telescopic sights will not be used. The rifles will be properly zeroed before being brought to the Camp. During the journey the rifles will be carried by the PI Staff and not by the cadets. However, any Directorate team desirous to check zeroing of weapons of their cadets can do so before commencement of competition if such facilities are available.

### Ammunition

3. The Camp Commandant will provide ammunition including for zeroing and warmer rounds out of the ammunition brought by the Directorates.

### Dress

4. Terrycot/cotton uniforms, hat/cap FS/Pagri, pouches basic with attachment braces, web-belt, anklets web and boots ankle. Navy/Air Wing cadets, if participating, will also wear boots ankle.

### Practices

5. Three practices of Grouping, Application and Snap Shooting will be fired as follows:-

(a) **Grouping.**

<u>Distance</u>	25 meters/ yards	
<u>Number of Rounds</u>	Five	
<u>Position</u>	Laying with rest	
<u>Target</u>	1' x 1' Grouping	
<u>Highest Points</u>	40	
<u>Time</u>	15 Minutes	
<u>Scoring</u>	2 cm and below	40 points
	2.5 cm and below	36 points
	3 cm and below	32 points
	3.5 cm and below	28 points
	4 cm and below	24 points
	4.5 cm and below	20 points
	5 cm and below	16 points

(b) **Application.**

<u>Distance</u>	25 meters/ yards	
<u>Number of Rounds</u>	Five	
<u>Position</u>	Laying without rest	
<u>Target</u>	1' x 1' Application	
<u>Highest Points</u>	40	
<u>Time</u>	15 Minutes	
<u>Scoring</u>	Bull	8 points
	Inner	6 points
	Magpie	4 points
	Outer	2 points

(c) **Snap Shooting**

<u>Distance</u>	25 meters/ yards
<u>Number of Rounds</u>	Five
<u>Position</u>	Laying without rest
<u>Target</u>	Figure 11 miniature
<u>Highest Points</u>	50
<u>Time</u>	Five exposures of seven second each to be given at a regular interval over a period of 1.5 minutes. Interval between the exposures will not be less than six seconds. A trial exposure will be given to start with. Rifles may be loaded and firers may be in aimed position, before each exposure. Where facilities for pop up targets are not available, timings will be controlled from the firing point by means of a whistle. For subsequent fire, rifle will be loaded but not at aiming position. This will be raised only after the whistle is blown for each exposure.

**Warmer Rounds**

6. Two warmer rounds will be allowed at the beginning of the competition each day when the rifle is fired for the first time.

**Misfire/Stoppages**

7. In case of a misfire or stoppage, additional exposure/ammunition will be permitted only in snap shooting. But in case a competitor fails to fire within the laid down timings, no extra time exposure will be provided.

**Zeroing**

8. Directorate teams desirous of checking zeroing of weapons of their cadets can do so before commencement of the competition if facilities are so available.

**Award of Points to Directorates**



**RULES FOR SHOOTING COMPETITION FOR  
SENIOR/JUNIOR WING AND JUNIOR DIVISION (ANY WING)**

**Strength and Composition of Teams**

1. Each team will consist of six cadets each of SW, JW and JD of any Wing. Each cadet will fire only one practice. Selection of team including reserves will be done as per policy on random selection.

**Weapons**

2. Point 22 Mark III/Mark IV/Sporting/Deluxe Rifles will be used. Telescopic sights will not be used. Rifles will be properly zeroed before being brought to the camp. During journey rifles will be carried by PI Staff and not by Cadets. However, any Directorate team desirous to check zeroing of weapons of their cadets can do so before commencement of competition if such facilities are available.

**Ammunition**

3. Camp Commandant will provide ammunition for competition out of the ammunition brought by the Directorates. 500 rounds of .22 ammunition will be brought by each Directorate and deposited with the Camp Commandant before commencement of the TSC Girls for SW and JW competitions.

**Dress**

4. Normal working dress with hat/cap/pagri for boys and beret for girls.

**Practice**

5. Each practice will be fired by three cadets as under: -

**(a) Grouping.**

<u>Distance</u>	25 meters/ yards	
<u>Number of Rounds</u>	Five	
<u>Position</u>	Laying with rest	
<u>Target</u>	1' x 1' Grouping	
<u>Highest Points</u>	40	
<u>Time</u>	15 Minutes	
<u>Scoring</u>	2 cm and below	40 points
	2.1 to 3 cm	36 points
	3.1 to 4 cm	32 points
	4.1 to 5 cm	28 points
	5.1 to 6 cm	24 points
	6.1 to 7 cm	20 points
	7.1 to 8 cm	16 points

**(b) Snap Shooting**

<u>Distance</u>	25 meters/ yards
<u>Number of Rounds</u>	Five
<u>Position</u>	Laying without rest
<u>Target</u>	Figure 11 miniature
<u>Highest Points</u>	50
<u>Time</u>	Five exposures of seven seconds duration each with an interval of not less than 10 seconds duration. Initially there will be a trial exposure. Where facilities for pop up targets are not available, timing should be controlled from the firing point by means of a whistle. The rifle will be loaded but not at aiming position. This will be raised only after the whistle is blown for each exposure.

6. **Note.** In case of a misfire or stoppage, additional exposure/ammunition will be permitted only for snap shooting. But in case a competitor fails to fire within the laid down timings no extra time/exposure will be provided.

**Award of Points to Directorates**

7. Each practice will be fired by three cadets per Directorate. Point scored by the cadets in each practice will be totalled and average taken to arrive at the score of the Directorate in that competition. Award of medals will, however, be on individual performance of cadets.

**Appendix G**

(Refers to Para 3 of General Rules)

**SPORTS SHOOTING (INTER DIRECTORATE,  
ALL INDIA GV MAVLANKAR, NATIONAL CHAMPIONSHIP)**

1. **Aim.** The aim of this is to encourage Sports Shooting amongst the cadets and reward the directorates, which produce good shooters.
2. **General.** Sports shooting will consist of Inter Directorate Shooting, participation in All India GV Mavlankar Shooting Championship (AIGVM) and National Shooting Championship Competitions (NSCC). Based on National Rifle Association of India (NRAI) shooting calendar, directorate(s) will be earmarked to conduct the competitions.
3. **Participation & Eligibility.** All matches will be held as per NRAI 2015 matchbook for uniformity and match numbers have been specified accordingly.
  - (a) Any NCC cadet can participate in IDSSC age less than 21 yrs on 31 Dec.
  - (b) AIGVMSC team will be composed of cadets who have participated in preceding IDSSC and MQS achieved in previous two yrs of National Zonal Shooting/ AIGVMSC.
  - (c) NSCC team will be composed of cadets who have participated in preceding AIGVMSC.

**IDSSC**

4. Each Directorate will field team as under:-

<b>Ser No</b>	<b>Matches</b>	<b>Position</b>		<b>Remarks</b>
		<b>Prone</b>	<b>3P</b>	
(a)	<b>.22 Peep Sight Matches</b>			Participants for prone and 3P matches may be common or separate as per selection by state Directorates. However peep and open sight participants will be different.
	(i) SD/JD Cadets	02	02	
	(ii) SW/JW Cadets	02	02	
(b)	<b>.22 Open Sight Matches</b>			
	(i) SD/JD Cadets	02	02	
	(ii) SW/JW Cadets	02	02	
	<b>Total</b>	<b>08</b>	<b>08</b>	

5. **.177 Air Rifle Shooting Trials.**

- (a) State Directorate desirous of fielding cadets in .177 Air Rifle matches, may do so, subject to participation by a maximum of **04** cadets per Directorate.
- (b) Air Rifle Shooting matches will be conducted only as selection trials.

6. **Individual Matches for Championship.** All matches of .22 mm will be conducted as individual events.

(i) **Match No-1**

- (aa) Position- Prone
- (ab) NRAI Match No.- A-4
- (ac) Ammunition- .22 mm K F- 5+60=65
- (ad) Time - 15 minutes for preparation and sighters and 1 hr for match.

(ii) **Match No.2**

- (aa) Position- Three Position (3P)
- (ab) NRAI Match No.-**A-13**
- (ac) Ammunition- .22 mm K F- 5+20, 5+20, 5+20=75
- (ad) Time - 15 minutes for preparation and sighters and 2 hr for match.

(b) **.22 Peep Sight Junior Women Individual Event (Two SW/JW Cadets)**(i) **Match No.3**

- (aa) Position- Prone
- (ab) NRAI Match No.- A-6
- (ac) Ammunition- .22 mm K F- 5+60=65
- (ad) Time - 15 minutes for preparation and sighters and 1 hr for match.

(ii) **Match No.4**

- (aa) Position- Three Position (3P)
- (ab) NRAI Match No.-**A-15**
- (ac) Ammunition- .22 mm K F- 5+20, 5+20, 5+20=75
- (ad) Time - 15 minutes for preparation and sighters and 2 hr for match.

(c) **.22 Open Sight Junior Men Individual Event (Two SD/JD Cadets)**(i) **Match No.5**

- (aa) Position- Prone
- (ab) NRAI Match No.-**A-20**
- (ac) Ammunition- .22 mm K F- 5+60=65
- (ad) Time - 15 minutes for preparation and sighters and 1 hr for match.

(ii) **Match No.6**

- (aa) Position- Three Position (3P)
- (ab) NRAI Match No.-**A-26**
- (ac) Ammunition- .22 mm K F- 5+20, 5+20, 5+20=75
- (ad) Time - 15 minutes for preparation and sighters and 2 hr for match.

(i) **Match No.7**

- (aa) Position- Prone
- (ab) NRAI Match No.-**A-19**
- (ac) Ammunition- .22 mm K F- 5+60=65
- (ad) Time - 15 minutes for preparation and sighters and 1 hr for match.

(ii) **Match No.8**

- (aa) Position- Three Position (3P)
- (ab) NRAI Match No.-**A-28**
- (ac) Ammunition- .22 5+20, 5+20, 5+20=75
- (ad) Time - 15 minutes for preparation and sighters and 2 hr for match.

7. **.177 Air Rifle Shooting Trials** All .177 Air Rifle events will be individual events.

(a) **.177 Peep Sight Air Rifle Individual Event**(i) **Match No.9**

- (aa) NRAI Match No **A-29**
- (ab) Ammunition- Air Pellets 5+40
- (ac) Time : 15 minutes for preparation and sighters and 50 minutes for match

(ii) **Match No.10**

- (aa) NRAI Match No **A-31**
- (ab) Ammunition- Air Pellets 5+40
- (ac) Time : 15 minutes for preparation and sighters and 50 minutes for match

8. **Ammunition / Air Pellets.** The participating State Directorates will cater for their own Ammunition (Foreign or Indian) as per the requirement. The respective Directorates as under will cater for ammunition:-

- (a) .22 mm K F - 2000 rds
- (b) Air Pellets - As required by participating Directorates.

9. **Target Paper.** All types of target paper (NRAI approved) will be provided by the conducting Directorate for the competition from authorized vendor.

10. **System for Awarding Points for IDSSC.** The Directorate accruing maximum points will be declared as the Champion Directorate. Teams not winning even a single medal will be awarded Position below teams which have won medals in the order of scores obtained during the competition. Every shooter obtaining an Minimum Qualifying Score (MQS) will earn 0.5 Bonus pts for his/her State Directorate for calculation of points towards

<u>Type</u>	<u>Score Achieved</u>	<u>No of Cadets</u>	<u>Total Score</u>
	A	B	A x B
Gold Medal	5.0		
Silver Medal	3.0		
Bronze Medal	2.0		
Achieved Minimum Qualifying Score (MQS) (including medal winners)	0.5		
<b>Total</b>			

11. **Tie Breaker.** In case of a tie, the State Directorate winning maximum number of Gold Medals will be ranked higher. However, if the tie remains undecided, the number of Silver and then Bronze Medals will be taken into consideration for breaking the tie respectively.

12. **Trophies and Medals.** All medals and certificates will be procured by Conducting Directorate after the approval of design from HQ DG NCC & presented to cadets on the last day of IDSSC.

13. **Minimum Qualifying Score (MQS).** NRAI Match Book – 2015 MQS for qualifying score for participation in the AIGVMSC is as follows:-

<u>Events</u>	<u>Junior Men</u>	<u>Junior Women</u>
Peep Sight Prone	500	490
3 P Peep Sight Prone	450	450
Open Sight Prone	425	425
3 P Open Sight	390	390
Peep Sight Air Rifle	350	350
Air Pistol	330	320

14. **Selection Criteria for Coaching and Selection Camp for DGNCC team.** The selection of DG NCC Shooting team for AIGVMSC and NSCC will be based on the cadets achieving highest score.

### **AIGVMSC**

15. The system for awarding points to decide the ranking of participating State Directorates for AIGVMSC is given below:-

<u>Type</u>	<u>Score Achieved</u>	<u>No of Cadets</u>	<u>Total Score</u>
	A	B	A x B
Gold Medal	5.0		
Silver Medal	3.0		
Bronze Medal	2.0		
Achieved Minimum Qualifying Score (MQS) (including medal winners)	0.5		
<b>Total</b>			

<u>Type</u>	<u>Score Achieved</u>	<u>No of Cadets</u>	<u>Total Score</u>
	<b>A</b>	<b>B</b>	<b>A x B</b>
Gold Medal	5.0		
Silver Medal	3.0		
Bronze Medal	2.0		
<b>Total</b>			

### **RD Banner Points**

17. This competition will contribute 55 RD banner points as under:-

Inter Directorate Sports Shooting Competition (IDSSC)	40
AI GV Mavlankar Shooting Competition (AIGVMSC)	10
National Shooting Championship Competition	05
<b>Total</b>	<b>55</b>

18. Winning directorate will be allocated full RD banner points while other directorate will be allocated points as per formula below:

(a) **IDSSC.**

$\frac{\text{Points Scored by Directorate} \times 40}{\text{Points scored by winning directorate}}$

(b) **AIGVMSC.**

$\frac{\text{Points Scored by Directorate} \times 10}{\text{Points scored by winning directorate}}$

(a) **NSCC.**

$\frac{\text{Points Scored by Directorate} \times 05}{\text{Points scored by winning directorate}}$

**INTER DIRECTORATE LINE AREA AND FLAG AREA COMPETITION RULES**

**General**

1. Inter-Directorate Line Area and Flag Area Competition will be a Contingent Events carrying 390 points (to be scaled down to 80 for RD Banner). The breakdown will be as under: -

<b><u>Ser No</u></b>	<b><u>Event</u></b>	<b><u>Total Points</u></b>	<b><u>RD Banner Points</u></b>	<b><u>Annexure</u></b>
(a)	Line Area Competition	220	30	H1
(b)	Flag Area Competition	170	50	H2

2. Inter-Directorate position for award of points for RD Banner will be worked out after adding scores in the above two competitions. Winner Directorate of the Line and Flag Area Competition will be presented separate Trophies.

**Assessments**

3. A team of judges appointed by the OIC Competitions will inspect and assess Line Area & Flag Area briefing. Assessment will be carried out as under: -

(a) Line Area - Two assessments for each Directorate.

(b) Flag Area - Two assessments throughout the RD Camp.

4. Assessment will be done between 0900-1200 hrs. The dates of assessment will be reflected in the daily Camp Programme/forecast of important events well in advance. Inspection of the Line Area by the Judges will be conducted in a random sequence and not in a set pattern/sequence.

5. The above competitions will be held during the RD Camp.

**Allotment of Areas**

6. Allotment of 'Flag Areas' will be as per alphabetical order of state directorates from right to left to be indicated by OIC Competition on ground.

**Time Schedule**

7. Preparation work on Line and Flag Area will be permitted only during the following timings:

(a) Preparation to start wef 02 January first light.

(b) Upto 05 January. At all times, except between 2100-0600 hrs.



8. OIC Competitions will organize checks and ensure that no cadet works on Flag Area beyond the above permissible timings. However, in case of unforeseen interruptions like rain & dust storm, ADG (B) may permit Directorates to work beyond above time limits.

### **Special Effort for Visit of Prime Minister**

9. The Prime Minister's schedule on 27 January includes a visit to the Camp, and as such special efforts will be made to display the highest standard, notwithstanding commitments of 26 January and 27 January and impending termination of Camp on 28/29 January.

### **Disqualification**

10. In case it is established that any Contingent has deliberately spoiled Line and/or Flag Area of another Directorate, the defaulting Directorate will be liable to be disqualified.

### **Equipment**

11. Only chrome plated items will be displayed. No Directorate will bring separate set of items for display and daily use. Same items will be used for both these occasions.

### **Briefing at Flag Area**

12. "Each State Directorate will nominate three cadets (two SD/SW and one JD/JW) for briefing at Flag Area." The briefing will be in English only. The duration of briefing will be 02 Mins each.

13. Directorates will ensure that at least two of these cadets are available at all times for briefing of VIPs at Flag Area.

**Annexure H1**

## **LINE AREA COMPETITION**

### **General**

1. The Line Area Competition will cover the living area/barracks of Boy & Girl cadets, R&V barracks, school band barracks and contingent stores.

### **Allotment of Barracks (Boys)**

2. There are 11 barracks for Boys living accommodation as under: -

- (a) 8 barracks along the Raj Path and 01 barrack in row of Administrative Blocks.
- (b) 2 barracks (No 10 & No 11) for Band Contingent (boys), R & V Cadets and overflow of cadets from Rajpath Barracks
- (c) 8 partitioned pre-fabricated barracks for Stores of 17 Directorates

last. The barracks would be furnished with required items as per indicated cadet strength. They would be maintained by the respective directorates throughout the year alongwith other stores. For this, HQ DGNCC will allot adequate funds to the Directorates. This will be coordinated by JD Logistic(Coord)/OC Camp. The allotted barracks will, however, be held on charge of th RDC Store NCOs of various directorates.

4. Each Directorate will accommodate cadets in one half of the barrack. Overflow of the cadets from the contingents, R & V Squadrons and Band will be accommodated by Logistic Directorate/OC Camp in the remainder two barracks as per Para 2 (b) above.

5. Line area competition will primarily be based on barracks along the Rajpath. However, all cadets other than R&V and Band will form part of the competition.

6. Stores will be accommodated in one half of the pre-fabricated barracks allotted to each Directorate.

### **Girls Barracks**

7. (a) Each barrack will accommodate 20 cadets.

(b) No draw of lots for girls' area accommodation will be carried out. Logistic Directorate will make allotment of barracks.

(c) A few girls' barracks may accommodate cadets of contingents from two or more Directorates.

### **Common Barracks**

8. Barracks housing cadets of more than one Directorate, occupied by R&V teams and school bands will also be prepared for Line Area inspection by all cadets staying in such barracks. Contingent Commanders of such cadets will jointly share the responsibility for cleanliness, maintenance, upkeep of the area, establishing of fire point and display of poles, chains, flowerpots, mirror, nominal roll, anti-snakebite kit etc. Contingent Commander of the directorate having the largest cadet strength will be responsible for coordinating the preparation of such barracks for Line Area Competition.

### **Fire Fighting Equipment**

9. Each Directorate will bring following stores for establishing Fire Points in boys/girls and store areas: -

- (a) Fire Extinguishers (preferably CO2 Type) - 8
- (b) Refills for Extinguishers (preferably CO2 Type) - 16
- (c) Bucket/Tins for Sand - 8 (4 each)
- (d) Shovels GS - 4
- (e) Axes Hand - 4
- (f) Axes Felling - 4
- (g) Axes Pick - 4
- (h) Fire Hooks and Beaters - 2 each

(a) Boys/Girls Area - A fire point will be established in front of each barrack. In front of barracks housing cadets of two Directorates, responsibility of establishing fire point will be that of Directorate having larger cadet strength in that barrack. Such Directorates, including Directorates having Band Cadets will bring extra fire fighting equipment over and above as laid down in Para 9 above.

(b) R&V barracks, School band barracks and Contingent Stores - Place to be indicated on ground by the Deputy Camp Commandant.

### **Criteria for Assessment**

11. The following will be the criteria for assessment of Line Area by the Board of Officers:-

<b><u>Ser No</u></b>	<b><u>Activity</u></b>	<b><u>Points</u></b>
(a)	General layout of the area and its cleanliness	80
(b)	Display of various orders both in English and Hindi (Camp Fire Fighting, Standing and Routine Orders)	20
(c)	Correct Layout, maintenance and serviceability of fire fighting equipment	20
(d)	Arrangement for throwing refuse (Dustbin and its use)	20
(e)	Cleanliness of barracks, use of curtains, dressing of cots and correct spacing between the cots and Layout of Kote and storeroom. Neat layout of lockers	20
(f)	Correct and uniform kit layout, authorised scale of items and deficiency if any. Sketch showing layout of items on/under the cot is enclosed as Annexure1D	20
(g)	Use of Kit and equipment and its maintenance	20
(h)	Layout of Stores inside the stores barrack	20
	Total	220

### **Inspections/Assessments**

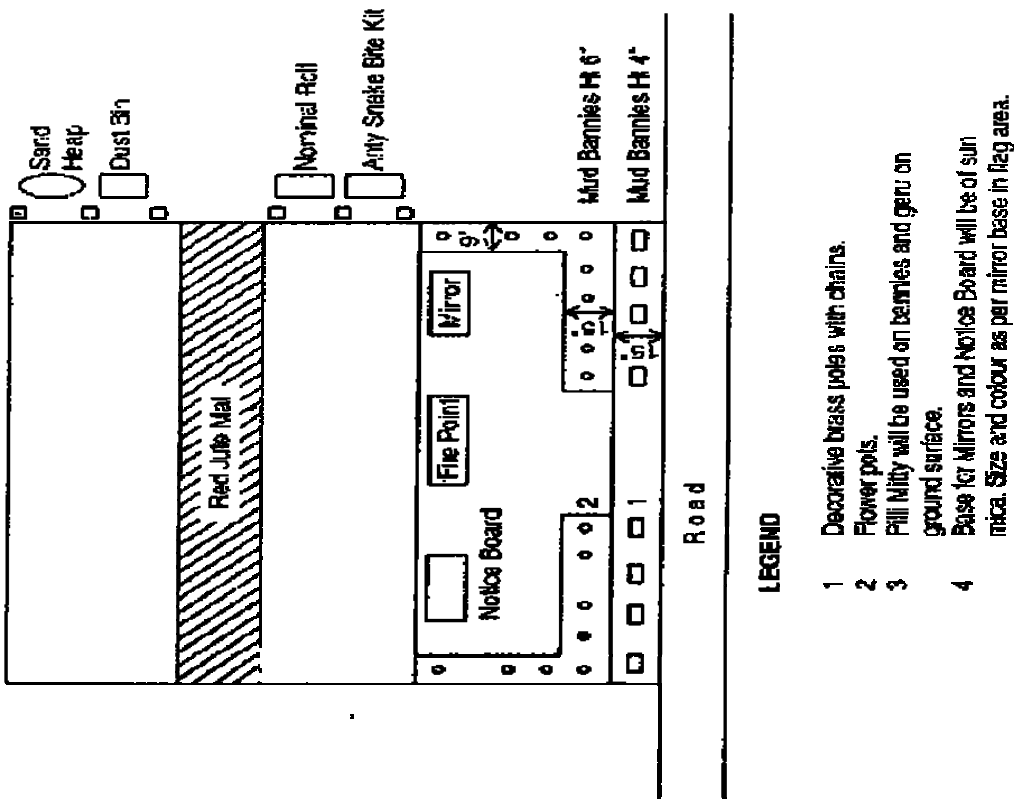
12. Assessment of Lines will be carried out separately for the boys' and girls' barracks, but on the same day. On the day of assessment total points scored by a Directorate in Boys & Girls Lines Area competition will be added and divided by two to arrive at the average marks scored by a Directorate. Lines will be inspected by the judges in a random sequence and no set pattern/sequence will be followed.

13. Surprise inspections after 'lights out' (2200 hrs) will be carried out by the officers detailed by OIC Competitions. Penalty points will be awarded to Contingents, incase cadets are found working or for any other violation of orders/instructions. Penalty points will be awarded to Directorates whose cadets are not found to be sleeping on the cots in the barrack.

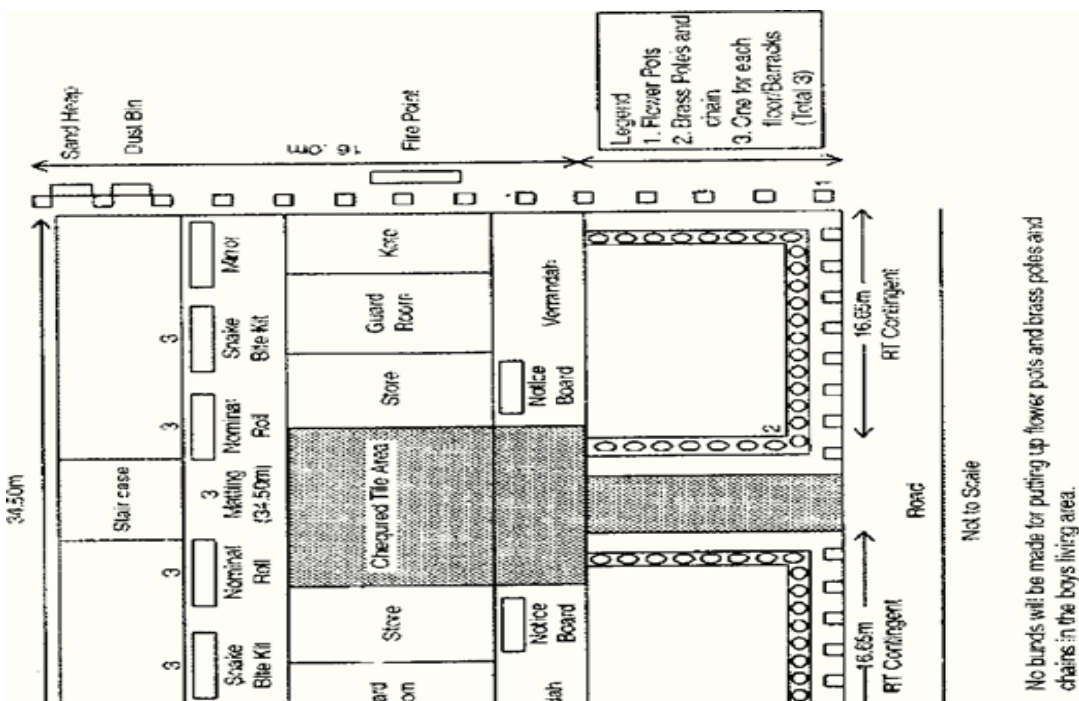
**Layout of Barracks**

14. Layout of barracks is given as under: -

(a) **Layout of Girls' Area.**



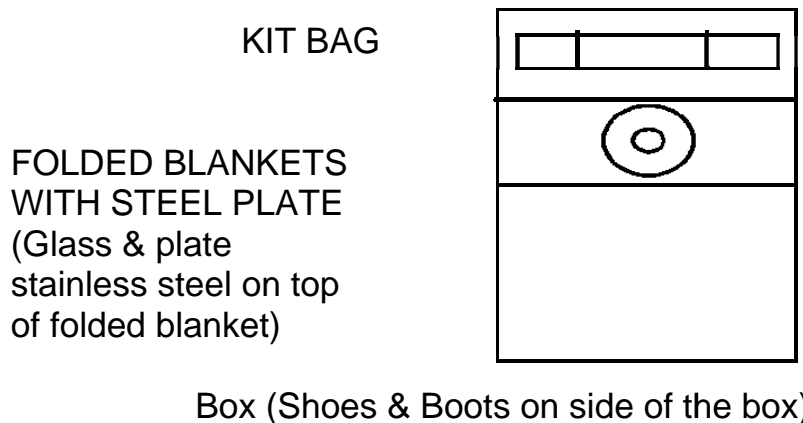
(b) **Layout of Boys' Area.**



15. Fancy items will not be displayed in the Line Area. Emphasis should be laid in hygienic living conditions, cleanliness and aesthetic appearance. While display of items like (Directorate Flag, Directorate Board, fire-fighting equipment etc) is mandatory, no additional points will be awarded to ostentatious/extravagant display of non-essential items. However, since RDC is a national level event for which many dignitaries are invited to showcase limited display of items depicting cultural heritage of the respective States like bunting, signboards, paintings, sculptures etc may be displayed. These should preferably consist of items fabricated by the cadets during the camp itself and should not be unduly expensive. No additional points will be awarded for such displays.

16. There will be no digging and no construction of mud and brick walls or models.

17. **Sketch Showing Top View Layout Of Items On/Under The Cot.**



- (a) Stainless steel glass & plate will be displayed.
- (b) A bed card will be displayed on each kit. No photograph will be pasted on it.
- (c) Size of glass/plate/bed card will be standardized in each Directorate.
- (d) Notice Board & Snake bite kit on left hand side (while facing the main entry Barrack).
- (e) Mirror and dustbin on right hand side (while facing the main entry of the Barrack).
- (f) The layout will be checked on all the days throughout the camp except for the two days when the camp is being set up and a day prior to the distribution/closing ceremony.

**Special Instructions.**

1. General cleanliness will be observed in the line area. All pits and depressions will be filled.
2. No duplicate sets of personal kit will be allowed for display purposes.
3. No Directorate will be allowed to dig the area in front of their barracks.
4. Standing Orders and Fire Orders, displayed in the Line Area will be both in Hindi and English.

6. The contingent Store will present a tidy appearance and will be kept properly laid out during the day and night.

7. It will be ensured that the fire fighting equipment is adequate and in serviceable condition for extinguishing any fire in the Line Areas/Stores. The water and sand buckets will be filled  $\frac{3}{4}$ th and will be kept ready at all times. Not more than two fire extinguishers will be used at each fire point.

8. Bricks will not be used anywhere in the Lines.

9. The area of responsibility of contingents, for the purpose of general cleanliness and 'shipshape ness', will be indicated to the Contingent Commanders by the Camp Adjutant, on the ground. The broad parameters are given in succeeding Paras.

#### 10. **Boys Area.**

(a) North East of Road. From the centre of the Road till the line of cookhouses.

(b) South East of Road. From the centre of the Road to PI Staff cookhouse and the line aligned towards East and West.

(c) Tarmac Road in front of the Contingent will be kept free of rubble and garbage drums kept on the roadside will not be filled with loose mud etc.

(d) Three feet area on either side of the Tarmac road will not be occupied and no structure/board will be erected in this space. In addition no perimeter poles, fire points, notice boards or any pre-fabricated items will be kept in this space. Contingents will, however, ensure to keep this space neat and tidy, as it improves the general get-up of the cadet lines.

(e) Similarly area up to the Cadet Cookhouses, Line and PI Staff Cookhouse Area will be kept clean by the Contingents. This area will be inspected and marked for RD Line Area Competition.

#### 11. **Girls Area.**

(a) The above points on cleanliness are also applicable to Girl's area.

(b) Girl cadets will be put up in the Girls' Barracks. Each barrack will house 20 cadets. Some barracks will house cadets of 2 to 3 Directorates. In such barracks responsibility of layout of various boards, fire points (i.e. items which are common to a barrack) will be that of the Directorate having the larger cadet strength in that barrack.

(c) Nominal roll boards displayed outside will be suitably refabricated by putting up 2 to 3 boards outside each barrack.

(d) Contingents are permitted to use flower pots around the barracks. Number of flowerpots to be displayed is given at Enclosures 2 & 3 to Annexure 1 (indicated by

## FLAG AREA COMPETITION

### Aim of Competition

1. Showcase the conceptual, artistic, imaginative and articulation skills of NCC Cadets working as a team and set standards of excellence that can be achieved to in pursuit of character development of cadets.

### Specification

2. Each Directorate will be allotted a plinth area five meters long and three meters in width (5 m X 3m) inclusive of steel border bunds (all a around) with dimensions of 6” Width and 4” Ht, in Parade Ground as ‘Flag Area’. All contingents will be responsible for maintenance of the gap to the right, while facing the opening of their flag area.

### Display of Equipment in Flag Area

3. The following equipment will be displayed in the Flag Area :-

- (a) A flag mast with Directorate flag. (Each Directorate will bring one flag).
- (b) Decorative poles with chains.

### Timing of Display

4. The ‘Flag Area’ will be kept covered with transparent polythene covers, to protect against rain and dust except for the following timings daily from 10 January onwards for the visitors :-

- (a) 0900-1300 hrs.
- (b) 1700-1900 hrs.
- (c) On Cultural Show days from 1700 hrs onwards till the VIP departs.
- (d) Any other time as specified for any special visit.

### Marking

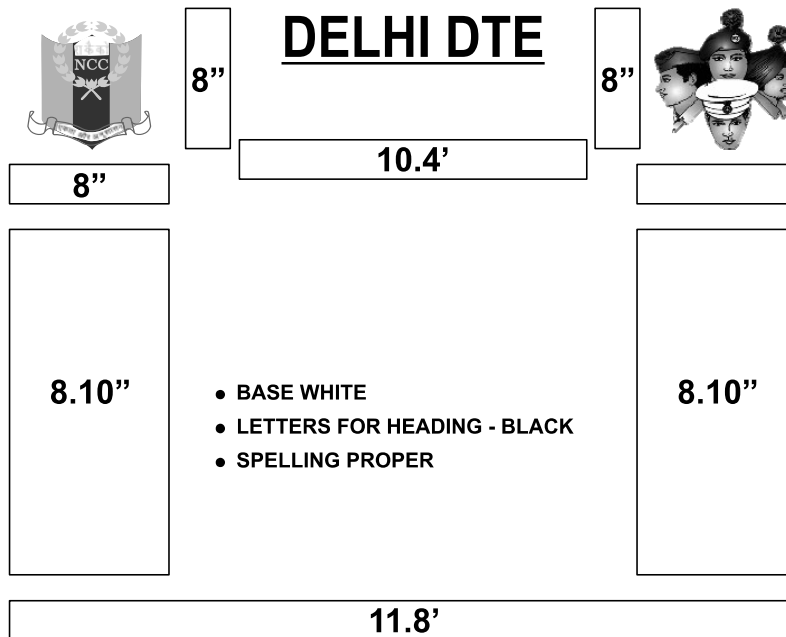
5. The allocation of points for Flag Area will be as follows :-

<u>S.No</u>	<u>Activity</u>	<u>Total Pts</u>	<u>RD Banner Pts</u>
(a)	Adherence to Instruction	15	20
(b)	Appearance and Presentation	30	
(c)	Maintenance of Flag Area	25	
(d)	Depiction of various aspects of the theme	30	
(e)	Briefing (Two SD/SW and One ID/IW Cdts in English)		

	aspects covered		
	<b>Total</b>		<b>70</b>

**Note.** A half mark penalty will be awarded to a Directorate exceeding the briefing by upto 30 seconds and multiple thereof (for each 30 seconds) out of total 15 points earmarked for adherence to time as given out at Para 6(e)(i) above. A standard size uniform pointer for briefing would be procured centrally by RDC Adjutant for all Dtes.

6. **State Collage.** A map of the State/States depicting collage showing the State achievements and development projects, Tourism & Handicrafts, Important personalities, Culture, Heritage, Art & Music, Historical Significance and Education and Youth affairs etc alongwith NCC related activities will be displayed at the head of the Flag Area. The size of this collage will be 11.8' (width) and 9½' (height). It will be prepared on a white flex cloth and displayed with the help of a metal frame provided at the site by DGNCC. Sketch is given below :-



7. **Flag Area theme.** The theme for Flag Area is to be State/States specific covering following :-

- (a) State achievements and development projects.
- (b) Tourism & Handicrafts.
- (c) Important Personalities.
- (d) Culture, Heritage, Art & Music.
- (e) Historical Significance.
- (f) Education and Youth affairs.
- (g) NCC related activities.



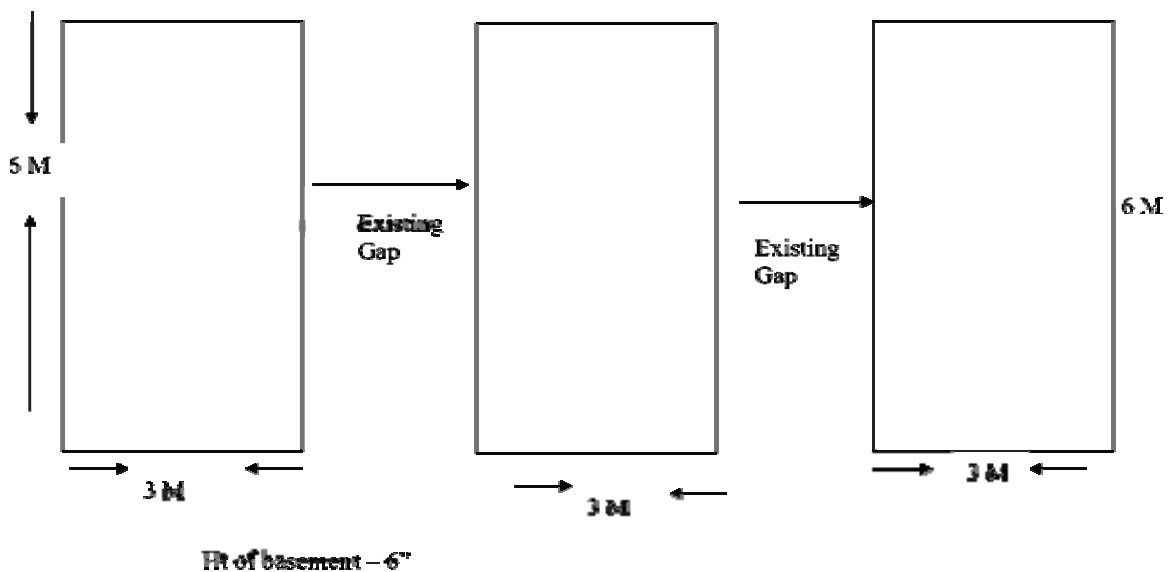
8. **Dress**. The dress for cadets detailed for briefing would be as follows :-

- (a) NCC Uniform.
- (b) White gloves and spats.
- (c) RDC Badges.
- (d) NCC Scarf.

### **Provision of Flag Poles**

9. Camp Commandant will issue one flag pole with pulley and rope each, to all Directorates for the Flag Area. Directorates will bring one flag (123cm X 185 cm) of their Directorate for the Flag Area competition.

### **Specification of Flag Area**



### **Specifications of Items Displayed in Flag Area**

1. The height of the flag pole when fixed on the ground will be 20 ft from the ground level.
2. The size of the NCC Directorate flag will be 6ft X 4 ft (185 cm X 123 cm) with the name of the Directorate embroidered thereon. All lettering will be bilingual.
3. Bund should be 4 inches (10 cms) high and 6 inches (15 cms) wide.
4. **Area Decor**. No construction or display material will be erected ahead of Front Bund towards the road.

(a) Poles and chain to be made of maintenance free material (nickel plated) with the following dimensions :-

- (i) Poles (20 No) with height of 47 cm (incl Globe) & Diameter of 6 cm
- (ii) Chain of 2 cm diameter.
- (iii) Globe on the poles will be of 10 cm diameter.
- (iv) No crest will be made on the poles.
- (v) Chain during display should not be more than 2" above the wooden frame.

**INTER DIRECTORATE GUARD OF HONOUR AND  
RD PARADE PARTICIPATION COMPETITION RULES**

**General**

1. Inter- Directorate Guard of Honour and Republic Day Parade Participation Competition will be a Contingent Event and will carry 600 points towards the competition and will carry 81 points towards the RD Banner. This competition will be held in two parts as under:-

- (a) **Part I.** Guard of Honour- 285 Points (38 Banner Points)
- (b) **Part II.** RD Parade Participation – 315 Points (43 banner points)

2. **Marking.**

(a) The marks for cadets of each Directorate selected in Guard of Honour competition will be computed as under:

$$\frac{\text{NO OF CADETS SELECTED IN ALL WINGS X 38}}{12 \text{ (NO OF CADETS FIELDDED)}}$$

(b) The marks for cadets of each Directorate selected in RD parade participation competition will be computed as under:

$$\frac{\text{NO OF CADETS SELECTED IN ALL WINGS x 43}}{20 \text{ (NO OF CADETS FIELDDED)}}$$

(c) Both being individual competitions the marks scored for RD Banner points for each competition, will be shown separately.

**Venue**

3. The Competition will be held during RD Camp.

**Eligibility**

4. For Guard of Honour, each Directorate will field the following cadets:

- (a) SD (Army) - 3
- (b) SD (Navy) - 3
- (c) SD (Air) - 3
- (d) SW (Girls) – 3

5. SW cadets from Naval and Air Wings when selected for Guard of Honour will have to

6. **Exemptions.** The following SD and SW cadets will not participate in any of the above two competitions: -

- (a) Cadets of R&V and Band.
- (b) Ship and Aero modelers cadets detailed by Dte.
- (c) Cadets participating in Cultural Programme & NIAP.
- (d) Cadets not selected for Guard of Honour can compete in RD Parade Participation Competition.

## **PART I- GUARD OF HONOUR**

### **Strength and Composition**

7. Each Directorate will submit a nominal roll of 12 cadets (3 each from SD Army, Navy, Air and SW) to Camp Commandant by 01 January, who in turn will hand over the nominal rolls to 'Presiding Officer'. J&K Directorate will field 6 SD (Army), 3 SD (Navy) and 3 SW cadets. This composition will be in force till Air Training is restored in J&K.

### **Selection**

8. **Number to be Selected.** 30 cadets each of SD (Army), SD (Naval), SD (Air) and SW will be selected including reserves. All cadets selected including reserves will attend rehearsals and parades. Final composition of Guard of Honour on a specified day will be decided by the Chief Training Officer (CTO), As far as possible all selected cadets will be given chance in turn to take part in Guard of Honour.

9. Selection will be based on the following considerations: -

- (a) Turn out and bearing
- (b) Squad drill
- (c) Arms drill
- (d) Steadiness

### **Weapons**

10. All cadets, including girls, participating in Guard of Honour will be equipped with 7.62 mm SLR (DP), Cadets will bring rifle slings as well, which will be covered with rexine.

### **Dress**

11. The dress will be as per Annexure J1.

### **Award of Penalty Points**

cadets will be submitted to OIC Competitions, as the concerned Directorate is liable to be awarded penalty points for this. All selected cadets will be in possession of Identity Cards. Cadets whose turnout on any ceremonial Guard of Honour is not found up to the mark can be awarded penalty points as mentioned above.

### **Rehearsals / Parades**

13. Officer/PI Staff of each contingent will bring their selected cadets for Guard of Honour selection and for subsequent practices to the training area as per Camp Programme, after inspecting their turnout and rectifying their faults. He will also hand over to CTO/Training Officer the Parade State indicating the following: -

- (a) No of cadets selected for Guard of Honour.
- (b) No on Parade.
- (c) Absentees with reasons.

### **Notes.**

14. **Guard of Honour Selection.** The following procedure will be adopted:

- (a) There will be a conference in the Conference Room at 1500 hrs on D minus 2 day. All Judges and Contingent Commanders will attend. Contingent Commanders will bring nominal roll and parade state of the cadets taking part in Guard of Honour and RD Parade Participation Competition.
- (b) Nominal roll will be tallied with Secretary RD Cell by Dir MS.
- (c) Guard of Honour cadets (Army, Navy, Air) and SW will fall-in at 0730 hrs, or time given by Presiding Officer, on D day, directoratewise for checking. Cadets will have identity cards with them. Contingent Commanders will be present.
- (d) After checking, all contingents will be mixed up by OTA/IMA trained Drill NCOs for KADWAR sizing and handed over to Presiding Officer at 0800 hrs for selection of the cadets.
- (e) Selection will be done as per briefing/instructions of the OIC Competition.
- (f) List of the selected cadets will be prepared in triplicate, Directorate wise. One copy will be handed over to Secretary RD Cell, one copy to Camp Commandant and third copy will be with OIC Competition.

15. **Manpower.** The following staff is required:-

- (a) OTA/IMA trained Drill JCOs/NCOs - Four
- (b) PI Staff JCOs - Two
- (c) PI Staff NCOs - Six

## **PART II: REPUBLIC DAY PARADE PARTICIPATION RULES**

### **Strength and Composition**

17. For RD Parade participation, each Directorate will field the following cadets:

- (a) SD - 10
- (b) SW - 10

### **Selection**

18. 159 cadets each including reserves of SD and SW will be selected. In the SD 103 cadets from Army Wing and 28 cadets each from Naval and Air Wings, will be selected. SD Contingent will have eight rows of Army Wing and two each of Naval and Air Wings. In the SW contingent there will be at least one row each of Naval and Air Wing girl cadets (one row has 12 cadets).

19. Selection will be based on the following considerations: -

- (a) Turn out and Bearing.
- (b) Marching and Squad Drill.
- (c) Arms Drill.
- (d) Steadiness.

### **Weapons**

21. SD/SW (Army, Navy and Air ) participating in RD Parade Contingent competition will be equipped with 7.62 mm SLR with slings.

### **Award of Penalty points**

22. If any cadet is found absent or coming late on parade without sufficient cause, penalty points are liable to be awarded to the respective Directorate.

### **Rehearsals/Parade**

23. Officer/PI Staff of each contingent will bring their selected cadets of RD Parade for selection and subsequent practices at the training area, after inspecting their turn out and rectifying their faults and hand them over to CTO/Training Officer along with parade state indicating the following : -

- (a) No. of cadets selected for RD Parade.
- (b) No on Parade.
- (c) Absentees with reasons.

- (a) **Phase I.** SD (Army) Cadets
- (b) **Phase II.**SD (Navy and Air) Cadets
- (c) **Phase III.** SW Girls Cadets

25. **Phase I: SD (Army) (D Day).**The following procedure will be adopted:

- (a) SD (Army) will fall-in on D Day Directorate-wise in alphabetic sequence with nominal roll and Identity Cards. Cadets will be in possession of Identity Cards and Contingent Commanders will be present at the time of checking.
- (b) After checking by Judges, Drill Instructors (JCO/NCOs) will get KADWAR sizing done, thereby mixing all cadets. The Presiding Officer will position them in details and the entire Board of Officers will collectively select cadets from each detail. A final selection may be carried out from the preliminary selected lot of cadets, if required to attain the desired number of cadets.
- (c) Three copies of nominal roll of the selected cadets will be made directorate-wise.

26. **Phase II: SD (Naval & Air) (D plus 1).**The following procedure will be adopted: -

- (a) Naval and Air cadets will fall-in Directorate wise, in alphabetic sequence with nominal roll and Identity Cards.
- (b) The cadets will be checked simultaneously by Judges and KADWAR sizing done by Drill Instructors (JCO/NCOs). SD Cadets (Navy and Air) will fall in separately at a distance of 100 yards apart.
- (c) Procedure outlined for SD Army cadets will be followed.
- (d) Three copies of nominal roll will be prepared separately for Navy and Air Cadets.

27. **Phase III: SW (Girls) (D plus 1/D plus 2).**The following procedure will be adopted: -

- (a) SW Girls will fall in Directorate wise, in alphabetic sequence, at one place, with nominal roll and Identity Cards.
- (b) The cadets will be checked simultaneously by Judges and KADWAR sizing will be done by Drill Instructors (JCO/NCOs).
- (c) Procedure outlined for SD Army cadets will be followed.
- (d) Three copies of nominal roll, Directorate wise, will be prepared.

28. **Manpower.** The following staff is required:-

- (a) OTA/IMA trained Drill JCOs/NCOs - Four
- (b) PI Staff JCOs - Two

29. **Stores.** JCO I/C along with PI Staff will be responsible to procure stores and lay out the furniture, as per requirement and instructions of the Presiding Officer.

**Dress to Be Worn by Cadets**

<b>Army Senior Division</b>	<b>Army Junior Division</b>
Beret (single piece)/ Pagri Dark Green with NCC Cap/Pagri badge and Red Hackle	Beret (single piece)/ Pagri Dark Green with NCC Cap/Pagri badge and Red Pom Pom
Shirt Khaki Terrycot (full sleeves) with jersey	Shirt Khaki Terrycot (full sleeves) with jersey
Trousers Khaki terrycot	Trousers Khaki terrycot
Vest Woollen	Vest Woollen
Socks Black	Socks Black
Boots Black Leather DMS	Shoes Black Leather
Belt leather black with NCC buckles	Belt leather black with NCC buckles
Accoutrements as per Dress Regulations	Accoutrements as per Dress Regulations
<b><u>Navy Senior Division</u></b>	<b><u>Navy Junior Division</u></b>
Beret (single piece)/ Pagri White with NCC Cap/Pagri badge and Red Hackle	Beret (single piece)/ Pagri White with NCC Cap/Pagri badge and Red Pom Pom
Shirt white with Jersey	Shirt white with Jersey
Trousers White Terrycot	Trousers White Terrycot
Vest Woollen	Vest Woollen
Socks Black	Socks Black
Boots Black Leather DMS	Shoes Black Leather
Belt leather white with NCC Buckle	Belt leather white with NCC Buckle
Sling Rifle Nylon White	-
Accoutrements as per Dress regulations	Accoutrements as per Dress regulations
<b><u>Air Wing Senior Division</u></b>	<b><u>Air Wing Junior Division</u></b>
Beret (single piece)/ Pagri Sky Blue with NCC Cap/Pagri badge and Red Hackle	Beret (single piece)/ Pagri Sky Blue with NCC Cap/Pagri badge and Red Pom Pom
Sling Rifle web black	-
Trousers LBG terrycot	Trousers LBG terrycot
Vest woollen	Vest woollen
Socks woolen black	Socks woolen black
Boots black leather DMS	Shoes black leather
Belt Leather Black with NCC buckles	
Accoutrements as per Dress regulations	Accoutrements as per Dress regulations
Shirt LBG (Light Blue Grey) Terrycot full sleeves with Jersey sleeves with jersey	Shirt LBG terry cot full Jersey sleeves with jersey
<b><u>Girls Senior Wing</u></b>	<b><u>Girls Junior Wing Junior</u></b>

Trousers Khaki terrycot	Trousers Khaki terrycot
Vest Woolen	Vest Woolen
Socks Black	Socks Black
Boots Black Leather DMS	Shoes Black Leather
Black Belt Leather with NCC buckles	Black Belt Leather with NCC buckles
Accoutrements as per Regulations	Accoutrements as per Regulations

### **Notes for All Wings**

1. Right and left markers will wear Red Sash.
2. Army wing girls will wear 'tucked-in' shirt with black belt leather with NCC buckles.
3. The dress for Naval Wing and Air Wing girl cadets will be the same as laid down for Boys.
4. When wearing shirt, girls cadets will wear black leather belt with NCC buckles. Accoutrements like badges of rank, authorised camp badges (NSC, VSC, TSC, RDC, adventure activities) badges will be worn.
5. Cadet contingent commanders will not carry any arms/cane.
6. All cadets will wear service specific bilingual name-plates (black with white lettering).
7. Metal Brovel (Powered Flying), Metal Brovel (Gliding), will be worn above the left breast pocket of the shirt, by the eligible cadets only.
8. All the cadets will wear seven-sided RD Camp badge on right breast pocket below the button.
9. Points will be deducted if cadets are found not wearing appropriate or wearing unauthorised badges/stripes of rank, NCC certificate proficiency badges, shoulder titles and such like accoutrements as per NCC Dress Regulations.
- 10. All Cadets will wear Badges of Rank of Zari (for authorised cadets only), Shoulder title in zari thread, NCC Scarf with vertical woven zari, NCC Kamarband with woven zari**



## NATIONAL INTEGRATION AWARENESS COMPETITION

### General

1. National Integration Awareness (NIA) Competition has been instituted in order to fulfil the Aims of NCC.

### Conduct

2. The Competition will be conducted during the RDC, in NCC Auditorium.

3. Each Directorate will give a National Integration Awareness Presentation (NIAP) covering various aspects of their respective State/UT to include cultural heritage, history, geography, social customs, development, and economy etc. This could be in the form of lectures, one act plays, visuals or combination of all. The other details are as under: -

(a) **Strength**. Maximum of 20 cadets will participate. These cadets will be common from 35 cadets nominated by directorates for Cultural Programme Competition. There is no restriction on participation of SD/SW/JD/JW Cadets, Directorates may field more number of JD/ JW Cadets but maximum number will remain as 20 only. If lesser No of cadets are selected for presentation, the No must include a mix of cadets from SD, SW, JD and JW.

(b) **Duration**. Duration of the presentation will be 30 minutes.

4. The following aspects will be noted during the competition: -

(a) Participants for competitions including those who provide background music will be cadets only. Identity cards will be checked before the competition begins.

(b) The presentation and decoration/display of items on the stage/permitted area alone will count towards the competition. Display of items will be restricted to areas along and on either side of the stage. Display of items outside the stage or the Auditorium will not be permitted. Heavy, expensive/extravagant and cumbersome items for stage décor should be avoided. Size of props will not exceed 8 feet in height and 12 feet in width.

(c) The entire team will be disqualified in case any unauthorised person participates, posing as a cadet.

(d) In case professional assistance is rendered after the cadets have assembled on the stage, a penalty of 5 marks will be imposed on the defaulting directorate's score.

(e) There will be an arrangement for light signals to control the timings. A green light will indicate the commencement of the time, an amber light will be used to warn the participants that only five minutes are left for the event to be over and a red light will

(f) The entire team will be penalized by 5 marks per person in case the numbers of participants exceed the limit laid down.

(g) There will be a gap of 10 minutes between each NIA Presentation. It includes 03 minutes to clear the Stage and 07 minutes for preparation (set up) by presenting Dte. The Dte will be liable to imposition of penalty in case of undue delay beyond the stipulated time. Such penalty will be imposed at the discretion of the Chief Judge (Presiding Officer of the Bd of Officer).

### **Submission of Nominal Roll & Synopsis**

5. Directorates will submit the nominal roll of their teams (less Guard of Honour, Rajpath, PM Rally, R&V Squadron & Band cadets) and synopsis of their presentation to the OIC Competitions and Judges 24 hours in advance of the Competition. Any changes in the composition of teams due to unforeseen circumstances will be considered only on the written request of the Contingent Commander, giving reasons for such a change. Till it is approved by the OIC Competitions, no change will be accepted.

### **Administrative Arrangements**

6. Administrative Arrangements for the competition, on all days, will be made by the Camp Commandant.

### **Judges**

7. The competitions will be judged by a Board of Officers or recognized/eminent personalities, if available.

### **Declaration of the Results**

8. Results of competitions will be finalized and signed by the Board of Officers/Judges. These will be announced after approval of the DG.

### **Stage Decoration**

9. Contingents should bring with them all the equipment/accoutrements required for the Part I of the competition. 'Diyas' or other flammable props are not allowed.

### **Marking**

10. A total of 120 marks will be awarded for the competition which will be reduced to 60 marks towards the RD Banner. Sub allotment of marks is as given below :-

- (a) Display of Publicity/Motivational Material - 15
- (b) Synopsis - 15
- (c) Speaker's delivery & diction - 25
- (d) Innovations / variety of Presentation - 25
- (e) Facts and figures (Authenticity and Selection of material) - 25
- (f) Sequence of Presentation - 15

## INTER DIRECTORATE MARCH PAST COMPETITION DURING PM'S RALLY

### General

1. Inter Directorate March Past Competition during PM's Rally will be a Contingent Event and will carry 144 points towards the RD Banner. This Competition will consist of Turnout, Marching, Dressing, Word of command and Drill Movements. The Contingent will be without Arms.

2. The competition will be conducted in three parts as under :-

(a) **Part I.** This part will be conducted on 16 Jan every year during the rehearsals and **will carry 44 RD Banner Points.** The distribution of marks will be as under :-

(i) Turn Out	- 20
(ii) Marching	- 20
(iii) Dressing	- 20
(iv) Word of Command	- 20
(v) Drill Movements	- 20
<b>Total</b>	<b>- 100</b>

(b) **Part II.** This part will be conducted on the day of DG's Full Dress Rehearsal and **will carry 50 RD Banner Points.** The distribution of marks will be as under :-

(i) Turn Out	- 20
(ii) Marching	- 20
(iii) Dressing	- 20
(iv) Word of Command	- 20
(v) Drill Movements	- 20
<b>Total</b>	<b>- 100</b>

(c) **Part III.** This part will be conducted on the day of PM's Rally on 28 Jan and **will carry 50 RD Banner Points which will be counted towards the next year PM's Banner competition.** The contingents will be judged based on their Turnout, Marching and Dressing. The distribution of Marks will be as under :-

(i) Turn Out	- 30
(ii) Marching	- 40
(iii) Dressing	- 30
<b>Total</b>	<b>- 100</b>

### Composition

3. All directorates will pre- nominate 30 Cadets for PM Rally and utilize the left over from GOH & Rajpath to boost strength to 50 per directorate. The final composition of the contingent will be contingent will consist of the following: -

(c) SD (Air) - 06

(d) SW (All Wings) - 08

Total - 48+1\*+1@ = 50 (\*Placard bearer @Commander)

**Note:** The last two cadets in the file of Air & Naval Wing will be of Army Wing.

4. J&K Directorate will field 06 additional cadets from SD (Army) till the Air Wing training activities are revived in the State. Their cadet strength will be 50 from SD (Army). Directorates may field JD/JW Cadets for the above competition.

### **Exemption**

5. The following Cadets will not participate in this Competition:

(a) Cadets of R&V units.

(b) Ship & Aero modelers

(c) Cadets for Para Sailing & Slithering

(d) Cadets selected for Guard of Honour, RD Parade Contingent on Rajpath, NAIP & Cultural Programme.

### **Dress**

6. The Dress will be same as applicable for RD Parade Participating contingents (Spads and Gloves will be worn). **Appendix J refers.**

### **Nominal Roll**

7. Contingent Commander will submit the nominal roll of the Contingent to the Presiding Officer one hour in advance separately for each wing.

### **Marking of Competition Ground & Administrative Arrangements**

8. OIC Competition will select and decide the layout of the ground. Presiding Officer will brief the Training Team JCO, who will carry out the detailed marking of the ground. One Assistant Competition Officer will be nominated for marshalling the Contingent as per timings allocated to them. The administrative arrangements for the event will be made under the supervision of Camp Assistant Adjutant.

### **Board of Officers/ Judges**

9. The Board of Officers will be detailed by the DDG (MS) and will be constituted of officers from HQ DG NCC, OTA Kamptee and OTA Gwalior.

### **Sequence of Action**

Commander stepping out to take permission from the Chief Judge. Sequence of events, drill movement and words of command are given in the succeeding paragraphs and will commence on indication (Hand Signal) from Senior Judge (All will be at Vishram):-

(a) Cadet Contingent Commander will come to 'Savdhan' and bring his/her contingent to 'SAVDHAN'

(b) Cadet Parade Commander marches upto the Senior Judge, Salutes and seeks permission "..... Directorate PARADE SHURU KARNE KI AGYA CHAHTA/CHAHTEE HUN SRIMAN".

(c) He/She Salutes, turns about and takes up position marked for the Parade Commander facing the Squad.

(d) 'SAJ DAHINE SAJ' (Dressing by the right - First Cadet from the front line will act as Define Darshak turn right and take about 4 steps and 1 & 2 for halt) and about turn. Dressing will be with the right arm raised.

(e) Right Marker steps out and corrects dressing of each line.

(f) Thereafter Right Marker takes this position and Contingent Commander turns about facing the Chief Judge.

(g) Parade Commander marches forward, halt five spaces short of the Chief Judge and reports to the Chief Judge, "..... CONTINGENT APP KE NIRIKSHAN KE LIYE HAZIR HAI SRIMAN", salutes, turns about, halts at his/her marked place and turns-about facing the Presiding Officer (his/her back towards the Contingent). The board of Officers inspects the Parade Commander. After inspection, Parade Commander turns-about, facing the squad.

(h) Inspection of contingent by Judges is carried out one rank at a time. After the inspection, the Parade Commander will come to Savdhan', salute and commence the following procedure (drill movements and words of command): -

- (i) "...Directorate Contingent SAVDHAN"
- (ii) "Contingent VISHRAM"
- (iii) "Contingent SAVDHAN"
- (iv) "Contingent DAHINE CHALEGA - DAHINE MUR"
- (v) "Contingent AAGE BAREEEGA - BAEN MUR"
- (vi) "Contingent BAEN CHALEGA - BAEN MUR"
- (vii) "Contingent AAGE BARHEGA - DAHINE MUR"
- (viii) "Contingent PEECHE LOTEKA - PEECHE MUR"
- (ix) "Contingent AAGE BARHEGA - PEECHE MUR"
- (x) "Contingent VISHRAM"

(k) Contingent Commander will thereafter call the entire Contingent to Savdhan and seek permission for March Past.

(l) Thereafter the Contingent Commander gives the next word of command ".....CONTINGENT MADHYA SE TEJ CHAL". This will be done only once the

(n) On reaching the 'warning marker' for Sammne Dekh word of command "... Contingent SAMMNE DEKH" will be given. This should terminate before the marker for Sammne Dekh.

(o) The procedure mentioned above in sub para (m) and (n) will be repeated two more times on the given route for March Past.

(p) At the finishing point, which shall be indicated by two red flags, word of Command ".....Contingent THAM" will be given and on receiving signal from the Finish Point Officer, the word of Command "Contingent VISHRAM" will be given. Thereafter the Contingent Commander will march off the contingent.

**Appendix M**

(Refers to Para 3 of General Rules)

**INTER DIRECTORATE CULTURAL COMPETITIONS**

1. **General.** Inter Directorate Cultural Competitions will carry 350 points towards the competition, to be scaled down to 70 points towards RD Banner. Events covered and allotment of marks will be as under:-

<u>Ser No</u>	<u>Item</u>	<u>No of participants</u>	<u>Time Allotted (minutes)</u>	<u>Marks</u>	<u>RD Banner Points</u>	<u>Annexure</u>
(a)	Group Song	10-20	06	100	<b>70</b>	M1
(b)	Group Dance	10-20	07	150		M2
(c)	Ballet/ Dance	04	06	100		M3
	<b>Total</b>			<b>350</b>		

**Note.** Total strength for all three items together, will not exceed 35 cadets. These cadets will also participate in NIAP Competition. These 35 cadets are not allowed to participate in Guard of Honour, Rajpath & PM Rally March Past Competition.

2. At the conclusion of the above competition, the total marks scored by each Directorate will be added up and an order of merit made. Points towards RD Banner out of 70 will be awarded.

3. However, individual prizes will be given to the cadets standing 1st, 2nd and 3rd in each event.

**Venue**

4. All the competitions will be conducted in NCC Auditorium located at the RD Campsite.

**Participation**

5. The following category of personnel will not participate in cultural competitions:

- (a) **Professionals.** Professional assistance of any kind is NOT permitted after the cadets have come on the stage.
- (b) Any person other than cadets of the RD Camp, as per the nominal roll submitted.
- (c) Officers, GCIs and PI Staff.
- (d) Cadets detailed for Band and R&V competitions.

6. The following points will be noted: -

(c) "For stage décor, heavy cumbersome articles will be avoided. Size of Props will not exceed 8 feet in height and 12 feet in width."

(d) The entire team will be disqualified if any unauthorised person forms part of the team.

(e) In case any professional assistance is rendered after the cadets have assembled on the stage, a penalty of 20 marks will be deducted from the Directorate score for this item.

(f) There will be an arrangement for light signals to control the timings. A green light will indicate the commencement of the time, an amber light will be used to warn the participants that only two minutes are left for the event to be over and a red light will be used to indicate to the participants that their allotted time is over. Maximum time for each event is laid down, and 01 mark will be deducted for each 03 seconds extra time taken after the Red light is switched on.

(g) The entire team will be penalised by 10 marks per person, in case the number of participants exceeds or are less than the limit laid down. Hence minimum and maximum strength of each event must be adhered to.

(h) Girl Cadets will wear only plastic bangles during competitions.

(j) Directorate will be liable to imposition of penalty in case of undue delay in presentation of their item. Such penalty will be imposed at the discretion of the Chief Judge (Presiding Officer of the Bd of Officer). However, 10 minutes to include 03 minutes to clear the Stage and 07 minutes to set up, will be allowed before consideration for penalty.

(k) Garments worn under the 'GHAGHRA' should preferably be of the same colour as that of the 'GHAGHRA'.

(l) Items will be selected judiciously for various Cultural Programmes and VIP visits.

### **Submission of Nominal Rolls and Synopsis**

7. Directorates will submit the nominal roll of their teams for each competition in triplicate to the OIC Competitions and Judges 72 hours in advance of the competition.

8. Synopsis of all events in Hind and English will also be handed over to Cultural Officer for submitting to the judges prior to the competitions. Synopsis is to be laminated on card of size 14 cm X 21 cm and shall not exceed 100 words.

9. Directorates will ensure that cadets are given requisite coaching and are deputed by name to read out the theme of the item being presented by their respective Directorates.

10. Any changes in the composition of teams due to unforeseen circumstances will be considered only on the written request of the Contingent Commander giving reasons for such a change. Till the Chief Judge approves it, no change will be accepted.



oversee the conduct of the competitions and shall give, on the spot decisions in case of any dispute/protest. His decision will be final.

### **Declaration of the Results**

12. Results of each event will be finalized and signed by the Board of Officers/Judges. These will be announced after due approval of DGNCC.

### **Musical Instruments and Stage Decor**

13. Under mentioned instruments are allowed:-

(a) Contingent will bring their own musical instruments, dress and other accoutrements required for their performance. In this regard the Directorate may contact their State Cultural representative in Delhi for necessary assistance.

(b) Other arrangements necessary for conduct of the competitions on all days will be made by Officer In-charge Cultural who will be assisted by male and lady ANOs. In addition, two GCIs and two JCOs/NCOs will assist in communications on stage. Light & signal equipment will be arranged by OIC Signal.

(c) 'Diyas' and similar flammable materials/props will not be used as there are fire hazards.

### **Administrative Arrangements**

14. Following arrangements will be done:-

(a) All administrative arrangements for the competition on all days like provisioning of tables, chairs, glasses, water etc., will be made by the Camp Commandant. He will also be responsible for providing light refreshment to cadets outside the Auditorium.

(b) Arrangement of Heaters for the Cadets outside the Auditorium.

(c) Mess Secretary will be responsible for provision of light refreshment to officers & families outside the Auditorium.

(d) Officers' Institute will cater for Light Refreshment for the judges during the conduct of competition.

(e) Delhi Directorate and OIC Auditorium will be responsible for flower arrangements and stage decorations for all competitions.

### **Rules of Competitions**

#### **15. Group Dance**

(a) Time - 5 Min + 2 Min (Max 07 Minutes)

(b) Group - Minimum number of cadets – 10. Maximum number of cadets – 20

(e) Points Allotted

<u>Presentation</u> <u>(40 points)</u>			<u>Composition, Dance &amp; Costume</u> <u>(55 points)</u>			<u>Music &amp; Instruments</u> <u>(55 points)</u>		<u>Total</u>
MC	Props	Presentation & Brochure	Synchronisation & Skills	Choreography & Innovations	Costumes	Quality of Music	Quality of Instrument Synchronisation	
5	10	25	25	20	10	35	20	<b>150</b>

16. Group Song

(a) Time - 5 Min + 1Min (Max 06 Minutes)

(b) Group - Minimum number of cadets 10, Maximum number of cadets 20 (including musicians on stage or in the background).

(c) Dress - Appropriate

(d) Language - Hindi/English/Regional

(e) No dance of any type is permitted in this event.

(f) Points Allotted

<u>Presentation</u> <u>(30 points)</u>		<u>Group Composition &amp; Dress</u> <u>(20 points)</u>			<u>Rendering &amp; Composition of Song</u> <u>(20 points)</u>	<u>Music &amp; Tune Quality</u> <u>(30 points)</u>	<u>Total</u>
MC	Overall Presentation & Brochure	Composition of Singers (Boys & Girls)	Instruments	Dress			
5	25	5	5	10	20	30	<b>100</b>

17. Ballet/Dance

(a) Time - 5 Min + 1 Min (Max 06 Minutes)

(b) Group - Minimum number of cadets – 04 (Excluding musicians on stage or in the

(e) Points Allotted

<u>Presentation</u> <u>(30 points)</u>		<u>Composition,</u> <u>Synchronisation &amp;</u> <u>Skills (40 points)</u>		<u>Theme</u>	<u>Music &amp;</u> <u>Background</u> <u>Score</u>	<u>Total</u>
MC	Props	Synchronisation & Skills	Choreography & Innovations			
5	25	20	20	15	15	<b>100</b>

## **RULES FOR BEST CADET COMPETITION AND YEP SELECTION**

### **General**

1. Best cadet and YEP competitions will be held during the RDC. These competitions are held to select 'best cadets', The selected cadets are awarded a 'baton' by the Prime Minister during the PM's Rally. The competition has the following components:

- (a) **Best Cadet**. Only nine cadets per Dte will be fielded in the competition. Best Cadet (State) will not be held during RDC.
- (b) **Best Cadet (State)**. This will be held at State Dte level only.
- (c) **YEP Selection**. To select the cadets eligible for the YEP.

2. The Best Cadet competition will carry 100 points towards each of the nine categories. Total points contributing towards the RD Banner will be 50, which will be awarded separately for each category based on the merit list drawn, based on the results of the competition.

3. Besides the "interview and personality", the performance of the cadets in service subjects would be considered for selection for YEP.

4. "The Best Cadet and YEP selection competition will be run on similar lines though with varying bias as per the aim of the competition. Both the competitions will be run on a similar format as per the instruction given below."

### **Aim**

5. The aim of the competitions is to select outstanding cadets of various State Directorates in a healthy competitive environment to provide them an opportunity to get a sense of achievement.

### **Participation**

6. One cadet per directorate per category will participate in BC competition. The scores obtained by these cadets will be counted towards RD Banner. The competition will be conducted **for all nine categories** as under :-

- (a) SD (Army)
- (b) SD (Navy)
- (c) SD (Air)
- (d) SW (Army)
- (e) SW (Navv)

(h) JD /JW (Navy)

(j) JD/JW (Air)

7. A maximum of nine cadets per vacancy, for all the YEP vacancies (including reserve) allotted to the state may be nominated for the YEP.

### **Selection at Directorate Level**

8. Directorates will constitute a Board of officers to carry out screening/selection of participants in the Best Cadet and YEP Competitions as per criteria laid down by them, which will be in conformity with the rules framed by DG NCC. The DDsG of the respective Directorates shall preserve selection proceedings and results thereof for three years.

### **Submission of Nominal Roll and Bio-Data**

9. Nominal Rolls of the Best Cadet competition along with their Bio-data as per format promulgated are to be forwarded in triplicate to this HQ by 15 Dec. The photographs affixed on the Bio-data are to be duly attested by the DDG. These documents must be delivered to Dir MS /JD MS (A) by 15 December positively through a special courier who will be one of the PI Staff detailed on contingent duty RD Camp. Director/JD of the Directorate may sign the above documents only if DDG is not posted in that Directorate.

10. The bio-data of the YEP cadets will be submitted separately by the dtes to the Trg Dte.

11. Bio-data will be prepared on Bond Paper of A4 size and placed in separate file cover for each Cadet with Name, Number, Rank and Unit of the cadet written on the file cover. Best Cadet folders are to be sent to MS Directorate and YEP cadet folders to Training Directorate. For cadets recommended for both, two copies are to be sent to MS Directorate and one copy to Training Directorate.

12. Directorates will earn penalty points for submission of Bio-data later than 15 Dec. Each day of delay will earn a penalty of ½ point.

### **Eligibility**

13. Eligibility conditions will be as follows: -

#### **(a) JD/JW Cadets.**

- (i) Cadets of 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup> classes only.
- (ii) Must have attended a minimum of 75% of parades conducted during the current year of NCC training.
- (iii) Cannot be from 1<sup>st</sup> year of NCC Training in JD/JW.
- (iv) Must have attended at least one camp.

#### **(b) SD/SW Cadets.**

- (i) Must have attended minimum one camp.
- (ii) Must have attended minimum of 75% of parades conducted during each year of his/her NCC training.
- (iii) Must be from 2<sup>nd</sup> or 3<sup>rd</sup> year of NCC Training in SD/SW.

(vi) Nominees can be in the final year of NCC or graduation course. However, award of monthly scholarships listed in Para 14 (a) to 14 (f) below, will only be granted to cadets who are not in the final academic year of BA, B Com or B Sc, at the time of the competition.

(c) **YEP**. While the nominees for BC can be from the final year of NCC or graduation course, cadets sponsored for YEP/Naval Cruise will not be in the final year of NCC or graduation. This is because cadets selected for YEP during RDC actually proceed to a foreign country or Naval Cruise only in the next academic year. There is no provision for financing the expenditure of those cadets who cease to be part of NCC any more. For YEP, a cadet must pass in all subjects/ tests.

### **Awards & Incentives**

14. Winners of the Best Cadet competition will be awarded the following scholarships:-

(a) **SD (Army)**. COAS Scholarship for one year is Rs 3600/- to be disbursed through the college in 12 monthly instalments of Rs 300/- each.

(b) **SW (Army)**. COAS scholarship for one year is Rs 3600/- to be disbursed, through college, in 12 monthly instalments of Rs 300/- each.

(c) **SD/SW (Navy)**. CNS scholarship for one year is Rs. 3000/- to be disbursed, through college in 12 monthly instalments of Rs. 250/- each.

(d) **SW (Air)**. CAS Scholarship for one year is Rs 6000/- each to be disbursed through college in 12 monthly instalments of Rs 500/- each.

(e) **JD & JW (Air)**. CAS Scholarship for one year is Rs 3000/- each to JD & JW to be disbursed through school in 12 monthly instalments of Rs 250/- each.

(f) **DGNCC Scholarship**. The DG NCC has instituted the following scholarships (to be awarded by Trg Directorate in cash/ cheque during RDC banner as per MoD letter No. 9827/H&A/NCC HQ/ MS (A)/51/D/GS-VI/2013 dated 18 Feb 2014) :-

(i) **SD (Army/Navy/Air) & SW (Army/Navy/Air)**

(aa) 1st position in each category - Rs 8,000/-

(ab) 2nd position in each category - Rs 6,000/-

(ac) 3rd position in each category - Rs 4,000/-

(ii) **JD/JW (Army/Navy/Air)**

(aa) 1st position in each category - Rs 6,000/-

(ab) 2nd position in each category - Rs 4,000/-

(b) Medals/Prizes and Merit Certificate at one of the Prize Distribution ceremonies at the RDC. These will be distributed to the cadets securing first three positions in each category. Others will be issued certificates by Directorates for having represented the Directorate.

16. In addition to the above some Directorate/State Governments also give incentive/awards to the above awardees/prize winners.

### **Conduct of Competitions**

17. **General.** A Board of Officers/Judges composed of officers from HQ DG NCC, OTA Kamptee and OTA Gwalior will conduct tests for all the events of this competition. No test will be conducted by officers of any NCC Directorate/Group / Unit.

18. Interview Board will be constituted under the orders of DGNCC at every RD Camp. Results will be approved by the DGNCC and preserved by OIC competition, that is, DDG (MS) for 3 years.

19. Interview for Selection of BC and YEP. The interview for selection of BC will be two tiered as follows:-

(a) Interview by a Board of Officers consisting of the ADG (A) and Commandant OTA, Gwalior/ Kamptee or other DDGs from HQ DG NCC.

(b) Final interview by DG.

### **Tests**

20. **Written Test (General Knowledge).** Candidates scoring less than 30 percent marks in the written test will be considered as "FAILED" unless relaxed by the DG based on the overall results.

(a) **Current Affairs.** (Covering period for twelve months commencing 01 Jan of previous year upto 02 Jan of RDC year). This may include the following:-

(i) <b>Own Country.</b> (25 points)	<b><u>Points Allotted</u></b>
(aa) Who's who	5
(ab) Political Situation	5
(ac) Economy	5
(ad) General Science and Technological Developments	5
(ae) Miscellaneous	5
(ii) Neighboring and Other Countries. (15 points)	
(aa) Who's Who	5
(ab) Political situation	5
(ac) Miscellaneous	5

(b) **Sports.** (10 points)

(c) **Service Subjects (100 points)**

21. (a) <b><u>Drill.</u></b>	<b><u>Best Cadet</u></b>	<b><u>YEP</u></b>
• Turn Out	20	10
• Bearing	20	10
• Word of Command	20	10
• Control Over Squad	30	15
• Steadiness and Confidence	20	10
• Own Drill Movements	40	20
	<b>Total 150</b>	<b>75</b>

(b) **Firing - Best Cadet. (150 points)**

- Practice. Application
- Distance 25 M
- No.of rounds 15
- Position 5 shots each in Lying  
Unsupported, Standing and Kneeling  
Position
- Target NRAI 50 meter official target
- No of Shots per target 5 Shots
- Record Targets One for each position
- Scoring As per actual hit on target
- HPS 15 for each firer
- Weapons .22 Mark III/Mark IV/Sporting/ Deluxe  
Rifle
- **Timing, Misfires and Procedures.**

(aa) All practices will be timed. 100 seconds will be given for firing five rounds in lying and kneeling positions. 120 seconds will be given for the standing position practice. An additional 10 seconds per misfire will be given for a maximum of two misfires.

(ab) Therefore, at the firing point, the "Time Up" whistle/ signal will be given at the time for practice plus ten seconds plus ten seconds. Consequently, a lying/ kneeling position practice will be completed in a maximum of 120 seconds and the standing position practice will finish in 140 seconds.

(ac) Firing point judges will ensure that only misfires are fired in the extra time.

(ad) In case of more than five shots on a target, the poorest five will count. However, in case it is proved that the additional shots are due to the fault of another firer, the best shots will count.

22. **IQ & Personality Test. (300 points)**

(a) Personal bearing, turnout disposition and mannerism

(b) Communication skill. clarity of thought and expression.



23. **DG's Interview.** 100 points

24. **Participation in other RD Events.** Maximum marks for this is 50. A Cadet can participate in a maximum of three of under mentioned events. 10 marks each will be allocated:-

- (a) Cultural Pgme (Ballet)
- (b) Cultural Pgme (Group Dance)
- (c) Cultural Pgme (Song)
- (d) NIAP
- (d) MC for Cultural Event
- (e) Flag Area Briefing
- (f) Motivation Hall Briefing
- (g) DG Award for outstanding performance – 10 Mks
- (h) Grouping of 3 cm or less (for YEP) and firing score of 125 or more (for Best Cadets) – 05 Mks  
Score of more than 70% in written test– 05 Mks
- (j) Guard of Honour /Rajpath – Participation in these events by cadet will not give them any point.

25. The scores for Best Cadet and YEP Competitions may be summarized as under:-

<b><u>Event</u></b> <b><u>YEP</u></b>	<b><u>Best Cadet</u></b>	
Written Test 100 = 150	50 (GK) + 100 = 150	50 (GK) +
Drill	150	75
Firing	150	-
Personality and Communication Skills	300	300
DG Interview	100	100
Participation in RDC Events	50	50
<b>Total</b>	<b>900</b>	<b>675</b>

**Notes:** (Minimum Performance Level)

(a) It is compulsory for Best Cadet competitors to participate in all events. In case of non-participation in any event the cadet will face a disqualification that will debar him from further participation in the competition.

(b) The actual marks secured in each subject/event of the test conducted for cadets competing in the Best Cadet Competition during RDC. will be included.

26. OIC Competitions will compile the results including points awarded by the Interview Board. The total points acquired by each cadet will be divided by 10 to scale down the score out of maximum 100 points. The OIC Competitions will thereafter prepare the merit list of participants in their respective categories and of Inter Directorate positions separately.

27. Results of Best Cadet Competition will be submitted duly authenticated by the OIC Competition as under: -

(a) Interim Results. For obtaining security clearance for likely recipients of Best Cadet Awards at PM's Rally on 27 Jan, following particulars of three cadets leading in each of the six categories of Best Cadet Competition will be handed over to RD Cell & Dir (Coord), in triplicate, by 18 Jan: -

- (i) No, Rank and Name
- (ii) Wing/Division
- (iii) Unit and Directorate
- (iv) Date of Birth and Age
- (v) Fathers name, Occupation and Address

(b) Final Results. The final result will be handed over to RD Cell in triplicate by 1000 hrs on 22 Jan for arranging prize distribution, informing Directorates concerned and press release.

### **SPECIAL INSTRUCTIONS ON CONDUCT OF BEST CADET COMPETITION AND YEP SELECTION**

1. **Written Test.** All cadets appearing for Best Cadet and YEP Competition will appear for General Knowledge and Service Subjects Test. It will be held in the Auditorium where following preparations will be made under the instructions of Camp Commandant: -

(a) Seating arrangements.

(b) Tables will be placed for submission of answer sheets. These will be placed duly marked as under: -

- (i) Best Cadet SD (Army)
- (ii) Best Cadet SD (Navy)
- (iii) Best Cadet SD (Air)
- (iv) Best Cadet SW (Army)
- (v) Best Cadet SW (Navy)
- (vi) Best Cadet SW (Air)
- (vii) Best Cadet JW
- (viii) Best Cadet JD

(c) Chairs for invigilators

(d) Drinking water and toilet arrangements.

(e) All the competitors will bring their own clip boards and writing material.

- (h) Identity cards of the cadets competing will be checked before they are seated.
- (j) Cadets will be seated wing-wise. It will be ensured that cadets of any one Directorate do not sit in the same line.
- (k) Officers distributing the paper will have both English and Hindi version.
- (l) In case any cadet asks for any clarification in the question paper, invigilator on duty will make the cadet to stand up before giving out explanation or clarification.
- (m) Staff Required. Staff required for administrative arrangement is as under:-
- (i) JCO - 1
  - (ii) NCOs - 2
  - (iii) Lady NCC Officers /GCI/SMI - 2
  - (iv) Lascars – 4
- (n) **Stores Required**. The following stores will be required: -
- (i) Tables - 11
  - (ii) Drawing Sheets - As per requirement
  - (iii) Writing Material
  - (iv) Sign Board - 1 (Best Cadet & Youth Exchange Written Test)

2. **Drill**. All the Best Cadet competitors will appear for Drill Test. It will be held in one of the wings of Garrison Parade Ground. The following arrangements and method for conduct of drill test will be adopted: -

- (a) The drill will be without arms.
- (b) Staggered timing will be given to all wings (one hour for each wing).
- (c) Five squads of 12 cadets each will be arranged for squad drill and fault finding. These cadets should be other than the competitors for 'best cadet'.
- (d) Cadets will be marshalled 15 minutes earlier.
- (e) The competition will be held in two parts i.e., personal drill & words of command. The details are as follows: -
- (i) Personal drill, Turnout and Bearing.
    - (aa) All best cadet competitors of a Div/Wing shall be made to stand in one row or in twos and the Board of Officers shall give marks for their turnout and bearing.
    - (ab) Each cadet shall be made to do Drill individually. JCOs/NCOs will be briefed by the Board as to what words of command are to be given to the cadets.
  - (ii) Words of Command and Ability to Conduct Squad Drill. All cadets will be briefed on the procedure to be adopted and drill to be done. Each cadet shall be asked to conduct squad drill for a squad of 12 cadets.

- (ac) UOI/SMI - 1
- (ad) Lascars - 2

(iv) Stores. The following stores will also brought at the venue:-

- (aa) Tables - 3
- (ab) Chairs - 5
- (ac) Stopwatch - 1
- (ad) Clip Boards & Writing Materials (for Board of Officers) - 10
- (ae) Blank Papers - 100
- (af) Pencils - 10

3. **Firing Course.** Firing competition will be carried out, preferably in the training area of Rajputana Rifles Regimental Center (RRRC). Camp Adjutant/Assistant Adjutant/Officer detailed Camp Commandant will be required to carry out liaison with the Center and ensure that the ranges are available for these events as under:-

(a) Firing.

(i) Short or Classification ranges at RRRC will be arranged well in time by personal liaison with their GSO 1 (Training). One copy of the 'range standing orders' will also be procured from RRRC.

(ii) NRAI Target as required, including 50% reserve will be arranged on as required basis.

(iii) All cadets will be asked to carry their personal weapons. SD cadets will also carry one DP/DPBF rifle for Obstacle Course.

(iv) One Durrie/Ground Sheet, one Pull Through, one .22 Cleaning Rod and adequate targets and papers will be carried by each contingent.

(v) Each contingent will bring adequate quantity of .22 ammunition to cater for both the Best Cadet as well as the YEP firers. The ammunition will be drawn by the JCO nominated for making the advance arrangements as per requirements two hours before the start of Firing Competitions. In this regard, the Adjutant should give written instructions to Kote JCO for issue of ammunition as well as for detailing an armourer.

(vi) One x 3 Ton vehicle for carrying of stores, 3 x 3 Ton vehicle for conveyance of cadets and one x Gypsy for conveyance of officers will be detailed.

(vii) The administrative vehicle will be sent to the firing range with staff and stores two hours before commencement of firing.

(viii) All SD/SW/JW/JD cadets will be marshalled near the Range and their identity cards will be checked. Identity cards of SD cadets will also be checked prior to the Obstacle Course.

(ix) Details of six cadets each will be made in a random sequence and necessary instructions passed on to the cadets by one of the Judges.

(x) Warmer rounds will not be fired on the targets. Clear cut instructions on this account will be given by the Firing Point Officer to each detail, while issuing orders for firing.

(xi) Point 22 Mark III/Mark IV/Deluxe/Sporting Rifle will be used. Telescopic sights will not be used.

(xii) After firing by each Detail new target paper will be pasted for the next Detail. This process will continue (on each target) till firing is over.

- (iv) Flag Red - 6
- (v) Red jacket - 4
- (vi) Durrie/Ground Sheet - 1 per contingent
- (vii) Pull through/.22 cleaning rod - 1 per contingent
- (viii) Table - 2
- (ix) Chairs - 4
- (x) Ammunition/.22 - 100 rounds per Contingent

(c) **Staff.**

- (i) JCO - 1
- (ii) NCOs - 2
- (iii) Lascars - 2
- (iv) Nursing Assistant - 1

(d) **Stores.**

- (i) Tables -3
- (ii) Chairs -4
- (iii) Kanats -4

**INTER DIRECTORATE DISCIPLINE COMPETITION****Aim**

1. The aim of this competition is to judge the directorates on the level of discipline maintained, to include the discipline of the State Directorate contingent during the RDC.

**Assessment**

2. This competition will be conducted in two parts as under :-

Ser No	Assessment	Total Points	RD Points	Banner	Annexure
(a)	Part 1 - Discipline & DV Cases	500	50		O1
(b)	Part 2 – Discipline during RDC	240	5		O2
		<b>740</b>	<b>85</b>		

**PART -I : DISCIPLINE AND DV CASES****Aim**

3. The aim of this part of the competition is to ensure that the State Directorates maintain acceptable standards of discipline and ensure timely completion of Courts of Inquiry into cases involving infringement of discipline.

**Assessment**

4. The assessment will be carried out as under :-

(a) **MT Accidents**. A penalty of ten (10) points will be imposed for each case of MT accident where the Court of Inquiry finds NCC personnel of the State Directorate to be at fault. This penalty will be imposed only on the State Directorate whose personnel are blamed for MT accident.

(b) **Accidental Death of NCC Cadet during Training Activity**. A penalty of twenty (20) points will be imposed for each case of death of an NCC cadet during training activity, where the Court of Inquiry finds NCC personnel of the State Directorate, conducting the Training activity, to be at fault.

(c) **DV Cases**. A graduated increase in penalty points will be imposed for non-completion of each Courts of Inquiry, Board of Officers and other discipline cases in time, as under :-

	<b><u>Time Frame</u></b>	<b><u>Penalty</u></b>

(v)	Fourth 15 days delay	Minus 20 points
(vi)	Thereafter for every upto 30 days delay	Minus 50 points

(d) The penalty for delay in completing the inquiry/board for any particular case will not be for more than 365 days. The penalty will not be levied twice for same case.

(e) The merit list will be made as per the points obtained by the Dte after deduction of penalties from the total of 500 points.

(f) RD Banner points will be awarded as per the position i.e Dte coming first will get 50 RD Banner points, second 49 Points, third 48 points and so on.

### **Calculation of RD Banner Points**

5. The points will be calculated as under :-

<b><u>Ser No</u></b>	<b><u>Directorate</u></b>	<b><u>Number of Cases</u></b>	<b><u>Points</u></b>			<b><u>Position</u></b>
			<b><u>Total Awarded</u></b>	<b><u>Out of 500</u></b>	<b><u>RD Banner (50)</u></b>	
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	
				<b>C - B</b>	<b>(C-B)/10</b>	

### **Duration**

6. This competition will cover the period 01 Dec 30 Nov. The State Directorates will forward quarterly returns as on 28/29 Feb, 31 May, 31 Aug, and 30 Nov to reach HQ DGNCC by 15th of the following month. A Final return for the complete period from 01 Dec to 30 Nov will also be forwarded so as to reach HQ DGNCC by 20 Dec. The reports will be forwarded to the MS Directorate with a copy to Training Directorate (RDC Cell).

### **Format of Returns**

7. The format of the returns will be as under :-

(a) **MT Accident: Return**

### **MT ACCIDENT RETURN IN RESPECT OF DIRECTORATE FOR THE QR ENDING**

<b><u>Ser No</u></b>	<b><u>MT Accidents involving NCC Vehicles</u></b>	<b><u>Date of Accident</u></b>	<b><u>Accident reported vide</u></b>	<b><u>Court of Inquiry ordered vide</u></b>	<b><u>Blamed/ Not Blamed</u></b>	<b><u>Penalty Points</u></b>
	(Details of vehicles)		Letter Reference			

Ser No	MT Accidents involving NCC Cadet	Date of Accident	Accident reported vide	Court of Inquiry ordered vide	Blamed/ Not Blamed	Penalty Points
	(Details of cadet)		Letter Reference			

(c) **DV Cases: Return****DV CASES RETURN IN RESPECT OF DTE FOR THE QR ENDING**

Ser No	DV Case	Court of Inquiry ordered vide	Date of Completion	Penalty Points
	(Details of vehicles)			

**Note**

- (a) All above returns must be timely and correct.
- (b) 10 penalty pts will be deducted for violation on either count.

**PART II - INTER DIRECTORATE DISCIPLINE COMPETITION DURING RDC****Aim**

8. The aim of the competition will be to ensure the discipline and well being of cadets during RDC.

**Duration**

9. The competition will be conducted from the time of arrival of contingents at Delhi till their departure. The period after 23 Jan will count towards the next RDC.

**Points**

10. The competition will be conducted out of 240 points. It will contribute 35 points toward the RD Banner.

**Conduct**

11. A board of officers will be constituted for conducting the competition. The board will not violations of discipline by cadets and award negative points as given below for each infringement:-

- (a) Major Violation - 5 Points per violation



**(c) Non nomination of cadets as per Special Instructions to ensure Pan India presence – 2 points per violation.**

12. Presiding Officers of various boards and officers in charge of various events will also inform the Presiding Officers of the Discipline Competition about any infringements by Directorates. Besides, the board will also conduct random checks and award penalty points, if any.

13. Points that will be checked for each violation are given below :-

**(a) Major Violation**

- (i) Use of foul language/fighting by cadets.
- (ii) Smoking.
- (iii) Consuming liquor.
- (iv) Found in out of Bounds area.
- (v) Movement of boys in Girl's area.
- (vi) Movement of girls in Boy's area.
- (vii) Arguing with superiors.
- (viii) Disobedience.
- (ix) Non adherence of Camp Discipline.
- (x) Feigning sickness.
- (xi) Stealing.
- (xii) Absent from camp.
- (xiii) Late on parade.
- (xiv) Any other major violation.

**(b) Minor Violation**

- (i) Dirty toilets.
- (ii) Throwing litter.
- (iii) Not making use of urinals and toilets.
- (iv) Line Area found dirty.
- (v) Dirtying of walls/staircases.
- (vi) Deficiency of bulbs or other accessories.
- (vii) Fire fighting equipment not functional.
- (viii) Improper hair cut.
- (ix) Not shaving.
- (x) Uniform not pressed.
- (xi) Boots not polished.
- (xii) Improperly turned out/shabbily turned out.
- (xiii) Consumption of food or water from un-authorized sources.
- (xiv) Any other misdemeanor.

**INTER DIRECTORATE CULTURAL COMPETITION DURING NIC - II, DELHI**

**General**

1. An Inter Directorate Cultural Competition will be conducted during NIC-II at Delhi. The competition will carry 100 points, to be scaled down to 15 RD Banner points.

**Events**

<b><u>Ser No</u></b>	<b><u>Item</u></b>	<b><u>Number of Participants</u></b>	<b><u>Time Alloted (mins)</u></b>	<b><u>Marks</u></b>	<b><u>RD Banner Points</u></b>	<b><u>Annexure</u></b>
(a)	Group Song	07 to 10	5	50	10	P1
(b)	Ballet/ Dance	04	6	50		
<b>Total</b>				<b>100</b>		

**Note.** Total strength for both items together, will not exceed 20 cadets.

2. At the conclusion of the above competition, the total marks scored by each Directorate will be added up and an order of merit made. Points towards RD Banner out of 10 will be awarded.

3. However, individual prizes will be given to the cadets standing 1st, 2nd and 3rd in each event.

4. **Venue.** All the competitions will be conducted in NCC Auditorium located at the RD Campsite.

5. **Participation.** The following category of personnel will not participate in cultural competitions:-

(a) **Professionals.** Professional assistance of any kind is NOT permitted after the cadets have come on the stage.

(b) Any person other than cadets of the NIC-II Camp, as per the nominal roll submitted.

(c) Officers, GCIs and PI Staff.

6. The following points will be noted : -

(a) Participants for competitions including those who provide background music will be cadets only. Identity Card will be checked before the competitions begin.

(c) “For stage décor, heavy cumbersome articles will be avoided. **Size of Props will not exceed 8 feet in height and 12 feet in width.**”

(d) The entire team will be disqualified if any unauthorised person forms part of the team.

(e) In case any professional assistance is rendered after the cadets have assembled on the stage, a penalty of 10 marks will be deducted from the Directorate score for this item.

(f) There will be an arrangement for light signals to control the timings. A green light will indicate the commencement of the time, an amber light will be used to warn the participants that only two minutes are left for the event to be over and a red light will be used to indicate to the participants that their allotted time is over. Maximum time for each event is laid down, and **05 marks will be deducted for each 30 seconds of extra time taken after the Red light is switched on.**

(g) The entire team will be **penalised by 05 marks per person**, in case the number of participants exceeds or are less than the limit laid down. Hence minimum and maximum strength of each event must be adhered to.

(h) Girl Cadets will wear only plastic bangles during competitions.

(j) Directorate will be liable to imposition of penalty in case of undue delay in presentation of their item. Such penalty will be imposed at the discretion of the Chief Judge (Presiding Officer of the Bd of Officer). **However, 10 minutes to include 03 minutes to clear the Stage and 07 minutes to set up, will be allowed before consideration for penalty.**

(k) Garments worn under the ‘GHAGHRA’ should preferably be of the same colour as that of the ‘GHAGHRA’.

7. **Submission Of Nominal Rolls And Synopsis.** Directorates will submit the nominal roll of their teams for each competition in triplicate to the OIC Competitions, Delhi Dte and Judges 72 hours in advance of the competition.

8. Synopsis of all events in Hindi and English will also be handed over to Cultural Officer for submitting to the judges prior to the competitions.

9. Directorates will ensure that cadets are given requisite coaching and are deputed by name to read out the theme of the item being presented by their respective Directorates.

10. Any changes in the composition of teams due to unforeseen circumstances will be considered only on the written request of the Contingent Commander giving reasons for such a change. Till the Chief Judge approves it, no change will be accepted.

11. **Board of Officers/Judges.** A Board of Officers nominated by HQDGNCC will judge the competitions. DDG (MS) will approve the composition of the Board of Officers. DDG (MS) will also be an observer to oversee the conduct of the competitions and shall give on the spot decisions in case of any dispute/protest. His decision will be final.

### 13. Musical Instruments and Stage Décor.

- (a) Contingents will bring their own musical instruments, dress and other accoutrements required for their performance. In this regard the Directorate may contact their State Cultural representative in Delhi for necessary assistance.
- (b) Other arrangements necessary for conduct of the competitions on all days will be made by Officer In-charge Cultural Delhi Dte who will be assisted by male and lady ANOs. In addition, two GCIs and two JCOs/NCOs will assist in communications on stage. Light & signal equipment will be arranged by OC Camp.
- (c) 'Diyas' and similar flammable materials / props will not be used as there are fire hazards. No Smoke is permitted.

### 14. Administrative Arrangements.

- (a) All administrative arrangements for the competition on all days like provisioning of tables, chairs, glasses, water etc., will be made by the Camp Commandant, NIC. He will also be responsible for providing light refreshments to cadets outside the Auditorium.
- (b) Arrangement of Heaters, if required for the Cadets outside the Auditorium.
- (c) Delhi Directorate will be responsible for flower arrangements and stage decorations.

## RULES FOR INTER DIRECTORATE CULTURAL COMPETITION DURING NIC – II, DELHI

### 15. Group Song.

- (a) Time - 4 Min + 1Min (Max 05 Minutes)
- (b) Group - Minimum number of cadets - 07 Maximum number of cadets - 10 (including musicians on stage or in the background)
- (c) Dress - Appropriate
- (d) Language - Hindi / English / Regional
- (e) Points Allotted :-
  - (i) Group Composition and Dress - 10
  - (ii) Renderings and composition - 12
  - (iii) Lyrics and composition - 12
  - (iv) Tune - 10
  - (v) Presentation - 06

**Total - 50**
- (f) No dance of any type is permitted in this event.

(b) Group - Minimum number of cadets – 04 (Excluding musicians on stage or in the background)

(c) Music and Instruments - Can be live or recorded.

(d) Stage Décor - No professional or hired arrangements will be allowed.

(e) Points Allotted :-

(i) Theme - 08

(ii) Presentation including costumes - 15

(iii) Composition, Synchronization & Skill - 20

(iv) Music and Background sound - 07

**Total - 50**

**INTER DIRECTORATE R&V EQUESTRIAN COMPETITIONS**

1. **General:** The following Inter Directorate R&V Equestrian Competitions will be held during DGNCC RD Camp to assess the equestrian training and skills of the cadets as well as the horses.

<b><u>Ser No</u></b>	<b><u>Events</u></b>	<b><u>Category</u></b>
1.	Dressage	(a) Boys Veteran (b) Boys Novice (c) Girls Veteran (d) Girls Novice
2	Show Jumping ( Normal)	(a) Boys Veteran (b) Boys Novice (c) Girls Veteran (d) Girls Novice
3.	Show Jumping (Top Score)	(a) Boys Veteran (b) Boys Novice
4.	Tent Pegging	(a) Boys Veteran (b) Boys Novice
5	Hacks	(a) Boys Veteran (b) Boys Novice (c) Girls Veteran (d) Girls Novice
6	Dr Roop Jyoti Sharma Trophy	Best Tent Pegger
7	DG RVS Cup	Best Show Jumper

2. The cadets and the horses for participation in the Annual NCC horse show will be selected based on the performance during the above competitions.

3. **Venue:** The competitions will be held during Annual NCC RD Camp at Delhi before Annual NCC Horse Show at the venue provisioned by HQ DGNCC.

4. **Jury:** Suitable jury comprising of RVC Officers/JCOs will be detailed by HQ DGNCC in consultation with Dte Gen RVS for judging the competitions.

5. **Participants:** Boys and Girls cadets (Novices and Veterans) from R&V NCC units will participate in these competitions. An R&V cadet can attend maximum of two RD camps as SD/SW but should preferably participate in Novice Competitions in his or her first RD Camp and in veteran events during second RD Camp. However, if an R&V cadet takes part in veteran in his or her first RD Camp itself then he or she will not be allowed to participate in Novice/Veteran events during next RD Camp. Hence, a cadet will not take part in the same event of the same category more than once.

**Best Rider**

- (b) Best Rider (Girls)
- (c) Best Tent Pegger (Boys)
- (d) Best Show Jumper (Open)

7. **Selection Criteria:** The Jury will decide the best rider for above categories as per the criteria below:

(a) **Best Rider (Boys):** The basis for judging the best rider (Boys) will be the highest aggregate points secured by each rider in the following individual competitions as per details below:

Ser No	Event	Position and Points Allotted			
		I	II	III	IV
(i)	Show Jumping (Normal)	4	3	2	1
(ii)	Show Jumping (Top Score)	4	3	2	1
(iii)	Tent Pegging	4	3	2	1
(iv)	Dressage	4	3	2	1

(b) **Best Rider (Girls):** The basis for judging the best rider (Girls) will be the highest aggregate points secured by each rider in the following individual competitions as per details below:

Ser No	Event	Position and Points Allotted			
		I	II	III	IV
(a)	Show Jumping (Normal)	4	3	2	1
(b)	Dressage	4	3	2	1

(c) **Best Tent Pegger (Boys) {Dr.Roop Jyoti Sharma Trophy}:** Best four riders each from Tent pegging Boys (Veteran) and Tent Pegging Boys (Novice) will be permitted to take part in the best tent pegger competition.

(d) **Best Show Jumper (DG RVS Cup):** Best four cadets from each of the following equestrian competitions will be selected and permitted to take part in best show jumper competition:

- (i) Show Jumping (Normal) Boys (Veteran)
- (ii) Show Jumping (Normal) Boys (Novice)
- (iii) Show Jumping (Normal) Girls (Veteran)
- (iv) Show Jumping (Normal) Girls (Novice)
- (v) Show Jumping (Top Score) Boys (Veteran)
- (vi) Show Jumping (Top Score) Boys (Novice)

9. **Dressage**: In this competition, the training of the cadets and their mounts is judged in dressage arena where they perform a series of predesignated movements or a dressage test.
10. **Appeal Committee**: The following will constitute the appeal committee: -
- (a) DDG (Training).
  - (b) JD Trg (R&V)/OIC (R&V).
11. **Rules**:
- (a) The competitions will be judged and conducted in accordance with the rules and regulations of the Equestrian Federation of India.
  - (b) A horse can take part only once in any particular event of that category.
  - (c) Individual equestrian competitions will also act as elimination rounds for cadets to be eligible to take part in the competitions for trophies and cups.
12. **Dress Code**: All competitors must be properly dressed in a mounted kit for practice and for participating in various competitions. The cadets' dress will be as under:
- (a) Black Riding Helmet (Mandatory while being with the horses)
  - (b) Red T shirt Woollen, round neck, Half sleeves
  - (c) Breeches white
  - (d) Knitted gloves white
  - (e) Whips for competitions, if permitted
  - (f) Black legging or black boots
  - (g) NCC Blazer as per event
13. Only sound/fit horses will be permitted to participate in the equestrian events. Horses will be properly turned out and the harness and saddle will be of good quality to ensure the safety of the cadets and the horses. The important components of the tack are listed below:
- (a) Saddle – suitable for the event
  - (b) Saddle Blanket/Numnah
  - (c) Towels white with NCC colour Border 2” wide with the words ‘NCC’ of 2.5” size in red on both sides
  - (d) Properly fitted Head Collar with suitable bit and reins



- (a) Road Closed
- (b) Single Bar
- (c) Double Bar
- (d) Triple Bar
- (e) Double Vertical Bar
- (f) Triple Vertical Bar
- (g) Rusting Gate
- (h) Wall
- (j) Brush

## NCC SONG "HUM SAB BHARTIYA HAIN"

Hum Sab Bhartiya Hain, Hum Sab Bhartiya Hain.

Apni Manzil Ek Hai, Ha, Ha, Ha, Ek Hai, Ho, Ho, Ho, Ho, Ek Hai.

Hum Sab Bhartiya Hain

Kashmir Ki Dharti Rani Hai

Sartaj Himalaya Hai

Sadiyon Se Hamne Isko Apne Khoon Se Pala Hai

“Desh Ki Raksha Ki Khatir Hum Shamshir Utha Lenge,

Hum Shamshir Utha Lenge

Bikhre-Bikhre Tarey Hain Hum Lekin Jhilmil Ek hai

Ha, Ha, Ha, Ha, Ek Hai

Hum Sab Bhartiya Hain

Mandir Gurudwara Bhi Hain Yahan

Aur Masjid Bhi Hai Yahan

Girja Ka Hai Ghadiyal Kahin

Mullah Ki Kahin Hai Ajaan

Ek Hi Apna Ram Hai, Ek Hi Hai Allah Taala Hai,

Ek Hi Allah Taala Hai, Rang Birange Deepak Hain Hum,

Ek Jagmag Ek Hai Ha, Ha, Ha, Ek Hai, Ho, Ho, Ho, Ek Hai,

Hum Sab Bhartiya Hain, Hum Sab Bhartiya Hain.